

**PUBLIC MEETING NOTICE AND AGENDA  
VILLAGE OF HUNTLEY  
VIRTUAL VILLAGE BOARD MEETING**

**THURSDAY, MAY 28, 2020  
7:00 P.M. or soon thereafter**



**VILLAGE HALL WILL NOT BE ACCESSIBLE FOR THIS MEETING. ACCESS SHALL ONLY BE AVAILABLE AS FOLLOWS:**

Pursuant to Governor Pritzker's Executive Order No. 2020-07 (COVID-19 Executive Order No. 5), Governor Pritzker has suspended certain rules of the Open Meetings Act – specifically the Executive Order permits remote public meetings. In light of the current COVID-19 public health emergency and the prohibition of public gathering of 10 or more, the Village Board has chosen to conduct the board meeting remotely. The Village Hall remains closed to the public. If you would like to listen to the meeting, please dial in at 847-748-0565 PIN: 04353. Please mute your line while listening. All comments must be submitted prior to the start of the meeting and should be sent to [Huntley@Huntley.il.us](mailto:Huntley@Huntley.il.us). Please state the meeting date in the subject line, and within the body of the e-mail also include your name and address and the topics or agenda items on which you wish to comment. Comments or questions received by 5:00 p.m. on May 28<sup>th</sup> will be read during the meeting. The meeting will be audio recorded and posted on the Village's website.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Special Presentations:
  - a) Proclamation – May is Local History Month
5. Public Comments
6. Items For Discussion and Consideration:
  - a) Consideration – Approval of the May 14, 2020 Village Board Meeting Minutes
  - b) Consideration – Approval of the May 28, 2020 Bill List in the amount of \$558,233.48
  - c) Consideration – An Ordinance Amending the Huntley Code of Ordinances – Title XI Business Regulations, Chapter 110 Alcoholic Beverages; Section 110.23 Classification and Fees Regarding Class “J” Brew Pubs
  - d) Consideration - An Ordinance Approving the Issuance of a Video Gaming Location License to Topsy's Bar and Pizza; 10753 Dundee Road
  - e) Consideration – An Ordinance Approving a Preliminary/Final Plat of Subdivision to Resubdivide Lot 1 of Weber-Stephen Plat of Consolidation, 11811 Oak Creek Parkway

- f) Consideration – An Ordinance Approving a Final Planned Unit Development for a ±2,454 Square Foot Restaurant, including any necessary relief, and a Special Use Permit for a Drive-Through for Popeyes Louisiana Kitchen, on Lot 3 of Huntley Crossings, Phase 2, Plat 1
- g) Consideration – Approving a Business Development Agreement Term Sheet for Woodstock Hotel, Inc. for a Hampton Inn at Huntley Crossings Phase 1
- h) Consideration – A Resolution Amending the Local Public Agency Agreement for Federal Participation and Appropriating an Additional \$39,749.00 for the Reed Road Multi-Use Path Construction Project
- i) Consideration – A Resolution Authorizing the Bid Award to Visu-Sewer, Inc. for the Municipal Partnering Initiative (MPI) Sewer Televising and Lining Program
- j) Consideration – A Resolution Authorizing a Fireworks Display Agreement with the Huntley Park District
- k) Consideration – A Resolution Waiving the Formal Bidding Process and Authorizing a Fireworks Display Agreement with Mad Bomber Fireworks Productions for the period 2020-2023 in an amount not-to-exceed \$25,000
- l) Discussion – An Ordinance Amending Section 110.14 of the Liquor Code, Drinking in Public Places to allow a Designated Outdoor Refreshment Area (DORA) during certain Village-Sponsored Special Events in the Downtown Area
- m) Consideration – An Ordinance Amending the Fiscal Year-End December 31, 2020 Budget and Approving the Carryover of Fiscal Year-End December 31, 2019 Expenses into the Fiscal Year-End December 31, 2020 Budget
- n) Consideration – A Resolution Temporarily Permitting Consumption of Alcoholic Beverages in Designated Outdoor Public Spaces, Subject to Certain Limitations
- o) Consideration – An Ordinance Establishing a Temporary Outdoor Dining Program to Facilitate Phased Re-Opening of Restaurant Businesses During the Covid-19 Pandemic

7. Village Attorney's Report

8. Interim Village Manager's Report

9. Village President's Report

- a) Declaration of Local State of Emergency

10. Unfinished Business

11. New Business



12. Executive Session

- a) Probable or Imminent Litigation and Pending Litigation
- b) Contractual
- c) Property Acquisition, Purchase, Sale or Lease of Real Estate
- d) Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Huntley
- e) Collective Bargaining
- f) Appointment, Discipline or Removal of Public Officers
- g) Appointment of a Public Officer
- h) Review of Closed Session Minutes

13. Possible action on any Closed Session Item

14. Adjournment



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Lisa Armour  
Interim Village Manager

Agenda Item:           **Special Recognition**

Department:           **Village Manager's Office**

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National Historic Preservation Month

Mayor Sass will read a proclamation recognizing May as National Historic Preservation Month.



## **National Historic Preservation Month**

WHEREAS, historic preservation is an effective tool for managing growth, revitalizing neighborhoods, fostering local pride and maintaining community character while enhancing livability; and

WHEREAS, historic preservation is relevant for communities across the nation, both urban and rural, and for Americans of all ages, all walks of life and all ethnic backgrounds; and

WHEREAS, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that has shaped us as a people; and

WHEREAS, May is National Historic Preservation Month aimed at encouraging local preservation partners to develop themes and produce logos which foster their ownership for preservation month; and

WHEREAS, "*Look at Local History*" is the theme throughout McHenry County, Illinois, being held in conjunction with the National Trust for Historic Preservation theme "*This Place Matters*";

NOW, THEREFORE, I, Charles H. Sass, Mayor of the Village of Huntley, do proclaim May 2020, as National Historic Preservation Month, and call upon the people of the Village to join their fellow citizens across McHenry County in recognizing and participating in this special observance.

Passed and Approved this 28<sup>th</sup> day of May 2020.

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Charles H. Sass, Village President

Agenda Item:            **Consideration – Approval of the May 14, 2020 Virtual Village Board Meeting Minutes**

Department:           **Village Manager’s Office**



**Introduction**

The following meeting minutes are presented for Village Board approval:

- May 14, 2020 Virtual Village Board Meeting

**Action Requested**

A motion of the Village Board to approve the May 14, 2020 Virtual Village Board Meeting Minutes.



**VILLAGE OF HUNTLEY  
VIRTUAL VILLAGE BOARD  
May 14, 2020  
MEETING MINUTES**

**CALL TO ORDER:**

A virtual meeting of the Village Board of the Village of Huntley was called to order on Thursday, May 14, 2020 at 7:00 p.m. Call in number: 847-748-0565 PIN: 85545.

**ATTENDANCE:**

**PRESENT VIA TELEPHONE:** Mayor Charles Sass; Trustees: Ronda Goldman, Tim Hoeft, Niko Kanakaris, Harry Leopold, John Piwko, and JR Westberg.

**ABSENT:** None

**IN ATTENDANCE VIA TELEPHONE:** Interim Village Manager Lisa Armour, Village Clerk Rita McMahon, Director of Finance Cathy Haley, Director of Development Services Charles Nordman, Chief of Police Robert Porter, Director of Public Works and Engineering Tim Farrell, and Village Attorney John Cowlin.

Mayor Sass read the following into the record:

Thank you for joining us for the May 14<sup>th</sup> virtual Village of Huntley Board meeting. Pursuant to Governor Pritzker's Executive Order No. 2020-07 (COVID-19 Executive Order No. 5), Governor Pritzker has suspended certain rules of the Open Meetings Act – specifically the Executive Order permits remote public meetings. In light of the current COVID-19 public health emergency and the prohibition of public gathering of 10 or more, the Village Board has chosen to conduct the board meeting remotely.

All public comments received prior to 5:00 p.m. today will be read into the record under Public Comments.

All other members of the public are now asked to mute your phones. Village Trustees, please do not mute your phones.

**PLEDGE OF ALLEGIANCE:** Mayor Sass led the Pledge of Allegiance.

**MOMENT OF SILENCE:**

Mayor Sass asked for a moment of silence for the sudden passing of Mrs. Shirley Becker, wife of former Mayor Charlie Becker, Mrs. Shirley Dhamer, wife of former Mayor James Dhamer and Aaron Shepley, Mayor of the City of Crystal Lake.

**SPECIAL PRESENTATIONS:**

- a) Proclamation – National Police Week, May 10-16, 2020

Mayor Sass read the following proclamation recognizing the commitment and dedication of the Huntley Police Department in serving and protecting our residents, businesses and visitors.

Honoring the Huntley Police Department and Law Enforcement Personnel Nationwide  
National Police Week, May 10 – May 16, 2020

WHEREAS, there are more than 900,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Village of Huntley Police Department;

WHEREAS, since the first recorded death in 1791, more than 20,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty;

WHEREAS, the men and women of the Huntley Police Department have made the commitment to provide upstanding and unequalled dedication in serving and protecting Huntley residents, businesses and visitors;

WHEREAS, the Huntley Police Department sponsors community events and services such as Bike Huntley, National Night Out, Citizen Police Academy, Neighborhood Watch, Police Explorers, and L.E.A.D. the Way just to name a few; and

WHEREAS, the mission statement of the Village of Huntley Police Department states “*With crime prevention and law enforcement as our cornerstone, the Huntley Police Department is committed to providing professional service through a well-trained staff working with the community and other departments and agencies to maintain a safe, friendly village*”.

NOW, THEREFORE, BE IT PROCLAIMED, on behalf of the Village Board of Trustees, I Mayor Charles H. Sass, hereby request all residents to publicly salute the service of law enforcement officers in our great community and in all communities across the nation.

Dated this 14<sup>th</sup> day of May, 2020 and signed by Charles H. Sass, Village President

b) Proclamation – National Public Works, Week, May 17-23, 2020

Mayor Sass read the following proclamation recognizing the substantial contributions Public Works employees make in protecting our health, safety, and quality of life.

National Public Works Week  
May 17-23, 2020

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of the Village of Huntley; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in the Village of Huntley to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2020 marks the 60<sup>th</sup> annual National Public Works Week sponsored by the American Public Works Association be it now,

RESOLVED, I, Charles Sass, Village President do hereby designate the week May 17 – 23, 2020 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our

public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

Dated this 14<sup>th</sup> day of May, 2020 and signed by Charles H. Sass, Village President.

**PUBLIC COMMENTS:**

Interim Village Manager Armour reported that five Public Comments were submitted and read them into the record:

1. With Governor Pritzker continually moving the end date for his shelter in place executive order, there is no telling when our local businesses will be able to operate.

Safety and the well-being of all Huntley residents is a priority. There is a very large portion of McHenry County residents who feel that those who are at risk should remain sheltered while those who choose so, should be able to exercise their God-given rights to provide for themselves and their families.

We have no faith in the Governor. We know his true allegiance is with the Chicago machine. When will our elected officials in Huntley stand up and say, "Enough!?", Michael Thompson

2. Please open up Huntley we still have a choice to stay home this is a free nation let the choice be made by us not one governor thanks, Phil Poliak, Huntley IL

3. Sharing my support for the Mayor and Trustees of the Village of Huntley to reopen our town as soon as possible with precautions and guidelines in place, even if it is without the permission of the governor. Huntley should not be included in the region we have been designated in. Our village and surrounding towns around us need to advocate appropriately for our communities and their residents since it has become apparent that our governor will not. Our community can and will band together to support each other. Sean and Leslie Smith

4. According to the MCDPH website which I will include in this email, it reports 42 cases in Huntley as of today 5/12/20. We should be able to open back up! Our small businesses are DYING and our people need to go back to work and need to socialize again. The immediate surrounding towns have very few numbers as well. LITH 74, Algonquin, 46. Population combined for those 3 towns is 87,373. We have 162 cases so that makes it 0.001854% of our population. We're shut down why??

Enough is Enough!!!!

We are NOT Chicago, we are NOWHERE near Chicago and yet we are being held hostage by the UNCONSTITUTIONAL Tyrant of a "Governor" who doesn't care at all about us!! We need to take our own county into our own hands and do what is best for our communities!

Please take Mr. Franks letter into consideration and let our businesses OPEN. Thank you, Danae Zaitz; Lake in the Hills, IL

## 5. OPEN HUNTLEY!

To Whom It May Concern,

I appreciate that Huntley, along with McHenry, is taking steps to opt out of J.B. Pritzker's zoning. I am not a numbers person, but I understand that our numbers of infection and death are low. I do not hold a medical degree, but I understand that the vast majority infected with covid recover completely. I do not hold an economics degree, but I understand that the small businesses around the state and in our very town of Huntley are being ravished by this lockdown. I am not a psychiatrist, but I understand that the mental toll that this lockdown is taking on children and adults alike is devastating. (I understand this first hand because my children and I are suffering.)

As a wife of a paramedic, I understand that my family is more than exposed to our fair share of germs. As are the families of police officers, doctors, nurses, etc. Keep in mind that the members of our community who hold those aforementioned roles have been shopping in your stores, ordering pick up, pumping gas and frequenting the bank as you and yours have been doing all this time. There is more exposure going on than you think, regardless of stay at home orders. With that being said, our at-risk community has been spared.

Respectfully, we've all sheltered in place for 2 months for the at-risk community. We were expected to shift, adapt and make changes we didn't want to. We did it. Our society cannot sustain if this order remains in place. So many families do not have an income and are suffering. I would gather that these citizens are considered just as at-risk, but in a different manner. They're at risk of losing their homes, their health insurance, their savings accounts and consequently the stability of their mental health. Our town (and all of those in it) will be affected negatively for years to come if we don't turn it around now. Apart from re-zoning (which Governor Pritzker will likely dismiss), I kindly ask that you consider following the other counties in IL who are opening up despite the zoning procedures. The survival of our town depends upon it. Thank you for your consideration, Dani Athans, Huntley, IL

Trustee Leopold asked Mayor Sass at this time if he had an update from the McHenry County Council of Government (McCOG) letter that went out earlier in the week regarding the request from McHenry County to be shifted to a new recovery region and separated from the City of Chicago. Mayor Sass said he had not heard anything from McCOG yet, but would inform the Village Board once he had an update. Trustee Leopold then asked if the Mayor heard if the McHenry County Sheriff was going to enforce the two people per boat rule. Mayor Sass said he did not know for certain but did hear that the Sheriff's office was debating to enforce the rule.

### **ITEMS FOR DISCUSSION AND CONSIDERATION:**

- a) Consideration – Approval of the April 23, 2020 Village Board Meeting Minutes

Mayor Sass reported that everyone was in attendance at both meetings and asked if the Village Board had any comments or changes; there were none.

**A MOTION was made to approve the April 23, 2020 Village Board Meeting Minutes.**

**MOTION: Trustee Hoeft**

**SECOND: Trustee Leopold**

**AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg**



**NAYS: None**  
**ABSENT: None**  
**The motion carried: 6-0-0**

b) Consideration – Approval of the May 14, 2020 Bill List in the amount of \$302,182.58

Mayor Sass reported that \$141,836.60 (or 46.94%) of the total bill list is attributable to the payment of development impact fees to other taxing bodies (\$41,357.00), payment of a 50% deposit to Advanced Business Networks Inc. for the SAN & Server Project (\$52,167.07), payment to Steiner Electric Co. for the 2020 LED Lighting Incentive Program (\$27,898.08) and Payout to Patrick Engineering Inc. for the Kreutzer Road Phase 1 Project (\$20,414.45).

Mayor Sass asked if the Village Board had any comments or questions; there were none.

**A MOTION was made to approve the May 14, 2020 Bill List in the amount of \$303,182.58.**

**MOTION: Trustee Piwko**  
**SECOND: Trustee Goldman**  
**AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg**  
**NAYS: None**  
**ABSENT: None**  
**The motion carried: 6-0-0**

c) Consideration – An Ordinance Granting Relief for Wall Signage for Shopko Optical, 9940 Route 47

Director of Development Services Charles Nordman reported that Shopko Optical recently submitted buildout plans for the south tenant space in the new multi-tenant building located north of the Walgreens at Reed and Route 47. Shopko Optical was founded in 2019 and currently has 81 stores. Shopko has stated their prototypical signage starts at a minimum of 17-feet in width and totaling 40 square feet. They would like to keep their signage consistent with their existing fleet of stores.

The 9,070 square foot multi-tenant retail building located on Lot 3 of Rosati's Resubdivision was approved in June 2019, and construction of the shell of the building is now complete, with several tenants in various stages in the buildout process. When the project went through the development review process, the Starbucks sign plans were approved; however, the remaining tenant spaces were shown with prototypical channel letter signage and no additional relief requested.

#### Staff Analysis

The Sign Regulations provide for one square foot of wall signage for each lineal foot of frontage for the tenant space. Shopko's tenant space is 25 feet wide, thus allowing a 25 square foot wall sign. Shopko Optical is appealing to the Village Board to request relief to allow a 40 square-foot sign on their front façade (15 additional square feet, or a 60% increase). Shopko's proposed signage on the rear elevation measures 25 square feet and does not require relief.

Staff proposes that all future tenants in the Rosati's Lot 3 multi-tenant retail building be allowed to use a 1.6 multiplier for their lineal frontage to calculate the maximum square footage for the front façade wall signs, similar to the request by Shopko Optical. This will provide consistency in the development.

Staff recommends the following conditions be applied should the Village Board approve the relief for front wall signs:

- 1) The other tenant spaces within the retail building shall be permitted a wall sign to have an area that is 1.6 times the lineal frontage of their tenant space.
- 2) No sign permits are approved as part of this submittal. Sign permits must be applied for with the Development Services Department.

Director Nordman reported that the petitioner was on the call to answer questions.

Mayor Sass asked Director Nordman if all the units were the same size in front to keep the signs the consistent. Director Nordman said the units were all the same size.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

**A MOTION was made to approve an Ordinance Granting Relief for Wall Signage for Shopko Optical, 9940 Route 47.**

**MOTION: Trustee Kanakaris**

**SECOND: Trustee Leopold**

**AYES: Trustees: Goldman, Hoef, Kanakaris, Leopold, Piwko, and Westberg**

**NAYS: None**

**ABSENT: None**

**The motion carried: 6-0-0**

- d) Consideration – An Ordinance Granting Relief for Additional Wall Signs for the Suites on Main Building, 11810 Main Street

Director of Development Services Charles Nordman reported that Embassy Builders, a high-end residential construction company, has shown interest in signing a 3-year lease for the entire first floor of the Suites on Main building located at 11801 Main Street. One condition of signing the lease is for Embassy Builders to be able to place their signage on the west façade of the building with the hopes of gaining better visibility from Route 47. In addition, Century 21 New Heritage, located just down the block, is requesting an off-premise sign to be placed on the west façade of the Suites on Main building. Both Embassy Builders and Century 21 have stated they already work closely together on building and selling custom homes, and the co-signage on the west façade will strengthen and grow both businesses. The Suites on Main signage on the front (south) façade will remain.

The owners of the Suites on Main building and the two adjacent lots are Lisa Rossow and Lynn Klein (MD Huntley, LLC), and they own the Century 21 New Heritage business. MD Huntley came before the Village Board last year with a plan to tear down the building and construct a larger building. They have stated that plan is now tabled because of difficulty in securing an anchor restaurant, and limited parking in the downtown.

#### Staff Analysis

The Suites on Main building currently has one 15 square-foot wall sign on the front façade. The allowed wall signage for the front façade of the building is 25 square feet, based on 1 square-foot allowed for each lineal foot of frontage. As the building also fronts Coral Street, the petitioner does have the ability to post another 25 square foot sign on the Coral Street façade; however, they do not propose signage on Coral Street.

Embassy Builders proposes to install a 40 square-foot wall sign on the west façade in an effort to gain visibility from Route 47. The sign matches the look of the signage in the downtown area and is proposed to be illuminated with a gooseneck light fixture. The Sign Regulations do not allow for signage on the west façade as this parcel is considered an interior lot. Relief is required for the size (40 square feet), and for the location on the west façade.

The Century 21 signage matches the design of the Embassy sign, and measures 28 square feet. The Century 21 sign is considered off-premise signage. The Sign Regulations classify off-premise signs as prohibited, and all off-premise signage requires relief to be approved by the Village Board. Per the Sign Regulations, off-premise signs are required to be adjacent to, and intended to be viewed from Route 47 only. The lot is not adjacent to Route 47; however, the west façade is visible from Route 47. Relief is required for the Century 21 sign for size (28 square feet) and for the off-premise location.

	Signage Proposed	Amount Allowed	Relief Required
Main Street Façade (south)	Suites on Main Sign 15 SF (existing)	25 SF	None
Coral Street Façade (north)	No sign proposed	25 SF	None
West Façade	Embassy Sign, 40 SF	None	40 SF, and location
West Facade	Century 21 Sign, 28 SF	None	28 SF, and Off-Premise Sign

Staff recommends the following conditions be applied should the Village Board approve the relief for two wall signs:

- 1) No sign permits are approved as part of this submittal. Sign permits must be applied for with the Development Services Department.
- 2) The off-premise sign permit shall be valid for one year with an automatic renewal at the discretion of the Village Board. The off-premise sign permit may be rescinded by the Village Board on a case-by-case basis.

Director Nordman reported that the petitioner was on the call to answer questions.

Trustee Westberg said he would like to see a second gooseneck fixture to help illuminate the signs better. Trustee Kankaris agreed.

Mayor Sass asked why the signs were stacked instead of next two each other. He understands there is a window there for the apartment, but thinks the signs could work side by side.

Petitioner, Ms. Lynn Klein agreed to add a second gooseneck and would work with the sign company to try a side by side layout. Ms. Klein will coordinate the new plans with Director Nordman for feedback.

Trustee Piwko questioned if perhaps painting the wall a different color would also help make the signs more noticeable. Trustee Leopold said he is glad something is going on that wall.

Trustee Kanakaris said Century 21 is a great business to have downtown and knows they will make it look great.

Mayor Sass asked if the Village Board had any additional comments or questions. There were none.

**A MOTION was made to approve an Ordinance Granting Relief for Two (2) Additional Wall Signs on the Suites on Main Building, 11810 Main Street.**

- MOTION:** Trustee Kanakaris
- SECOND:** Trustee Leopold
- AYES:** Trustees: Goldman, Hoefft, Kanakaris, Leopold, Piwko, and Westberg
- NAYS:** None
- ABSENT:** None
- The motion carried: 6-0-0**

- e) Consideration – An Ordinance Approving a Minor Amendment to the Final Planned Unit Development for Pod 8A – Phase 1 and for 17 Lots in Pod 8A – Phase 3 of the Talamore Subdivision for New Single-Family Products

Director of Development Services, Charles Nordman reported that on August 3, 2006, the Village Board adopted Ordinance (O)2006-08.70 approving the Final Plat of Subdivision and Final Planned Unit Development (“PUD”) for Lennar for Pod 8A-Phase 1 of the Talamore Subdivision. Pod 8A-Phase 1 includes 83 single-family lots and is bound by Founders Field Boulevard to the east and Hadley Drive to the south. The Final PUD approved in 2006 consisted of three (3) models/floorplans ranging in size from 2,937 square feet to 3,467 square feet. Lennar also owns 17 vacant lots in the abutting Pod 8A-Phase 3 to the west which are subject to Ordinance (O)2013-09.50. Lennar is proposing to development these 17 lots in conjunction with the 83 lots in Pod 8A-Phase 1. There are no modifications to the Final Plat of Subdivision for Pod 8A-Phase 1 or Phase 3.

Lennar is requesting approval of seven (7) models/floorplans ranging in size from 2,146 to 3,237 square feet. Three of the seven proposed models have been previously built in Talamore and all will include three car garages as a standard feature. The following table provides a summary of the proposed models/floorplans:

Model	Type	Square Feet	Bedrooms	Garage
Adams	1 Story	2,146	3 BR	3 Car
Matisse*	1 Story	2,365	3 BR	3 Car
Galveston*	2 Story	2,612	4 BR	3 Car
Rainier	2 Story	2,758	4 BR	3 Car
Weston*	2 Story	2,907	4 BR	3 Car
Santa Rosa	2 Story	3,084	4 BR	3 Car
Sequoia	2 Story	3,237	4 BR	3 Car

*\*previously constructed in Talamore.*

For reference, the home sizes approved in the adjacent Pod 8B and Pod 8A Phases 2 and 3 range between 2,652 – 4,229 square feet.

Ordinance (O)2006-08.70, which approved the Final PUD, also required all homes in Pod 8A – Phase 1 to provide specific architectural elements as listed below. Similarly, Ordinance (O)2013-09.50 which applies



to the 17 lots in Pod 8A-Phase 3 required the same architectural elements. The proposed models meet these requirements with exception to the requirement for at least one rear gable.

- Minimum foundation plantings packages for all front and corner side yards
- All front elevations shall include a brick/masonry element
- All garage doors require windows and at least 3 different garage designs are required for each product line
- Window grills on all front elevations
- The following architectural upgrades are standard for all side and rear elevations for the detached single family homes
  - 5/4" window surrounds
  - 5/4" frieze boards
  - Window grills are standard (as an option, a homeowner may opt out of window grills on non-corner/non-rear facing road lots)
  - Shutters around windows
  - At least one rear gable
  - Different color architectural shingles
  - Trim will carry over from the front elevation
  - All corner lots will have a minimum of two first floor windows along the corner side elevation

Lennar has also requested that condition #4 of Ordinance (O)2006-08.70 be deleted. Condition #4 states "the petitioner is required to install 1½" water service, and to meet residential sprinkler requirements according to specifications of the Huntley Fire Protection District." At the time Pod 8A-Phase 1 was approved there was a requirement for fire sprinkler systems in single family detached homes; however, in 2007 the Village Board of Trustees approved Ordinance (O)2007-09.41 which eliminated this requirement. The petitioner is requesting the condition be removed to prevent any confusion about whether a fire sprinkler system is required. Lennar will continue to offer a fire sprinkler system as an option to all buyers and will be required to provide an acknowledgement form along with the building permit indicating whether a buyer has chosen or declined the option.

#### Strategic Plan Priority

The 2016-2020 Strategic Plan identifies "*Promote New Business Development, Retention, and Expansion*" as a Strategic Priority, "Diversify Residential Development Options" as a goal, and "Pursue new residential development" as an objective.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Hoeft discussed the continuity with the ranch models being across the street from a two-story model along the perimeter. The houses are different sizes and maybe would look better if similar houses were by each other. Mr. Rick Murphy of Lennar addressed Trustee Hoeft's concern and said the ranch style home is a premium product and stands up to whatever type of house it is near. The construction costs are higher because of the larger footprints and basements for the ranch style which in turn increases the value of the neighboring homes. Mr. Murphy added ranch homes are in great demand with Lennar selling many of them in each of their developments and would be devastating to lose 30 homes if they eliminated the ranch by the two story homes.

Mayor Sass said that makes sense but driving by on the street you still see a ranch instead of a two story and thinks it looks like a smaller home. Mr. Murphy said it includes a 3 car garage and that the ranch is actually comparable in size to the two story in some cases even bigger.

Mr. Scott Gerard of Lennar continued saying Lennar had 90 ranch sales last year in 3 communities in the area. Not having 2 ranch style model would change the financials drastically and honestly wish they could have 3 ranch models.

Trustee Goldman said to leave the plans the way they are. She lives in a 3,300 s.f. home with no basement across the street from a 5,500 s.f. home and it doesn't matter to her. She appreciated having an option to install a fire sprinkler system for her home and is happy just the way her street looks. Trustee Leopold said when he travels Square Barn Road to Bunker Hill Drive he notices a mixture of two story and ranch style homes by each other and has no problem with it.

Trustee Westberg addressed elevation option D for the Adams and Matisse ranch models saying the option is too plain vanilla and would like to see the option removed. Mayor Sass agreed. Trustee Westberg thanked the petitioner for finishing up the development and said he's pleased with the way everything looks. Mr. Murphy agreed to remove elevation option D for the Adams and Matisse. Trustee Leopold thanked the developer for agreeing to drop the D elevation.

Trustee Kanakaris agreed with eliminating option D for the ranch models and asked if all the windows were completely wrapped with a 1 x 4. Mr. Murphy replied yes, all the windows were wrapped completely with a 5/4" board; front, side and back.

Mayor Sass asked if there were any other comments or questions. There were none.

**A MOTION was made to approve an Ordinance Approving a Minor Amendment to the Final Planned Unit Development for Pod 8A – Phase 1 and 17 lots in Pod 8A – Phase 3 of the Talamore Subdivision for New Single-Family Products.**

**MOTION:** Trustee Piwko

**SECOND:** Trustee Kanakaris

**AYES:** Trustees: Goldman, Hoefft, Kanakaris, Leopold, Piwko, and Westberg

**NAYS:** None

**ABSENT:** None

**The motion carried: 6-0-0**

- f) Consideration – A Resolution Authorizing Payment of \$20,000 to the Association for Individual Development (AID) Contractual Services for the period of January 1, 2020 through December 31, 2020

Chief Robert Porter reported that it is the policy of the Village of Huntley Police Department to treat victims and witnesses of crimes and traumatic incidents with fairness, compassion and dignity in accordance with constitutional rights, the Illinois Compiled Statutes Bill of Rights for Victims and Witnesses of Violent Crime Act and recognized professional public service standards. Victims and witnesses of violent crimes in most cases may be confused and intimidated by police procedure and the judicial process. The Department will strive to provide direction and coordination of available services to the community in the most efficient and professional manner.

The Association for Individual Development is on call 24 hours a day and 7 days a week. Its purpose is to assist distraught victims, which allows emergency personnel to concentrate on departmental tasks and less on the social/psychological needs of the victim(s) that can be better served by those with advanced subject matter credentials. The organization can be contacted for such matters as: death, death notifications, serious injuries, trauma cases, debriefings, on-going neighbor issues, hoarding, mental health issues, and domestic violence to name a few.

Staff Analysis

The Police Department has contracted with the Association for Individual Development (AID) since 2014 in various configurations. In 2019, AID was teamed up with the Police Department’s Community Response Team (CRT), sharing an office, and experienced a significant increase in cooperation and teamwork to address various needs within the community. The below chart shows the progression of involvement of AID within the community.

	FY 19	FY 18	FY 17	FY 16	FY 15	FY 14
Total Cases:	140	69	7	32	10	24
Total Clients:	262	119	14	65	22	74

Financial Impact

This contract is included in the FY20 budget under dues and publications (100-50-00-6275) for Police Department victim services.

Mayor Sass asked Chief Porter how the amount due was calculated. Chief Porter stated last year was a pilot program and included the Village of Cary and the McHenry County Mental Health Board. This year the cost is somewhat higher because the McHenry County Health Board cut the program and is no longer participating. He acknowledged the cost increase but felt it was certainly worth it and added the Village of Cary does not pay as much because AID is only there for one day, but is at Huntley for two days per week. Trustee Goldman asked if Sgt. Hooten was still involved. Chief Porter said yes, but Sgt. Sullivan and Officer Racila are the key employees involved, but there are many officers training for crisis prevention. Trustee Goldman asked the difference between the Child Advocacy Center (CAC) and the Association for Individual Development (AID). Chief Porter stated that CAC typically involves a child and a more serious crime of abuse and AID is more for a somewhat lesser degree of domestic or verbal violence case. The officers will try to work with the parties involved to come to a mutual understanding and calm them down onsite.

Mayor Sass asked if the Village Board had any further comments or questions; there were none.

**A MOTION was made to approve Authorize the Payment of \$20,000 to the Association for Individual Development for Contractual Services for the period of January 1, 2020 through December 31, 2020.**

- MOTION: Trustee Kanakaris**
- SECOND: Trustee Hoeft**
- AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg**
- NAYS: None**
- ABSENT: None**
- The motion carried: 6-0-0**

- g) Consideration – A Resolution Expressing Official Intent Regarding Certain Capital Expenditures to be Reimbursed from Proceeds of an Obligation to be issued by the Village of Huntley, McHenry and Kane Counties, Illinois

Finance Director Cathy Haley reported that the FY20 budget includes several major capital projects within the Downtown TIF District. These projects associated with the proposed Passenger Rail expansion include funds for engineering and design services for the station and associated improvements such as parking lot expansion and stormwater management. Other projects include the Catty Building site improvements as well as Streetscape Improvements along S. Church Street. The estimated total cost of these projects is \$4.2 million. The reimbursement resolution would authorize debt up to this amount, but would allow a lesser amount of debt to be issued depending upon available funding.

#### Staff Analysis

With the current COVID-19 pandemic situation, staff is monitoring and evaluating potential revenue that may be available to pay toward any future debt issuance associated with these projects. In order to continue moving forward with parts of these projects without waiting to determine the full impact of the current situation, the reimbursement resolution is proposed so that engineering work being done now (as previously approved by the Board) would be eligible for reimbursement from any future bond proceeds. The reimbursement resolution sets the stage for a future bond issuance if the Village chooses to move forward with any of the projects identified in the description of capital projects identified in Exhibit A of the resolution. At this time, it is anticipated that a potential bond issuance in the amount of approximately \$1 - \$1.5 million would be considered to complete stormwater management improvements to serve the Catty property.

#### Financial Impact

The resolution does not obligate the Village to issue debt. If bonds are issued, bond proceeds must be allocated to reimburse the original expenditure within 18 months after the later of the date the original expenditure was paid, or the date the project was placed in service or abandoned, but in no event more than three years after the original expenditure was paid.

In follow-up to the discussion with the Board on February 27<sup>th</sup>, options for refinancing existing debt include:

- Refinance the existing 2015 (Downtown Improvements) and 2017 (Wastewater Upgrades) Debt Certificates, with no new debt at this time (however, new debt could be issued at a later date and the reimbursement resolution will allow for bond proceeds to be used to reimburse costs incurred prior to the bond issuance); or
- Refinance the existing 2015 (Downtown Improvements) and 2017 (Wastewater Upgrades) Debt Certificates, extend the payment timeframe for the Downtown Improvements to the end of the TIF (2037), and issue new debt in the amount of approximately \$1.5 million for stormwater management improvements for Catty; or
- Refinance the existing 2015 (Downtown Improvements) and 2017 (Wastewater Upgrades) Debt Certificates, extend the payment timeframe for the Downtown Improvements to the end of the TIF (2037), and issue new debt in the amount of \$4.2 million for various public infrastructure improvements in the Village, including: infrastructure improvements in the Downtown TIF District; replacement, repair and improvement of sidewalks, streets, curbs, gutters and parking lots; and utility, water and sewer system and stormwater improvements



Based on an analysis completed by Bernardi Securities, the Village could maintain the same or somewhat reduced annual debt payment with the additional debt in the \$1.5 million range if the debt for the 2015 Downtown Improvements payment timeframe were extended to the end of the TIF (2037) and refunded at a lower interest rate.

Per Village Board direction regarding the proposed options, staff will bring forward authorization to proceed with the refinancing option and any approved new debt.

#### Legal Analysis

Bond Counsel Chapman and Cutler prepared the draft resolution.

Director Haley stated representatives from Chapman and Cutler and Bernardi Securities were on the call to assist with any questions.

Mayor Sass reminded the Village Board the request tonight is for reimbursement purposes only and no action is being sought at this time for approval to issue bonds or financing. He added the \$1.5 million is for offsite water storage which is needed no matter what happens with the Catty property. The \$4.2 million would include downtown improvements such as curbs, gutters, sidewalks, etc. Trustee Leopold asked how the \$1.2 million was calculated and if it included anything other than run-off. Mayor Sass said CBBEL made the calculations and asked Director of Public Works and Engineering Tim Farrell to explain what the \$1.2 million included. Director Farrell said it includes running the storm sewer east on Mill Street, South on Grove, then over to Myrtle Street. On Grove, Myrtle and Mill Streets improvements would be made where there is currently no curb and gutters. The Village cannot use barrier curb and gutters in some places along these streets, so existing curb and gutters will remain in place.

Interim Village Manager Armour stated a consensus is requested of the Village Board to move forward with Option 2. It was the Board's consensus to do so, with authorization to proceed to be presented at a later date.

Mayor Sass asked if there were any further questions. There were none.

**A MOTION was made to approve a Resolution Expressing Official Intent Regarding Certain Capital Expenditures to be Reimbursed from Proceeds of an Obligation to be Issued by the Village of Huntley McHenry and Kane Counties, Illinois.**

**MOTION:** Trustee Piwko

**SECOND:** Trustee Leopold

**AYES:** Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg

**NAYS:** None

**ABSENT:** None

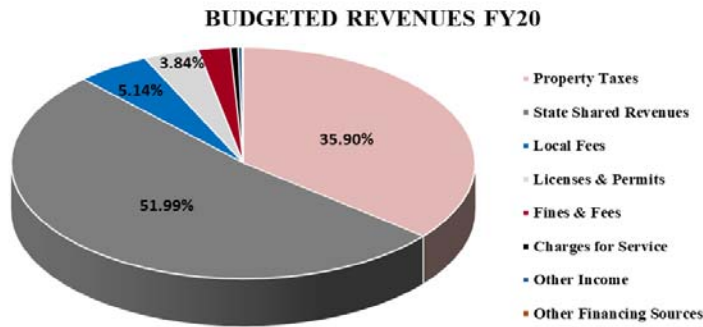
**The motion carried: 6-0-0**

- h) Transmittal – A First Quarter for FY20 Financial and Investment Reports for the Village of Huntley

Director of Finance Cathy Haley reported that submitted for review and acceptance are the Village's first quarter FY20 Financial and Investment Reports.

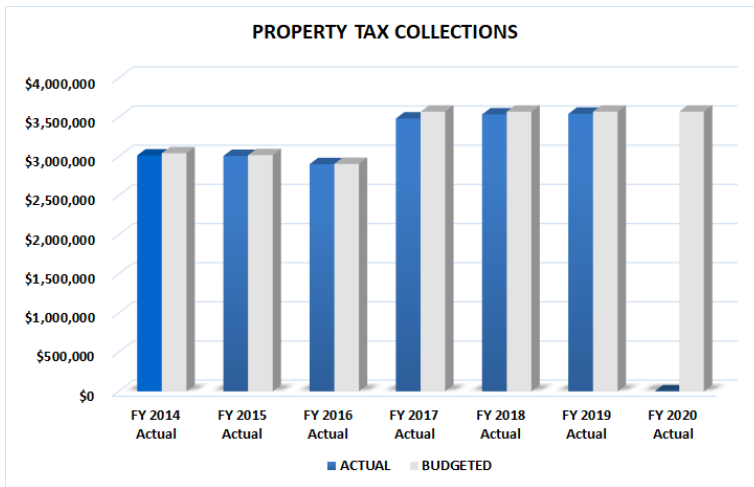
FISCAL YEAR 2020 FIRST QUARTER FINANCIAL REPORT  
GENERAL FUND REVENUE SOURCES

General Fund Revenues are the taxes, fees and other charges that the Village assesses to provide services to its citizens. General Fund Revenues for the FY20 budget are composed of the following revenue percentages:



The three largest sources of revenue for FY20 continue to be property tax, sales tax, and income tax, which is part of the State shared revenue. Other taxes and fees include local use tax, telecommunications tax, building permits, video gaming and police fines. At the end of the first quarter for FY20, General Fund revenues appear to be trending behind budget. However, property tax revenue does not begin to come in to the Village until the second quarter of the fiscal year and accounts for 35.90% of General Fund revenues. Revenue collections for the first quarter of FY19 were showing a 12% collection rate; FY20 collections are also showing a 12% collection rate.

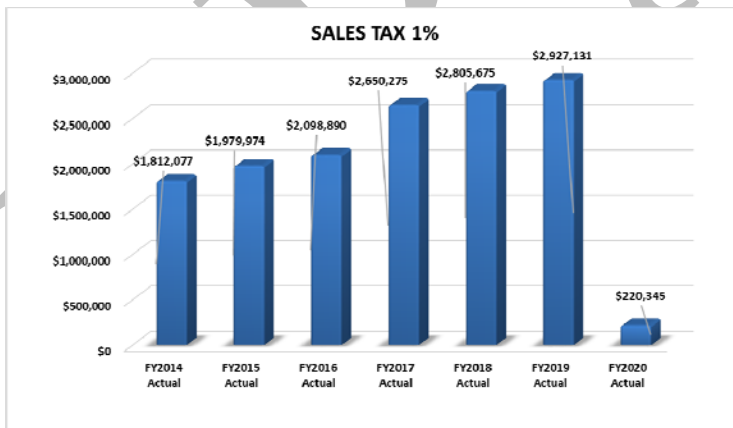
- **Property Taxes** – Every December, the Village levies property taxes to provide funding for General Village operations, employer portion of IMRF, Social Security and Police Pension obligations. The following graph indicates the amount levied, or budgeted for the General Fund, the amount actually received through FY19, and the amount budgeted in FY20. As a home rule community, the Village levies for dollars and has received between 98.00% and 100.00% of dollars levied the last six years as noted by the chart. As a result of the current pandemic situation this revenue stream may come in at slower rate due to no late penalties being assessed by the counties, but the Village still expects to receive 95% – 99% of these dollars at this point in time.



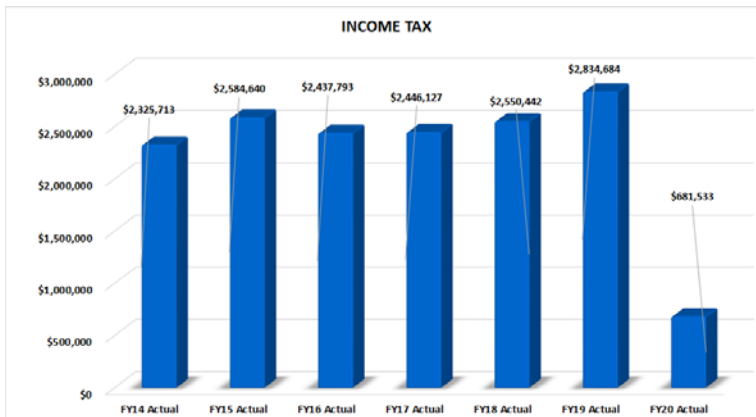
- Sales Tax Revenues – Sales tax at a rate of 7% is collected on all retail sales within the Village. The sales tax is administered and collected by the Illinois Department of Revenue (IDOR). One percent of this sales tax is distributed to the municipality where the sale occurred. This tax is recorded in the Village’s General Fund and is used for basic Village operations.

Sales tax has a lag of three months from the time the sale occurs and when the Village receives the money from the state. Therefore, in FY20, January revenue which was collected in April, is the only month appearing on the ledger for this first quarter. This one month of revenue totals \$220,345 vs. \$230,133 for the same period last year, about a 5% decrease.

Beginning July 1, 2020 the Village will receive an additional 1% for the new Home Rule Sales Tax filed with the IDOR in February of this year. This revenue source is dedicated to Capital Projects and Streets.



- Income Tax – Income tax is currently outpacing FY19 receipts; however it is slightly behind the Illinois Municipal Leagues projections for the FY20 budget year. The first quarter FY20 actual dollars are at 24% of budgeted dollars instead of the expected 25%. The chart below displays ending actual dollars through FY19 and three months of actual dollars for FY20.



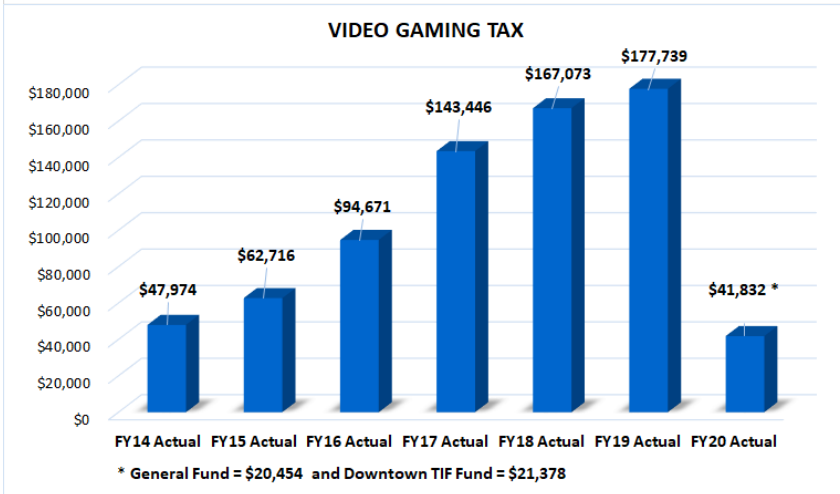
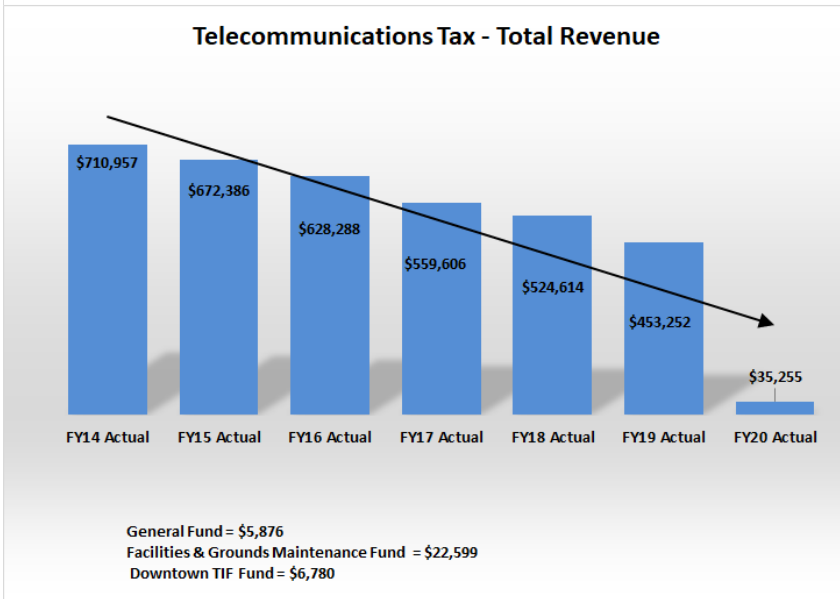
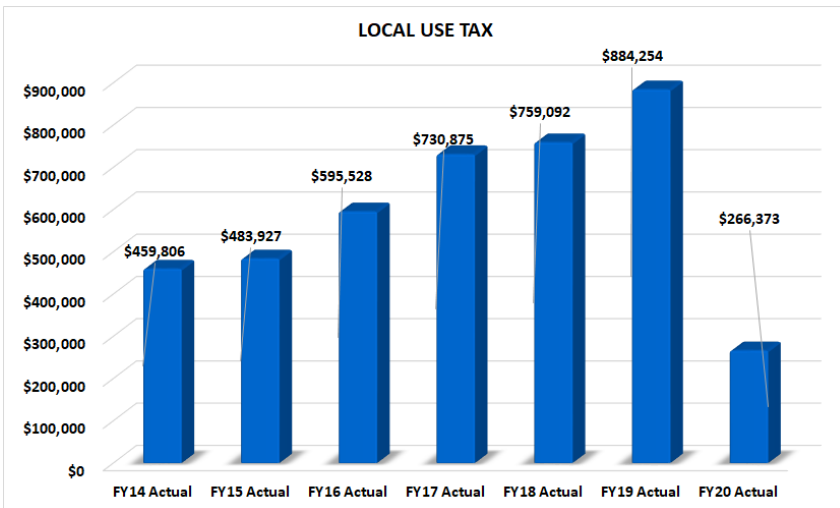
The next two pages report other revenue sources such as local use tax, telecommunications tax, building permit revenue, video gaming tax, and police fines & fees. Local Use Tax is trending in ahead of budgeted parameters at 30.54%. At this first quarter, 25% is the expectation for revenue receipts compared to the budget dollars. Original projections from the Illinois Municipal League (IML) indicated local use tax continuing to increase. New projections for this revenue source have not yet come out from IML based on the COVID-19 pandemic. This revenue could still increase as more individuals may be purchasing items on line and not going out to a physical location.

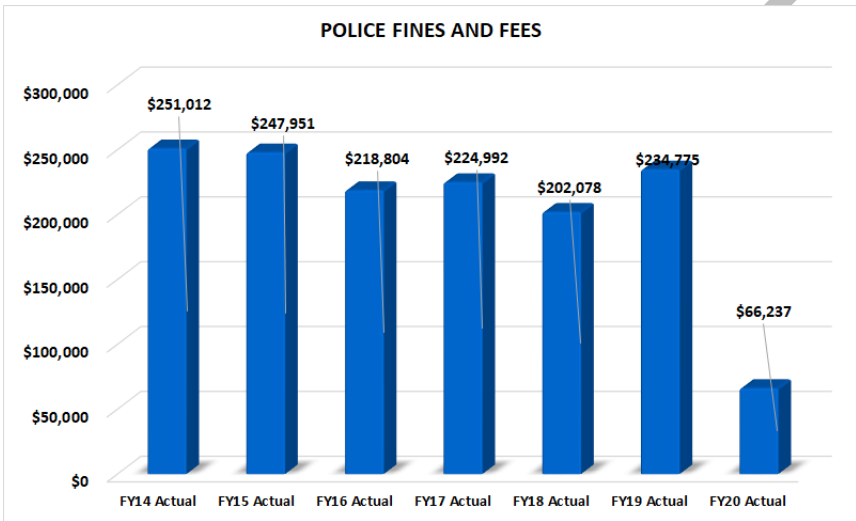
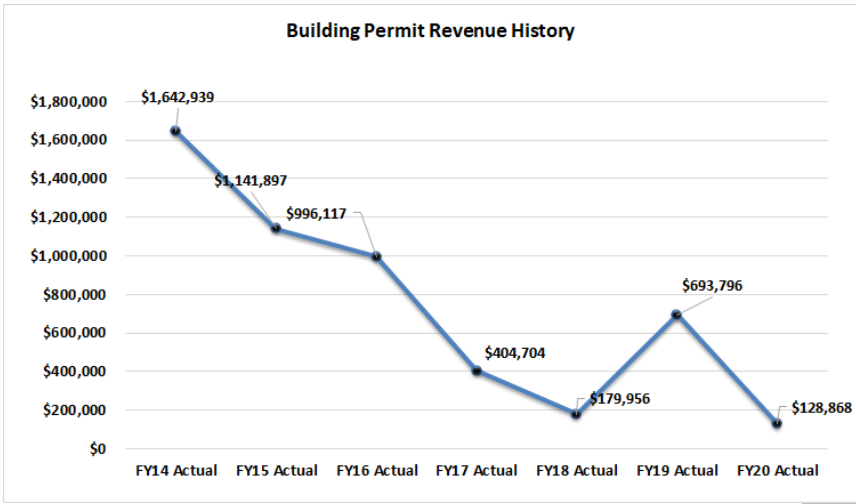
Telecommunications tax revenue, like sales tax revenue, has a lag of three months from the time the tax is remitted to the State and the revenue is received by the municipality. Therefore, in FY20, January revenue which was collected in April, is the only month appearing on the ledger for this first quarter. This one month of revenue totals \$35,255 vs. \$40,897 for the same time period last year. This revenue is allocated between the General Fund, the Facilities and Grounds Maintenance Fund and the Downtown TIF Fund.

Both police fines and fees, and building permit revenues are trending ahead of the first three months from this same period last fiscal year. Video gaming revenue was trending in ahead of budgeted parameters for January and February. However, due to the COVID-19 crisis, video gaming operations were suspended effective March 16, 2020. FY20 March revenue came in at \$8,378 vs \$17,682 in FY19. Potential loss in revenue if this is suspended for the remainder of FY20 could be more than \$140,000. This would impact the General Fund and Downtown TIF Fund by approximately \$70,000 each.

Building permit dollars through March are well above budget at \$128,868. The chart on Page 5 shows the dramatic drop in this revenue source compared to its peak year in 2014. The impact the COVID-19 crisis may have on building has yet to be determined.

Police fines are trending in at 30.81% of budget through March 31, 2020 as shown in the chart on Page 6.





Overall General Fund Revenues through March 31, 2020, are trending in near budgeted parameters. While the total collections show at 12%, this does not include any dollars for property tax revenue and only includes one month of sales tax revenue. However, the impact the COVID-19 crisis may have on some of the Village's larger revenue sources, such as sales tax and income tax have yet to be seen. Starting in April, we anticipate seeing the impact the pandemic will have on these revenue streams.

Below is the line item detail for the General Fund.

<span style="color: green;">●</span>	<b>25% or Greater Collection Rate</b>
<span style="color: orange;">●</span>	<b>24.99% - 1.00% Collection Rate</b>
<span style="color: red;">●</span>	<b>0.00% Collection Rate</b>



ACTUALS THROUGH MARCH 31, 2020					
ACCOUNT NUMBER	DESCRIPTION	YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	COLLECTED/EXPENDED	
<b>Fund 100 - General Fund</b>					
<b>REVENUES</b>					
4010-4012	Property Taxes-McHenry County & Kane	\$0	\$3,570,917	0%	●
4015	Property Taxes-Police Pension	\$0	\$978,039	0%	●
4120	Sales Tax	\$220,345	\$2,800,000	8%	●
4121	Local Use Tax	\$266,372	\$872,198	31%	●
4123	Cannabis State Use Tax	\$4,358	\$0	100%	●
4125	Income Tax	\$681,533	\$2,830,982	24%	●
4130	Personal Property Replacement Tax	\$18,150	\$85,000	21%	●
4245	Simplified Municipal Telecommunications	\$5,876	\$65,000	9%	●
4250	Cable TV Franchise Tax	\$0	\$420,000	0%	●
4252	Video Service Provider Fee-AT&T	\$0	\$81,000	0%	●
4260	Video Gaming Tax	\$20,454	\$85,000	24%	●
4310	Building Permits	\$128,868	\$300,000	43%	●
4311	Non Residential Review & Permit Fee	\$36,445	\$20,000	182%	●
4313	Engineering Plan Review Fee-Single Family	\$5,000	\$15,000	100%	●
4315	Elevator Plan Review/Fees	\$6,405	\$10,000	64%	●
4320	Liquor License	\$1,500	\$46,500	3%	●
4322	Tobacco License	\$0	\$4,300	0%	●
4325	Video Game License & Fees	\$4,000	\$50,500	8%	●
4330	Contractor Registration	\$5,157	\$15,000	34%	●
4340	Waste hauler License	\$1,898	\$9,500	20%	●
4350	Business Registration	\$1,000	\$4,000	25%	●
4360	Special Events Registration	\$2,635	\$12,000	22%	●
4435	IDOT Distracted Driving Reimbursement	\$601	\$0	100%	●
4511	Development Application Fees	\$3,950	\$15,000	26%	●
4515	Police Fines & Fees	\$66,327	\$215,000	31%	●
4525	Building Permit Penalties/Fines	\$1,014	\$2,000	51%	●
4530	Wireless Tower Contract Fees	\$13,634	\$53,078	26%	●
4535	Small Wireless Facilities Fees	\$650	\$0	100%	●
4665	School Resource Officer	\$17,183	\$67,379	26%	●
4708	Investment Income	\$21,933	\$25,000	88%	●
4709	Unrealized Gain/Loss Investment	\$6,849	\$0	100%	●
4790	Miscellaneous Revenue	\$553	\$10,000	6%	●
4912	Transfer from Liability Cemetery Fund	\$2,500	\$10,000	25%	●
	<b>TOTAL REVENUES : GENERAL FUND</b>	<b>\$1,545,190</b>	<b>\$12,672,393</b>	<b>12%</b>	●

### GENERAL FUND EXPENDITURES

General Fund Expenditures account for the general operations of the Village, including Police, Development Services, and Public Works and Engineering (Streets, Engineering, Buildings & Grounds and Fleet Services). It also includes the Village Manager's Office (including Human Resources and Information Technology) and Finance.

At the end of the first quarter for FY20, General Fund Expenditures are at 25.30% of budget. Overall, the General Fund is operating within the parameters of budgeted dollars. The chart below shows General Fund expenditures by department. All department heads have been advised to closely monitor spending and to identify areas for cost savings.

EXPENDITURES THROUGH MARCH 31, 2020				
GENERAL FUND	BUDGET	YTD ACTUAL	AVAILABLE	PCT USED
<b>EXPENSES</b>				
Legislative	\$298,867	\$90,492	\$208,375	30.28%
Village Manager's Office	\$880,220	\$218,178	\$662,042	24.79%
Finance	\$417,338	\$109,649	\$307,689	26.27%
Police	\$6,979,501	\$1,621,958	\$5,357,543	23.24%
Public Works	\$2,827,877	\$906,376	\$1,921,501	32.05%
Development Services	\$1,120,070	\$260,300	\$859,770	23.24%
Contingencies	\$148,520	\$0	\$148,520	0.00%
<b>TOTAL EXPENDITURES W/O TRANSFERS</b>	<b>\$12,672,393</b>	<b>\$3,206,953</b>	<b>\$9,465,440</b>	<b>25.31%</b>
Transfers Out	\$372,237	\$93,059	\$279,178	25.00%
<b>TOTAL EXPENDITURES WITH TRANSFERS</b>	<b>\$13,044,630</b>	<b>\$3,300,012</b>	<b>\$9,744,618</b>	<b>25.30%</b>

The next chart breaks out expenditures by type.

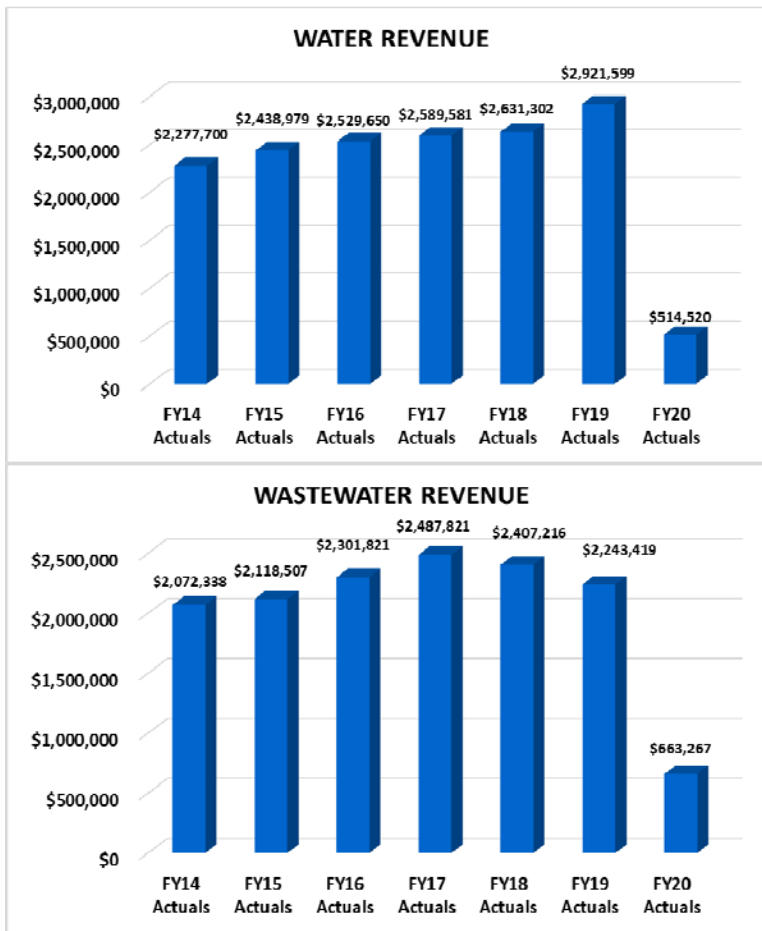
EXPENDITURES THROUGH MARCH 31, 2020				
GENERAL FUND	BUDGET	YTD ACTUAL	AVAILABLE	PCT USED
<b>EXPENSES</b>				
Personnel Services	\$8,503,726	\$2,011,386	\$6,492,340	23.65%
Health Insurance Transfer	\$1,008,000	\$252,000	\$756,000	25.00%
Commodities	\$739,995	\$306,307	\$433,688	41.39%
Contractual	\$2,272,152	\$637,260	\$1,634,892	28.05%
Contingencies/Transfer to ERF	\$148,520	\$0	\$148,520	0.00%
<b>TOTAL EXPENDITURES W/O TRANSFERS</b>	<b>\$12,672,393</b>	<b>\$3,206,953</b>	<b>\$9,465,441</b>	<b>25.31%</b>
One Time Revenue Transfer	\$372,237	\$93,059	\$279,178	25.00%
<b>TOTAL EXPENDITURES WITH TRANSFERS</b>	<b>\$13,044,630</b>	<b>\$3,300,012</b>	<b>\$9,744,618</b>	<b>25.30%</b>

#### WATER AND SEWER OPERATING FUNDS

Water and Sewer revenues come from charges for service for the water and wastewater treatment facilities. These revenue streams are dependent on customer usage. At the end of the first quarter for FY20 water revenue appears to be slightly behind budgeted parameters at 20% and wastewater revenue appears to be trending right at budget at 25%. This revenue stream is seasonal and will increase in the summer months when usage is higher.

The COVID-19 pandemic may actually increase water usage with the stay at home order and school age children being home more hours in a day than normal. This is unknown, as users may cut down on consumption to conserve dollars. This increased usage may also be offset by reduced usage at business locations no longer operating or operating at reduced levels or closed to the public.





### FIRST QUARTER FY20 FINANCIALS

Overall revenues appear to be trending in within budgeted dollars for the first three months in FY20. Those funds that appear to be behind the 25% collection rate can be primarily attributed to the lack of property tax dollars that are received within the first quarter for the Village. Expenditures within the operational funds appear to be trending in line with budgeted dollars. Those capital funds may appear to be trending behind budget but all are expected to come within budget range once the projects begin during the warmer weather.

**VILLAGE OF HUNTLEY**  
**PRELIMINARY REVENUES / EXPENDITURES STATEMENT**  
**THROUGH MARCH 31, 2020**

FUND	REVENUE		% Collected	EXPENDITURES		% Expended
	BUDGET	Y.T.D.		BUDGET	Y.T.D.	
General Fund	\$12,672,393	\$1,545,190	12.19%	\$13,044,630	\$3,300,012	25.30%
<b>Special Revenue Funds</b>						
Drug Enforcement	\$12,600	\$4,270	33.89%	\$10,500	\$27	0.26%
Cemetery Fund	\$32,000	\$11,295	35.30%	\$30,830	\$5,148	16.70%
Liability Insurance	\$271,000	\$15,202	5.61%	\$342,250	\$15,573	4.55%
Special Service Area #5	\$26,250	\$150	0.57%	\$38,250	\$13,168	34.43%
<b>Enterprise Funds</b>						
Water Operating	\$2,555,250	\$514,520	20.14%	\$2,312,655	\$463,651	20.05%
Water Capital & Equipment	\$344,000	\$131,495	38.23%	\$607,900	\$183,292	30.15%
Wastewater Operating	\$2,687,299	\$663,267	24.68%	\$2,512,553	\$518,484	20.64%
Wastewater Capital & Equipment	\$300,000	\$79,913	26.64%	\$658,999	\$155,509	23.60%
<b>Capital Funds</b>						
Capital Projects & Improvements	\$0	\$11,751	100.00%	\$1,723,300	\$445,913	25.88%
Facilities & Grounds Maintenance	\$341,437	\$47,894	14.03%	\$341,437	\$20,480	6.00%
Streets Improvements and Roads & Bridges	\$1,437,000	\$326,615	22.73%	\$1,304,000	\$104,647	8.03%
Downtown TIF	\$426,160	\$45,755	10.74%	\$1,375,225	\$115,269	8.38%
Motor Fuel Tax	\$1,080,200	\$252,996	23.42%	\$1,200,000	\$0	0.00%
Equipment Replacement Fund	\$310,500	\$87,343	28.13%	\$539,109	\$388,357	72.04%
<b>Internal Service Fund</b>						
Benefits Fund	\$1,553,000	\$392,176	25.25%	\$1,539,565	\$418,524	27.18%
<b>Fiduciary Fund</b>						
Police Pension Fund	\$1,687,690	(\$1,094,061)	-64.83%	\$507,646	\$150,793	29.70%
	<u>\$25,736,779</u>	<u>\$3,035,771</u>		<u>\$28,088,849</u>	<u>\$6,298,847</u>	

\* General Fund Expenditure budget and actual numbers include the one time revenue amount for capital of \$372,237.

\*\* Police Pension Fund revenues show the large unrealized *loss* from the first quarter of 2020.

Finally, the charts on the next three pages are summaries of cash and investments through March 31, 2020.

**VILLAGE OF HUNTLEY**  
**CASH AND INVESTMENT DISTRIBUTION**  
**MARCH 31, 2020**

<b>FINANCIAL INSTITUTION</b>	<b>CASH</b>	<b>%</b>	<b>INVESTMENTS</b>	<b>%</b>	<b>TOTAL</b>	<b>%</b>
<b>AMERICAN COMMUNITY</b>						
Money Market	\$402,312	4.41%	\$0	0.00%	\$402,312	1.14%
Petty Cash	\$1,518	0.02%	\$0	0.00%	\$1,518	0.00%
CD's	\$0	0.00%	\$2,755,278	10.55%	\$2,755,278	7.82%
CDARS	\$0	0.00%	\$3,230,192	12.36%	\$3,230,192	9.17%
	<b>\$403,830</b>	<b>4.43%</b>	<b>\$5,985,471</b>	<b>22.91%</b>	<b>\$6,389,301</b>	<b>18.13%</b>
<b>BMO HARRIS BANK</b>						
Operating Account	\$1,381,527	15.15%	\$0	0.00%	\$1,381,527	3.92%
Police Pension	\$302,392	3.32%	\$0	0.00%	\$302,392	0.86%
	<b>\$1,683,920</b>	<b>18.47%</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$1,683,920</b>	<b>4.78%</b>
<b>FIRST NATIONAL BANK</b>						
CD's	\$0	0.00%	\$204,656	0.78%	\$204,656	100.00%
	<b>\$0</b>	<b>0.00%</b>	<b>\$204,656</b>	<b>0.78%</b>	<b>\$204,656</b>	<b>100.00%</b>
<b>IMET</b>						
Convenience Fund	\$0	0.00%	\$435,463	1.67%	\$435,463	1.24%
	<b>\$0</b>	<b>0.00%</b>	<b>\$435,463</b>	<b>1.67%</b>	<b>\$435,463</b>	<b>1.24%</b>
<b>THE ILLINOIS FUNDS</b>						
Corporate	\$3,055,978	33.52%	\$0	0.00%	\$3,055,978	8.67%
E-Pay	\$58,372	0.64%	\$0	0.00%	\$58,372	0.17%
E-Pay Clearing	\$1,000	0.01%	\$0	0.00%	\$1,000	0.00%
Motor Fuel Tax	\$781,888	8.58%	\$0	0.00%	\$781,888	2.22%
	<b>\$3,897,238</b>	<b>42.74%</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$3,897,238</b>	<b>11.06%</b>
<b>US BANK</b>						
Lock Box	\$865,601	9.49%	\$0	0.00%	\$865,601	2.46%
SSA #6 - SSA #10	2,232,806	24.49%	\$0	0.00%	\$2,232,806	6.34%
	<b>\$3,098,407</b>	<b>33.98%</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$3,098,407</b>	<b>8.79%</b>
<b>5/3 INVESTMENTS</b>						
Investments	\$9,810	0.11%	\$9,610,879	36.79%	\$9,620,689	27.30%
	<b>\$9,810</b>	<b>0.11%</b>	<b>\$9,610,879</b>	<b>36.79%</b>	<b>\$9,620,689</b>	<b>27.30%</b>
<b>CHARLES SCHWAB</b>						
Police Pension	\$24,700	0.27%	\$9,887,902	37.85%	\$9,912,602	28.13%
	<b>\$24,700</b>	<b>0.27%</b>	<b>\$9,887,902</b>	<b>37.85%</b>	<b>\$9,912,602</b>	<b>28.13%</b>
	<b>\$9,117,904</b>	<b>100.00%</b>	<b>26,124,369.99</b>	<b>100.00%</b>	<b>\$35,242,274</b>	<b>100.00%</b>
<b>SUMMARY</b>						
<b>CASH</b>					<b>\$9,117,904</b>	<b>25.87%</b>
<b>INVESTMENTS</b>					<b>\$26,124,370</b>	<b>74.13%</b>
					<b>\$35,242,274</b>	<b>100.00%</b>

**VILLAGE OF HUNTLEY**  
**QUARTERLY INVESTMENT REPORT AS OF MARCH 31, 2020**

CASH & INVESTMENT SUMMARY		CASH & INVESTMENT FUND ALLOCATION	
ILLINOIS FUNDS	\$3,897,238	100 General Fund	\$4,630,869
INTEREST CHECKING	\$4,883,764	210 Drug Enforcement Fund	\$111,434
MONEY MARKET	\$9,810	220 Cemetery	\$346,039
U.S. SECURITIES (IMET)	\$435,463	230 Insurance	\$193,420
INTEREST CHECKING POLICE PENSION	\$302,392	250 SSA #5	\$51,974
CHARLES SCHWAB MMKT POLICE PENSION	\$24,700	400 Capital Projects	\$3,288,954
CHARLES SCHWAB EQUITY POLICE PENSION	\$5,813,544	410 Municipal Buildings	\$365,861
CHARLES SCHWAB LONG TERM POLICE PENSION	\$4,074,358	420 Transportation/ R&B	\$753,853
		440 Downtown TIF	\$426,062
INVESTMENT MATURITIES JAN - JUNE 2020	\$1,513,763	460 MFT	\$882,231
INVESTMENT MATURITIES JULY - DEC 2020	\$6,495,655	480 Equipment Replacement	\$1,466,164
INVESTMENT MATURITIES JAN - JUNE 2021	\$1,026,817	510 Water - Operating	\$692,480
INVESTMENT MATURITIES JULY - DEC 2021	\$3,514,565	515 Water - Capital	\$3,362,158
INVESTMENT MATURITIES JAN - JUNE 2022	\$3,000,093	520 Sewer - Operating	\$150,969
INVESTMENT MATURITIES JULY - DEC 2022	\$250,112	525 Sewer - Capital	\$2,296,306
		600 Benefits Fund	\$3,288,114
		700 Escrow	\$487,586
		710 SSA #10	\$502,112
		760 SSA #6	\$264,460
		770 SSA #7	\$263,043
		780 SSA #8	\$362,931
		790 SSA #9	\$840,260
		800 Police Pension	\$10,214,994
<b>SUMMARY AS OF MARCH 31, 2020</b>	<b>\$35,242,274</b>	<b>SUMMARY AS OF MARCH 31, 2020</b>	<b>\$35,242,274</b>

**VILLAGE OF HUNTLEY**  
**QUARTERLY INVESTMENT REPORT AS OF MARCH 31, 2020**

INSTITUTION	RATE	POLICE PENSION	ILLINOIS FUNDS	INTEREST CHECKING	MONEY MARKET	U.S. SECURITIES
IMET (Convenience)	1.720%					\$435,463
5/3 Securities - MMKT	2.140%				\$9,810	
American Community - Business Acct	1.500%			\$402,312		
American Community - Petty Cash				\$1,518		
Harris Bank Daily Deposit	2.220%			\$1,381,527		
Harris Bank Accounts Payable	0.000%					
Harris Bank Payroll	0.000%					
IL Funds Corporate	2.122%		\$3,055,978			
IL Funds E-Pay	2.122%		\$58,372			
IL National Bank E-Pay Clearing	0.000%		\$1,000			
IL Funds Motor Fuel	2.122%		\$781,888			
U.S. Bank / Lock Box	1.000%			\$865,601		
U.S. Bank - SSA #6 - #10	VARIES			2,232,806		
Charles Schwab MMKT	VARIES	\$24,700				
Charles Schwab Equity Investments	VARIES	\$5,813,544				
Charles Schwab Long Term Investments	VARIES	\$4,074,358				
BMO Harris Police Pension	2.220%	\$302,392				
<b>TOTAL</b>		<b>\$10,214,994</b>	<b>\$3,897,238</b>	<b>\$4,883,764</b>	<b>\$9,810</b>	<b>\$435,463</b>

INSTITUTION & INVESTMENT INSTRUMENT	RATE	INVESTMENT MATURITY JAN - JUNE 2020	INVESTMENT MATURITY JUL - DEC 2020	INVESTMENT MATURITY JAN - JUNE 2021	INVESTMENT MATURITY JUL - DEC 2021	INVESTMENT MATURITY JAN - DEC 2022	INVESTMENT MATURITY JAN - DEC 2023
<u>CDARS</u>							
American Community Bank	1.50%		\$3,230,192				
<u>Certificate of Deposit</u>							
American Community Bank	2.00%	\$1,163,653					
American Community Bank	2.20%		\$151,815				
American Community Bank	2.20%		\$151,815				
American Community Bank	0.85%				\$1,287,995		
First National Bank	2.27%		\$204,656				
<u>Fifth Third Securities - Certificate of Deposit</u>							
Barclays Bank CD	1.90%		\$200,576				
Discover Bank CD	1.90%		\$125,360				
Ally Bank CD Midvale UT	1.95%		\$200,950				
Capital One Bank USA NA CD	2.00%		\$150,753				
Morgan Stanley CD	3.05%		\$177,091				
Sallie Mae Bank	2.10%		\$248,749				
Wells Fargo Bank Natl	2.75%			\$253,723			
American Exp Federal Savings	2.25%				\$250,416		
UBS Bk USA Salt Lake City	3.20%				\$180,250		
BMW Bank North America	3.25%				\$256,053		
Capital One NA CD	2.10%					\$249,710	
HSBC Bank North America CD	1.99%					\$235,693	
JP Morgan Chase Bank NA	1.70%					\$249,520	
Third Federal Savings & Loan CD	2.50%					\$251,193	
Citibank National Association CD	2.90%					\$253,038	
Synovus Bank Georgia CD	1.55%					\$140,549	
Synchrony Bank CD	2.70%					\$251,419	
Comenity Capl Bank Utah CD	2.54%					\$204,978	
Goldman Sachs Bank USA	1.75%					\$249,979	
Live Oak Bank North Carolina CD	1.75%					\$252,178	
Wells Fargo NA CD	1.80%					\$176,761	
Morgan Stanley Bank NA CD	1.80%					\$249,487	
Texas Security Bank CD	1.75%						\$250,112
<b>TOTAL</b>		<b>\$1,163,653</b>	<b>\$4,841,958</b>	<b>\$253,723</b>	<b>\$1,974,713</b>	<b>\$2,764,504</b>	<b>\$250,112</b>

INSTITUTION & INVESTMENT INSTRUMENT	RATE	INVESTMENT MATURITY JAN - JUNE 2020	INVESTMENT MATURITY JUL - DEC 2020	INVESTMENT MATURITY JAN - JUNE 2021	INVESTMENT MATURITY JUL - DEC 2021	INVESTMENT MATURITY JAN - DEC 2022	INVESTMENT MATURITY JAN - DEC 2023
<u>5/3 Securities Municipal Bonds</u>							
Ogden City Utah Redeem Agy Rev	3.00%	\$100,000					
Kansas St Devl Financial Authority Rev Bond	2.61%	\$250,110					
Atlanta GA Devl Authority Revenue Bond / Downtown Stadium	1.90%		\$75,245				
Phoenix AZ Civic Impt Corp	2.60%		\$290,461				
East Whiteland Township PA GO Bond	1.80%		\$120,892				
Honolulu HI City & County GO Bonds	2.10%		\$442,328				
Bartlett IL Pk Dist GO Bonds	2.00%		\$512,510				
Rockford IL GO Sales Tax Alt Rev Source Ref Bond	2.09%		\$212,262				
Charlotte NC CTFs Partn	2.62%			\$203,140			
Grand Chute Wis Go Prom	4.00%			\$284,334			
Las Vegas NV Taxable Var Ref	2.40%			\$285,621			
Honolulu Hawaii City & Cnty Wastewater Sys	2.78%				\$213,984		
Pennsylvania St Univ Rev Bonds	2.03%				\$293,158		
Dunedin FLA Non-ad valorem	3.31%				\$535,616		
Dupage County Comm School Dist #200 GO Refunding Bonds	2.23%				\$252,370		
McLean & Woodford Cntys IL GO Refunding School Bonds	4.00%				\$244,725		
Oregon State Department	2.64%					\$235,589	
<b>TOTAL</b>		<b>\$350,110</b>	<b>\$1,653,697</b>	<b>\$773,095</b>	<b>\$1,539,852</b>	<b>\$235,589</b>	<b>\$0</b>
<b>TOTAL</b>		<b>\$1,513,763</b>	<b>\$6,495,655</b>	<b>\$1,026,817</b>	<b>\$3,514,565</b>	<b>\$3,000,093</b>	<b>\$250,112</b>

Director Haley also presented the Revenue and Expense report through March 31, 2020.

Mayor Sass asked if there were any questions.

05.14.20 VB Meeting

Trustee Goldman referenced the FY18 revenue and expense report that was provided to her earlier this year and asked if the FY19 report was available. Director Haley stated the report Trustee Goldman was referencing was the FY18 Popular Annual Financial Report (PAFR) and the FY19 PAFR would hopefully be distributed by late June. She added the auditors were completing the FY19 audit this week and once the audit was complete, staff would prepare the PAFR. Trustee Leopold questioned if the audit and PAFR couldn't be completed earlier because expenditures were still being charged to the FY19 line items. Director Haley confirmed yes.

Mayor Sass asked if the Village Board had any further comments or questions; there were none.

**A MOTION was made to Accept and Place on File the First Quarter FY2020 Financial and Investment Reports for the Village of Huntley.**

**MOTION:** Trustee Leopold  
**SECOND:** Trustee Goldman  
**AYES:** Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg  
**NAYS:** None  
**ABSENT:** None  
**The motion carried: 6-0-0**

**VILLAGE ATTORNEY'S REPORT:** None

**INTERIM VILLAGE MANAGER'S REPORT:**

Trustee Leopold asked if the Illinois EPA (IEPA) is following through the decreased discharge into the stream regulations. Director of Public Works and Engineering Tim Farrell said as earlier approved by the Village Board in January 2020 to prepare a preliminary Nutrient Assessment Reduction Plan (NARP) Workplan, the Village is currently meeting the .5 standard of Total Phosphorus discharge limit. The NARP plan being conducted will evaluate if the facilities can meet the 0.5 standard on a consistent basis, since. He added the IEPA intends to require the 0.5 standard by 2030.

**VILLAGE PRESIDENT'S REPORT:**

Trustee Kanakaris asked to discuss the opening of Huntley restaurants. He suggested closing Main and Coral Street to put up tables and tents for patrons to take their carry-out purchases to eat and drink outside on the tables in the street. He understands they can't eat or drink inside, but at least they can get a feeling of dining out by using the tables and eating around other people in a public setting. Trustee Kanakaris said he felt it was discriminatory that fast food drive thru restaurants can have people sitting in the parking lot eating, but dine in restaurants cannot. He added knowing the consumption of alcohol has to be on public not private owned property, he suggested leasing village owned property to restaurants outside of the downtown area to set up tables for outside food and alcoholic beverage consumption. Mayor Sass said businesses like Pub 47 could possibly utilize parking spaces to put tables in for outside consumption, but he would have to know for certain that it would be legal. He added the Village would have to pass an ordinance to allow the on premise consumption of alcoholic beverages on village owned property.

Mayor Sass said he is continuing to monitor what the Cities of Woodstock and McHenry are proposing, believes showing a unified front is important and is appreciative of what McCOG is trying to do in separating Huntley from the Chicago area region.

Trustee Leopold added he noticed the picnic tables at the Dairy Mart are taped off so no one can eat on site. Trustee Goldman stated she saw an article that Governor Pritzker will be moving all of Illinois into Phase 3

and thinks the Village should wait until May 30<sup>th</sup>. Trustee Kanakaris said the Village needs to have a plan in place prior to the end of the month to prepare for Phase 3 and ultimately Phase 4 of the Governor's Plan.

Trustee Hoeft agreed that the Village should have a plan in place and asked to confirm that Phase 3 does not allow the bars to open at all. The Mayor said yes and added that he understands the Village Board wants to help our businesses and residents, but the Village also needs to be cautious. The State of Illinois could start pulling liquor licenses for these establishments and possibly negating our liability insurance.

Mayor Sass asked the Trustees to put their thoughts together for a plan to utilize public property to help restaurants. Trustee Kanakaris stressed the importance of having a plan in place and that people should be able to eat and drink outside. Mayor Sass again asked the Trustees to please put their ideas together and get them to him as soon as possible.

Trustee Westberg concluded the discussion telling the Mayor he applauded his efforts in trying to do what is best for the businesses and residents of the Village. He said he receives texts, emails and verbal comments in support of what Huntley is doing with McCOG and trying to be a joint force to reopen the communities. However, Trustee Westberg added that Huntley is choking and businesses are struggling, but does appreciate the Mayor and entire McCOG organization for fighting for them.

Mayor Sass informed the Village Board that he had been approached from an interested party in putting in additional self-storage units by the Hansen Heating and Plumbing property on Route 47. He added that he was not in favor of the additional units since it is a major corridor and the ultimate plan is to beautify that area. There was a consensus from the Village Board with Mayor Sass in not being in favor of the idea.

Mayor Sass acknowledged the Huntley High School graduating class of 2020 and read the following statement:

The Village of Huntley extends our congratulations to the Class of 2020 from Huntley High School, Marlowe Middle School, and Heineman Middle School! We are very proud of all of you and this great achievement. We commend you and your families for your hard work.

For those of you graduating from high school, we know the way the school year ended was disappointing, to say the least. We are sorry you had to miss out on all the memorable events that go along with the end of the school year. We also know you are resilient and will find new ways to deal with the challenges we all face with this global pandemic. As the future leaders of our community, state and nation, we say to you stay safe and stay strong. No matter where your future may take you, always remember Huntley, the friendly Village with country charm! Go Red Raiders!

For those of you graduating from the 8<sup>th</sup> grade, we know you also have missed out on fun celebrations and other activities. We know high school will be a different experience for you than it was for those graduating this year. We are confident that you will also make your own way through these challenging times. We wish you all the best as you take this next step forward in your education. Go Mustangs! Go Hawks!

The Mayor congratulated the JR Westberg family on their daughter Breanna turning 16 on May 16<sup>th</sup> and daughter Isabella graduating from Marlowe Middle School. The Mayor also congratulated Dave and Amy Johnson on the graduation of their daughter Elizabeth from Marlowe Middle School.

a) Declaration of Local State of Emergency

Mayor Sass reported that pursuant to the authority vested in the office of Village President by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance (O)2020-03.19 of the Village of Huntley, Village President Sass declared a local state of emergency on March 17, 2020 after finding that the standards as set forth in Ordinance (O)2020-03.19 had been satisfied. Per the ordinance, the state of emergency shall expire not later than the adjournment of the first regular meeting of the corporate authorities after the state of emergency is declared. The declaration was extended on April 9, 2020 and again on April 23, 2020. As a result, the current declaration expires as of May 14<sup>th</sup>.

Staff Analysis

Given the ongoing COVID-19 virus pandemic, the proclamation of disaster issued by Illinois Governor J.B. Pritzker regarding the COVID-19 pandemic, and the resulting threat to the health, safety and general welfare of our residents, the Declaration of Local State of Emergency is hereby extended and shall continue until such time as provided in Ordinance (O)2020-03.19. It is possible that the declaration may be extended again depending upon circumstances.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

**A MOTION was made to extend the declaration of the local state of emergency.**

**MOTION: Trustee Leopold**

**SECOND: Trustee Goldman**

**AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg**

**NAYS: None**

**ABSENT: None**

**The motion carried: 6-0-0**

**UNFINISHED BUSINESS: None**

**NEW BUSINESS: None**

**EXECUTIVE SESSION: None**

**POSSIBLE ACTION ON ANY CLOSED SESSION ITEM: None**

**ADJOURNMENT:**

**There being no further items to discuss, a MOTION was made to adjourn the meeting at 8:30 p.m.**

**MOTION: Trustee Piwko**

**SECOND: Trustee Westberg**

**The Voice Vote noted all ayes and the motion carried.**

Respectfully submitted,

Rita McMahan  
Village Clerk







**AGENDA ITEM**  
**VILLAGE BOARD MEETING: 5/28/2020**  
**Bills List Fiscal Year End 12/31/2020**

The following is a breakdown by Fund for the May 28, 2020 Bills List.

<b>FUND</b>	<b>DEPARTMENT</b>	<b>TOTALS</b>
100	General Fund *(Non-Expense Related Items)	\$7,651.39
100-10	Legislative & Executive	\$59,682.38
100-20-10	Village Manager's Office	\$654.28
100-20-21	Human Resources	\$184.01
100-20-22	Information Technology	\$2,426.74
100-30	Finance	\$18,919.34
100-60-62	Buildings & Grounds	\$165.52
100-50	Police Department	\$118,709.19
100-60-61	Streets/Underground	\$44,317.53
100-60-10	PW Admin/Engineering	\$4,206.73
100-70	Development Services	\$5,208.66
420	Street Improvement/Road & Bridge	\$57,919.50
410	Facilities & Grounds Maintenance	\$26,926.47
510	Water Operating	\$46,442.64
520	Wastewater Operating	\$81,621.42
525	Wastewater Capital Fund	\$44,385.12
440	Downtown TIF	\$3,725.00
515	Water Capital Fund	\$31,221.16
220	Cemetery	\$2,096.98
230	Public Liability Insurance	\$1,380.00
480	Equipment Replacement	\$191.68
700	Escrow Agency Fund	\$197.74
	<b>5/28/20 Bills Payable</b>	<b>\$558,233.48</b>
	<b>5/7/2020 Payroll Date</b>	<b>\$401,654.55</b>
	<b>Total Payroll</b>	<b>\$401,654.55</b>
	<b>Total Disbursements</b>	<b>\$959,888.03</b>

\*(Compliance Bond Refunds, Impact Fees, Sales Tax Rebates, Deposit Refunds, Pe-Paid Expenses, and A/R-Bulk Fuel)



# DETAIL BOARD REPORT 5/28/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>1004 - MOTION INDUSTRIES</b>	
ADDTL FREIGHT PO 2020-224	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$11.89
BELT FOR DITCH 1 AERATOR WEST PLANT 3/5VX1000	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$277.40
BELT FOR DITCH 2 AERATOR WEST PLANT 3/5VX1060	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$294.10
SHIPPING	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$20.00
<b>1004 - MOTION INDUSTRIES Total</b>	<b>\$603.39</b>
<b>1005 - ULINE</b>	
BARRIER POST W/RED BELT (COVID-19)	
<i>Facilities &amp; Grounds Maintenance</i>	\$410.51
<b>1005 - ULINE Total</b>	<b>\$410.51</b>
<b>1006 - YOO, BYUNGSEUNG</b>	
MAILBOX & POST DAMAGE REIMB. - 9891 RIVERSIDE DR.	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$45.00
<b>1006 - YOO, BYUNGSEUNG Total</b>	<b>\$45.00</b>
<b>1007 - PENEV, CHRISTIAN</b>	
MAILBOX & POST DAMAGE REIMB. - 9894 BEDFORD DR	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$45.00
<b>1007 - PENEV, CHRISTIAN Total</b>	<b>\$45.00</b>
<b>1008 - PURALEWSKI, DALE</b>	
MAILBOX & POST DAMAGE REIMB. - 11546 HERITAGE LN	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$45.00
<b>1008 - PURALEWSKI, DALE Total</b>	<b>\$45.00</b>
<b>1009 - MARTENSEN, JAMES</b>	
TREE REIMBURSEMENT PROGRAM - 12150 HIDEAWAY DR	
<i>Street Improvement/Road &amp; Bridge</i>	\$94.00
<b>1009 - MARTENSEN, JAMES Total</b>	<b>\$94.00</b>
<b>1011 - WILTSHIRE, CAROL</b>	
REFUND 5/23/20 CRAFT FAIR	
<i>General Fund-Legislative</i>	\$25.00
<b>1011 - WILTSHIRE, CAROL Total</b>	<b>\$25.00</b>
<b>102 - ADT LLC</b>	
SECURITY CAMERA SERVICE - FLEET GARAGE	
<i>Facilities &amp; Grounds Maintenance</i>	\$44.72
<b>102 - ADT LLC Total</b>	<b>\$44.72</b>



# DETAIL BOARD REPORT 5/28/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>106 - AIRGAS NORTH CENTRAL</b>	
RENT CYL IND SMALL ARGON	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$40.38
<b>106 - AIRGAS NORTH CENTRAL Total</b>	\$40.38
<b>110 - ACE HARDWARE</b>	
BATTERIES FOR TRAIL CAMM	
<i>General Fund-Police</i>	\$27.98
BATTERIES, MISC HARDWARE	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$24.57
COMBO SQUARE 12"	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$29.98
DOOR KNOB	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$13.00
PADLOCK/EVIDENCE BIKE STORAGE-SALLY PORT	
<i>General Fund-Police</i>	\$12.99
PUTTY KNIVES	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$18.58
ROD THREAD - VEH 1693	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$4.49
SINK DRAIN PARTS	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$32.55
SPRAY PAINT	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$18.57
TRUCK WASH SUPPLIES	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$14.99
<b>110 - ACE HARDWARE Total</b>	\$197.70
<b>112 - ADVANCED BUSINESS NETWORKS INC</b>	
SPAM CNTRL/ETHERNET 10MBPS/MONITORING/EXCHANGE SVC	
<i>General Fund-Village Managers Office-Information Technology</i>	\$2,087.95
<b>112 - ADVANCED BUSINESS NETWORKS INC Total</b>	\$2,087.95
<b>138 - AUTO TECH GOODYEAR</b>	
FRONT WHEEL ALIGNMENT - VEH 24-16	
<i>General Fund-Police</i>	\$49.95
WHEEL ALIGNMENT - VEH 11	
<i>General Fund-Police</i>	\$203.73
<b>138 - AUTO TECH GOODYEAR Total</b>	\$253.68
<b>148 - BAKLEY CONSTRUCTION CORP</b>	
COMPRESSION FITTING	
<i>Water Operating Fund-Public Works-Water</i>	\$80.00
STONE & SAND	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$845.21
<b>148 - BAKLEY CONSTRUCTION CORP Total</b>	\$925.21



# DETAIL BOARD REPORT 5/28/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>155 - BLACKHAWK AREA COUNCIL</b>	
POLICE EXPLORER RE-CHARTER	
<i>General Fund-Police</i>	\$515.00
<b>155 - BLACKHAWK AREA COUNCIL Total</b>	\$515.00
<b>158 - BLU PETROLEUM</b>	
15W-40 DIESEL ENGINE OIL	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$1,000.00
<i>Water Operating Fund-Public Works-Water</i>	\$230.80
DIESEL FUEL	
<i>General Fund</i>	\$2,606.46
REGULAR FUEL	
<i>General Fund</i>	\$5,044.93
<b>158 - BLU PETROLEUM Total</b>	\$8,882.19
<b>164 - BOTTTS WELDING &amp; TRK SVC INC</b>	
AIR VALVE / SOLENOID - VEH 1693	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$106.67
<b>164 - BOTTTS WELDING &amp; TRK SVC INC Total</b>	\$106.67
<b>170 - BUCK BROTHERS INC</b>	
TRANSMISSION OIL	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$434.78
<b>170 - BUCK BROTHERS INC Total</b>	\$434.78
<b>171 - C &amp; L RENTALS SALES &amp; SVC INC</b>	
BOW RAKE	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$39.53
CAUTION TAPE	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$35.85
HELICOIL SPRING	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$8.37
MARKING PAINT	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$88.56
MARKING PAINT, SURVEYOR FLAGS	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$305.44
SURVEYOR FLAGS	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$62.06
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$850.00
<b>171 - C &amp; L RENTALS SALES &amp; SVC INC Total</b>	\$1,389.81
<b>173 - CB BURKE ENGINEERING LTD</b>	
2020 MFT STREET IMPROVEMENT PROGRAM	
<i>Street Improvement/Road &amp; Bridge</i>	\$4,280.50
FIRE PROTECTION DIST STATION #5	



# DETAIL BOARD REPORT 5/28/2020

<b>VENDOR/DESCRIPTION/FUND/DEPARTMENT</b>	<b>AMOUNT</b>
General Fund-Public Works-Administration	\$121.00
HUNTLEY LIBRARY EXPANSION	
General Fund-Public Works-Administration	\$968.00
JIFFY LUBE	
General Fund-Public Works-Administration	\$1,573.00
PASSENGER RAIL SITE IMPROVEMENTS	
Downtown TIF Fund	\$1,637.00
<b>173 - CB BURKE ENGINEERING LTD Total</b>	<b>\$8,579.50</b>
<b>196 - CLARK BAIRD SMITH LLP</b>	
LEGAL SERVICES	
General Fund-Legislative	\$183.75
<b>196 - CLARK BAIRD SMITH LLP Total</b>	<b>\$183.75</b>
<b>198 - CLARKE ENVIRON MOSQUITO MGMT INC</b>	
MOSQUITO MANAGEMENT SVC - PAY #1 OF 4	
General Fund-Public Works-Streets Utilities & Fleet Svcs	\$9,975.00
<b>198 - CLARKE ENVIRON MOSQUITO MGMT INC Total</b>	<b>\$9,975.00</b>
<b>204 - CONCENTRIC INTEGRATION LLC</b>	
SCADA SERVER REPLACEMENT PROJECT	
Water Capital & Equipment Fund	\$24,350.00
<b>204 - CONCENTRIC INTEGRATION LLC Total</b>	<b>\$24,350.00</b>
<b>205 - COMCAST BUSINESS</b>	
INTERNET SERVICES	
General Fund-Development Services	\$338.80
General Fund-Finance	\$338.79
General Fund-Legislative	\$338.79
General Fund-Police	\$338.79
General Fund-Public Works-Administration	\$1,015.61
General Fund-Village Managers Office-Administration	\$338.79
Wastewater Operating Fund-Public Works-Wastewater	\$1,015.61
Water Operating Fund-Public Works-Water	\$1,015.61
General Fund-Village Managers Office-Information Technology	\$338.79
PHONE PRI SVCS/515-5200	
General Fund-Development Services	\$102.54
General Fund-Finance	\$102.54
General Fund-Police	\$102.54
General Fund-Village Managers Office-Administration	\$102.53
<b>205 - COMCAST BUSINESS Total</b>	<b>\$5,489.73</b>



# DETAIL BOARD REPORT 5/28/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>205 - COMCAST BUSINESS</b>	
DIGITAL ADAPTER SVC - PD	
<i>General Fund-Police</i>	\$11.30
<b>205 - COMCAST BUSINESS Total</b>	<b>\$11.30</b>
<b>208 - COMED</b>	
ELECTRICITY	
<i>Cemetery Fund</i>	\$19.40
<i>Facilities &amp; Grounds Maintenance</i>	\$54.37
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$500.26
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$8,208.71
<i>Water Operating Fund-Public Works-Water</i>	\$11,238.81
<b>208 - COMED Total</b>	<b>\$20,021.55</b>
<b>209 - CONSTELLATION NEWENERGY INC</b>	
ELECTRICITY	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$7,568.35
<b>209 - CONSTELLATION NEWENERGY INC Total</b>	<b>\$7,568.35</b>
<b>214 - CORE &amp; MAIN</b>	
HYDRANT METER W/ TECHNO CHECK VALVE 2" GATE VALVE	
<i>Water Operating Fund-Public Works-Water</i>	\$1,603.14
SEWER PIPE, CURB BOX LID	
<i>Water Operating Fund-Public Works-Water</i>	\$313.50
<b>214 - CORE &amp; MAIN Total</b>	<b>\$1,916.64</b>
<b>218 - COWLIN &amp; CURRAN PROF CORP</b>	
LEGAL SERVICES	
<i>General Fund-Legislative</i>	\$740.00
<i>General Fund-Police</i>	\$600.00
<b>218 - COWLIN &amp; CURRAN PROF CORP Total</b>	<b>\$1,340.00</b>
<b>232 - DIRECT ENERGY BUSINESS</b>	
ELECTRICITY	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$14,324.82
<i>Water Operating Fund-Public Works-Water</i>	\$12,741.80
<b>232 - DIRECT ENERGY BUSINESS Total</b>	<b>\$27,066.62</b>
<b>233 - DISCOVERY BENEFITS INC</b>	
FSA MONTHLY FEES	
<i>General Fund-Village Managers Office-Human Resources</i>	\$121.25
<b>233 - DISCOVERY BENEFITS INC Total</b>	<b>\$121.25</b>





# DETAIL BOARD REPORT 5/28/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>245 - ELITE UNIFORMS INC</b>	
DRESS SHIRTS	
<i>General Fund-Public Works-Administration</i>	\$105.00
DRESS/POLO SHIRTS	
<i>General Fund-Finance</i>	\$60.00
FACE COVERINGS (QTY 11)	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$88.00
<i>Water Operating Fund-Public Works-Water</i>	\$88.00
FACE COVERINGS (QTY 48)	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$384.00
JACKETS & SHIRTS - J. IRVIN	
<i>General Fund-Public Works-Administration</i>	\$143.00
POLO SHIRTS, FLEECE JACKETS	
<i>General Fund-Finance</i>	\$63.00
<i>General Fund-Public Works-Administration</i>	\$116.00
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$252.00
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$126.00
SWEATSHIRT - Z. SCHWAB	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$48.00
SWEATSHIRTS - MAYOR	
<i>General Fund-Legislative</i>	\$96.00
T-SHIRTS	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$247.50
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$60.00
T-SHIRTS - Z. SCHWAB & PW STOCK	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$115.00
<b>245 - ELITE UNIFORMS INC Total</b>	<b>\$1,991.50</b>
<b>246 - ENGINEERING ENTERPRISES INC</b>	
NUTRIENT ASSMT REDUCTION PLAN (NARP)	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$19,105.27
PRE-TREATMENT PROGRAM LOCAL LIMITS TECHNICAL REEVALUATION	
<i>Wastewater Capital &amp; Equipment</i>	\$538.90
USEPA PRETREATMENT PROG. AUDIT ASSISTANCE	
<i>Wastewater Capital &amp; Equipment</i>	\$406.00
WEST WWTP DRAFT NPDES	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$98.50
<b>246 - ENGINEERING ENTERPRISES INC Total</b>	<b>\$20,148.67</b>
<b>255 - STATE TREASURER</b>	
TRAFFIC SIGNAL MAINTENANCE -JAN-MARCH 2020	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$7,515.75
<b>255 - STATE TREASURER Total</b>	<b>\$7,515.75</b>





# DETAIL BOARD REPORT 5/28/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>257 - FASTSIGNS</b>	
DECALS - 1930 GENERATOR	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$277.00
<b>257 - FASTSIGNS Total</b>	\$277.00
<b>258 - FEDEX</b>	
OVERNIGHT SVCS/EGGELSTON	
<i>General Fund-Village Managers Office-Human Resources</i>	\$62.76
UB LOCK BOX REPORTS	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$112.59
<i>Water Operating Fund-Public Works-Water</i>	\$112.57
<b>258 - FEDEX Total</b>	\$287.92
<b>260 - THE FINER LINE INC</b>	
LAPEL PINS	
<i>General Fund-Development Services</i>	\$95.75
<i>General Fund-Legislative</i>	\$98.74
<b>260 - THE FINER LINE INC Total</b>	\$194.49
<b>268 - FOX VALLEY FIRE &amp; SAFETY</b>	
FIRE ALARM SYSTEM SERVICE REPAIR - PW BAKLEY	
<i>Facilities &amp; Grounds Maintenance</i>	\$565.75
<b>268 - FOX VALLEY FIRE &amp; SAFETY Total</b>	\$565.75
<b>293 - HAWKS NAPA AUTO PARTS</b>	
AIR & OIL FILTERS - FOR MOWERS	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$67.62
AIR & OIL FILTERS - VEH 1645	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$41.14
AIR FILTER - DIXIE CHOPPER	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$15.93
AIR FILTERS - VEH 1651	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$62.70
AIR, OIL FILTERS, SPARK PLUGS	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$96.68
AXLE - VEH 11	
<i>General Fund-Police</i>	\$136.75
BATTERY - VEH 1694	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$338.19
BATTERY CORE DEPOSIT - VEH 1694	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$81.00
BATTERY CORE DEPOSIT REFUNDS	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	(\$135.00)
CLEV PINS - FLEET STOCK	
<i>Water Operating Fund-Public Works-Water</i>	\$26.90



# DETAIL BOARD REPORT 5/28/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
CONTROL ARMS, TIE ROD ENDS, SWAY BAR KIT - VEH 11 <i>General Fund-Police</i>	\$379.98
CORE DEPOSIT REFUNDS <i>General Fund-Police</i>	(\$36.00)
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	(\$66.00)
DISCS - FLEET SHOP <i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$29.80
FUEL FILTERS - VEH 1652 <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$20.58
HEADLIGHT BULBS - VEH 11 <i>General Fund-Police</i>	\$30.99
HYDRAULIC FILTERS - VEH 1652 <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$21.40
NAPA CABIN AIR FILTER - VEH 43 <i>General Fund-Police</i>	\$12.31
<i>Water Operating Fund-Public Works-Water</i>	\$86.87
NITRILE DISPOSABLE GLOVES <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$109.90
OIL & HYDRAULIC FILTERS - VEH 1651 <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$162.48
OIL FILTERS - VEH 1652 <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$15.86
PENZOIL 10W30 OIL <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$95.88
RETURNED STOCK - FLEET INVENTORY <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	(\$49.75)
SHOP TOWELS <i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$19.74
<b>293 - HAWKS NAPA AUTO PARTS Total</b>	<b>\$1,565.95</b>
<b>325 - IL NOTARY DISCOUNT BONDING CO</b>	
SGT SULLIVAN NOTARY RENEWAL <i>General Fund-Police</i>	\$53.95
<b>325 - IL NOTARY DISCOUNT BONDING CO Total</b>	<b>\$53.95</b>
<b>359 - KOMLINE SANDERSON</b>	
SAFETY ROPE SWITCH <i>Wastewater Capital &amp; Equipment</i>	\$396.66
<b>359 - KOMLINE SANDERSON Total</b>	<b>\$396.66</b>



# DETAIL BOARD REPORT 5/28/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>374 - LEROYS LAWN EQUIPMENT INC</b>	
FRONT AXLE SPRINGS - VEH 1652	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$28.60
ROLLER, BLADE - VEH 1652	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$111.59
WASHERS & BEARINGS - VEH 1652	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$75.30
<b>374 - LEROYS LAWN EQUIPMENT INC Total</b>	<b>\$215.49</b>
<b>375 - LEXISNEXIS RISK SOLUTIONS</b>	
LAW ENFORCEMENT DATABASE	
<i>General Fund-Police</i>	\$198.00
<b>375 - LEXISNEXIS RISK SOLUTIONS Total</b>	<b>\$198.00</b>
<b>402 - MEADE ELECTRIC CO INC</b>	
TRAFFIC SIGNAL MAINTENANCE	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$750.00
<b>402 - MEADE ELECTRIC CO INC Total</b>	<b>\$750.00</b>
<b>403 - MENARDS COMMERCIAL ACCOUNT</b>	
CLEANING SUPPLIES	
<i>General Fund-Public Works-Buildings &amp; Grounds</i>	\$25.47
PAINT SUPPLIES WELL 7 & 8	
<i>Water Operating Fund-Public Works-Water</i>	\$286.44
SUPPLIES FOR SNEEZE GUARDS @ PW	
<i>General Fund-Public Works-Buildings &amp; Grounds</i>	\$41.30
<b>403 - MENARDS COMMERCIAL ACCOUNT Total</b>	<b>\$353.21</b>
<b>414 - MOTOROLA SOLUTIONS STARCOM</b>	
STARCOM NETWORK MONTHLY USE FEE	
<i>General Fund-Police</i>	\$1,292.00
STARCOM RADIO SERVICE	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$408.00
<b>414 - MOTOROLA SOLUTIONS STARCOM Total</b>	<b>\$1,700.00</b>
<b>425 - COMPASS MINERALS</b>	
WATER SOFTENER SALT	
<i>Water Operating Fund-Public Works-Water</i>	\$7,460.17
<b>425 - COMPASS MINERALS Total</b>	<b>\$7,460.17</b>
<b>428 - NICOR GAS</b>	
NATURAL GAS	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$509.03
<b>428 - NICOR GAS Total</b>	<b>\$509.03</b>



# DETAIL BOARD REPORT 5/28/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>429 - NORTHWEST HERALD - SHAW</b>	
BILL: POPEYES LOUISIANA KITCHEN	
<i>Escrow / Recapture Fund</i>	\$197.74
<b>429 - NORTHWEST HERALD - SHAW Total</b>	\$197.74
<b>446 - PDC LABORATORIES INC</b>	
LAB SAMPLE TESTING	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$1,646.50
<i>Water Operating Fund-Public Works-Water</i>	\$845.50
<b>446 - PDC LABORATORIES INC Total</b>	\$2,492.00
<b>452 - POMPS TIRE SERVICE</b>	
TIRE SCRAP DISPOSAL FEE	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$12.00
TIRES - VEH 1654 & 1652	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$254.46
<b>452 - POMPS TIRE SERVICE Total</b>	\$266.46
<b>454 - POSITIVE CONCEPTS ATPI</b>	
ZEBRA PRINTER PAPER/SQUADS	
<i>General Fund-Police</i>	\$580.00
<b>454 - POSITIVE CONCEPTS ATPI Total</b>	\$580.00
<b>455 - POSTAL PROS SOUTHWEST INC</b>	
NEWSLETTER	
<i>General Fund-Legislative</i>	\$339.00
UM 5/11/20-5/17/20	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$1,740.18
<i>Water Operating Fund-Public Works-Water</i>	\$1,740.18
UM 5/4/20-5/10/20	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$14.20
<i>Water Operating Fund-Public Works-Water</i>	\$14.20
<b>455 - POSTAL PROS SOUTHWEST INC Total</b>	\$3,847.76
<b>459 - PRECISE MOBILE RESOURCE MGMNT</b>	
GPS MONITORING SERVICE	
<i>Equipment Replacement Fund</i>	\$191.68
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$191.66
<i>Wastewater Capital &amp; Equipment</i>	\$191.67
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$191.67
<i>Water Capital &amp; Equipment Fund</i>	\$191.66
<i>Water Operating Fund-Public Works-Water</i>	\$191.66
<b>459 - PRECISE MOBILE RESOURCE MGMNT Total</b>	\$1,150.00



# DETAIL BOARD REPORT 5/28/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>462 - PROFESSIONAL CEMETERY SVCS</b>	
CEMETERY GROUNDS MAINT - 5/2020	
<i>Cemetery Fund</i>	\$902.58
SPRING WEED & FEED	
<i>Cemetery Fund</i>	\$1,175.00
<b>462 - PROFESSIONAL CEMETERY SVCS Total</b>	<b>\$2,077.58</b>
<b>473 - RADICOM BUSINESS COMM SYSTEMS</b>	
MOBILE RADIO REPAIR	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$166.03
<b>473 - RADICOM BUSINESS COMM SYSTEMS Total</b>	<b>\$166.03</b>
<b>476 - RALPH HELM INC</b>	
TORO MOWER PARTS	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$212.52
<b>476 - RALPH HELM INC Total</b>	<b>\$212.52</b>
<b>491 - WILLIAM A RUTH LANDSCAPE CO</b>	
SHADE TREES(2)	
<i>Street Improvement/Road &amp; Bridge</i>	\$420.00
<b>491 - WILLIAM A RUTH LANDSCAPE CO Total</b>	<b>\$420.00</b>
<b>493 - RUEKERT &amp; MIELKE INC</b>	
VUE WORKS IMPLEMENTATION	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$2,500.50
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$2,499.75
<i>Water Operating Fund-Public Works-Water</i>	\$2,499.75
WATER SYSTEM MODEL & STH 47 ALT. STUDY	
<i>Water Capital &amp; Equipment Fund</i>	\$6,133.00
<b>493 - RUEKERT &amp; MIELKE INC Total</b>	<b>\$13,633.00</b>
<b>495 - RUSH TRUCK CENTER HUNTLEY</b>	
HOLD DOWN BOLT - VEH 1694	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$66.96
<b>495 - RUSH TRUCK CENTER HUNTLEY Total</b>	<b>\$66.96</b>
<b>505 - SEECOM</b>	
DISPATCH SERVICES - QUARTERLY BILLING	
<i>General Fund-Police</i>	\$91,460.25
<b>505 - SEECOM Total</b>	<b>\$91,460.25</b>



# DETAIL BOARD REPORT 5/28/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>512 - SIKICH LLP</b>	
ACCOUNTING SERVICES	
<i>General Fund-Finance</i>	\$2,075.24
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$415.05
<i>Water Operating Fund-Public Works-Water</i>	\$1,660.19
AUDIT SERVICES	
<i>General Fund-Finance</i>	\$15,684.00
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$2,614.00
<i>Water Operating Fund-Public Works-Water</i>	\$2,614.00
TIF EXAMINATION REPORT	
<i>Downtown TIF Fund</i>	\$2,088.00
<b>512 - SIKICH LLP Total</b>	<b>\$27,150.48</b>
<b>522 - STANDARD EQUIPMENT CO</b>	
IMPELLER REPAIR	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$3,920.96
MISC. PARTS RECOMMENDED	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$1,814.71
SOLENOID - VEH 1671	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$237.51
<b>522 - STANDARD EQUIPMENT CO Total</b>	<b>\$5,973.18</b>
<b>529 - STEWART SPREADING INC</b>	
SLUDGE HAULING	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$25,918.20
<b>529 - STEWART SPREADING INC Total</b>	<b>\$25,918.20</b>
<b>549 - TOPALOVICH, NANCY</b>	
FY19 AUDIT STATISTICAL TABLES	
<i>General Fund-Finance</i>	\$500.00
<b>549 - TOPALOVICH, NANCY Total</b>	<b>\$500.00</b>
<b>556 - TPI TYLER PRESS INC</b>	
2000 ENVELOPES PD	
<i>General Fund-Police</i>	\$142.90
<b>556 - TPI TYLER PRESS INC Total</b>	<b>\$142.90</b>
<b>568 - U S BANK EQUIPMENT FINANCE</b>	
RICOH COPIER LEASE PAYMENT	
<i>General Fund-Development Services</i>	\$118.87
<i>General Fund-Finance</i>	\$39.62
<i>General Fund-Police</i>	\$237.75
<i>General Fund-Public Works-Administration</i>	\$66.25
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$105.88
<i>Water Operating Fund-Public Works-Water</i>	\$105.88
<b>568 - U S BANK EQUIPMENT FINANCE Total</b>	<b>\$674.25</b>



# DETAIL BOARD REPORT 5/28/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>570 - VERIZON WIRELESS</b>	
CELL PHONE EQUIPMENT PATROL PHONES	
<i>General Fund-Police</i>	\$205.92
CELL PHONE SERVICE	
<i>General Fund-Development Services</i>	\$762.33
<i>General Fund-Finance</i>	\$56.15
<i>General Fund-Legislative</i>	\$56.15
<i>General Fund-Police</i>	\$1,447.70
<i>General Fund-Public Works-Administration</i>	\$98.87
<i>General Fund-Public Works-Buildings &amp; Grounds</i>	\$98.75
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$425.80
<i>General Fund-Village Managers Office-Administration</i>	\$156.42
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$305.17
<i>Water Operating Fund-Public Works-Water</i>	\$319.72
<b>570 - VERIZON WIRELESS Total</b>	<b>\$3,932.98</b>
<b>626 - ALLIED ELECTRONICS</b>	
MOTOR STARTER RELAYS	
<i>Water Operating Fund-Public Works-Water</i>	\$304.03
<b>626 - ALLIED ELECTRONICS Total</b>	<b>\$304.03</b>
<b>635 - A.S.A.P. GARAGE DOOR REPAIR INC</b>	
REPAIR EAST PLANT GARAGE DOOR	
<i>Liability Insurance Fund</i>	\$1,380.00
<b>635 - A.S.A.P. GARAGE DOOR REPAIR INC Total</b>	<b>\$1,380.00</b>
<b>689 - O'REILLY - STORE 5851</b>	
JOINT PLIERS	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$10.99
<b>689 - O'REILLY - STORE 5851 Total</b>	<b>\$10.99</b>
<b>719 - 1ST AYD</b>	
FLEET SHOP SUPPLIES	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$248.67
<i>Water Operating Fund-Public Works-Water</i>	\$488.27
<b>719 - 1ST AYD Total</b>	<b>\$736.94</b>
<b>738 - C T VEACH INC</b>	
AREA 3 BROADLEAF CONTROL APP	
<i>Facilities &amp; Grounds Maintenance</i>	\$1,188.66
FERTILIZER & PRE-EMERGENCE AREAS 1-4	
<i>Facilities &amp; Grounds Maintenance</i>	\$4,500.00
LANDSCAPE MAINT. WEEKLY - PAY #1	
<i>Facilities &amp; Grounds Maintenance</i>	\$8,718.71
LANDSCAPE MAINTENANCE	
<i>Facilities &amp; Grounds Maintenance</i>	\$5,730.00
<b>738 - C T VEACH INC Total</b>	<b>\$20,137.37</b>



# DETAIL BOARD REPORT 5/28/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>755 - STERNBERG LIGHTING</b>	
2020 LED LIGHTING INCENTIVE PROGRAM	
<i>Street Improvement/Road &amp; Bridge</i>	\$53,125.00
<b>755 - STERNBERG LIGHTING Total</b>	<u>\$53,125.00</u>
<b>757 - AB SANCHEZ LANDSCAPING INC</b>	
LANDSCAPE MAINTENANCE - MAY 2020	
<i>Facilities &amp; Grounds Maintenance</i>	\$5,713.75
<b>757 - AB SANCHEZ LANDSCAPING INC Total</b>	<u>\$5,713.75</u>
<b>782 - DEERE CREDIT INC</b>	
ANNUAL LEASE AGREEMENT PAYMENT #2- JD BACKHOE	
<i>Wastewater Capital &amp; Equipment</i>	\$20,302.49
<b>782 - DEERE CREDIT INC Total</b>	<u>\$20,302.49</u>
<b>796 - AHW LLC</b>	
JOHN DEERE GATOR XUW825M	
<i>Wastewater Capital &amp; Equipment</i>	\$17,959.00
<b>796 - AHW LLC Total</b>	<u>\$17,959.00</u>
<b>943 - TNEMEC COMPANY INC/TAYLOR COATINGS</b>	
SHIPPING	
<i>Water Capital &amp; Equipment Fund</i>	\$80.00
TNEMEC SERIES 287 FLOOR PAINT (27GR) CASTLE GREY	
<i>Water Capital &amp; Equipment Fund</i>	\$466.50
<b>943 - TNEMEC COMPANY INC/TAYLOR COATINGS Total</b>	<u>\$546.50</u>
<b>960 - RICKS SMALL ENGINE REPAIR</b>	
V-BELT	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$33.25
<b>960 - RICKS SMALL ENGINE REPAIR Total</b>	<u>\$33.25</u>
<b>979 - EJ USA INC</b>	
1020 - M1 GRATE	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$630.78
2995 - TOP FLANGE FRAME	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$970.44
FREIGHT	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$50.00
<b>979 - EJ USA INC Total</b>	<u>\$1,651.22</u>
<b>983 - HUNTLEY FORD</b>	
A/C LINE - VEH 24	
<i>General Fund-Police</i>	\$82.09





# DETAIL BOARD REPORT 5/28/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
A/C LINE TUBE ASY - VEH 42 <i>General Fund-Police</i>	\$82.09
ARM ASY, BUSHING - VEH 27 <i>General Fund-Police</i>	\$135.17
COIL ASY - VEH 1618 <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$957.84
CONTROL ARM <i>General Fund-Police</i>	\$169.48
NUTS & WASHERS - VEH 42 <i>General Fund-Police</i>	\$4.12
PURGE VALVE HOSE <i>General Fund-Police</i>	\$52.27
RADIATOR HOSE - VEH 26-13 <i>General Fund-Police</i>	\$79.51
SENSOR - VEH 1665 <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$73.15
SPARK PLUGS <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$88.00
TPMS KIT - VEH 24-16 <i>General Fund-Police</i>	\$62.71
WIRE ASY <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$77.12
<b>983 - HUNTLEY FORD Total</b>	<b>\$1,863.55</b>
<b>993 - XYLEM WATER SOLUTIONS USA INC</b>	
REPLACEMENT PUMPS, BASE 90'S & GUIDE RAILS FOR RAS #1 EAST PLANT <i>Wastewater Capital &amp; Equipment</i>	\$4,590.40
<b>993 - XYLEM WATER SOLUTIONS USA INC Total</b>	<b>\$4,590.40</b>
<b>143 - B&amp;F CONSTRUCTION CODE SVC INC</b>	
BACKFLOW PREVENTION INSPECTIONS - 4/2020 <i>Water Operating Fund-Public Works-Water</i>	\$240.00
PLAN REVIEW PROJ#1120970 <i>General Fund-Development Services</i>	\$200.00
PLAN REVIEW SERVICES <i>General Fund-Development Services</i>	\$50.00
PLAN REVIEW SERVICES PROJ#1120983 <i>General Fund-Development Services</i>	\$351.00
PLAN REVIEW SERVICES PROJ#112100 <i>General Fund-Development Services</i>	\$250.87
SOLAR PANEL PLAN REVIEW #1120984 <i>General Fund-Development Services</i>	\$225.00
SOLAR PANEL PLAN REVIEW #1120985 <i>General Fund-Development Services</i>	\$225.00
SOLAR PANELS PLAN REVIEW #1121027	



# DETAIL BOARD REPORT 5/28/2020

<b>VENDOR/DESCRIPTION/FUND/DEPARTMENT</b>	<b>AMOUNT</b>
<i>General Fund-Development Services</i>	\$225.00
SOLAR PANELS PLAN REVIEW #1121040	
<i>General Fund-Development Services</i>	\$225.00
SOLAR PANELS PLAN REVIEW #1121041	
<i>General Fund-Development Services</i>	\$225.00
PLAN REVIEW SERVICES	
<i>General Fund-Development Services</i>	\$895.50
PLAN REVIEW SERVICES	
<i>General Fund-Development Services</i>	\$450.00
PLAN REVIEW SERVICES	
<i>General Fund-Development Services</i>	\$450.00
<b>143 - B&amp;F CONSTRUCTION CODE SVC INC Total</b>	<b>\$4,012.37</b>
<b>424 - OFFICE DEPOT</b>	
OFFICE SUPPLIES	
<i>General Fund-Police</i>	\$36.97
OFFICE SUPPLIES	
<i>General Fund-Development Services</i>	\$18.00
<b>424 - OFFICE DEPOT Total</b>	<b>\$54.97</b>
<b>1013 - COHNREZNICK LLP</b>	
LEGAL SERVICES	
<i>General Fund-Legislative</i>	\$19,275.00
<b>1013 - COHNREZNICK LLP Total</b>	<b>\$19,275.00</b>
<b>601 - HOUSEAL LAVIGNE ASSOCIATES</b>	
LEGAL SERVICES	
<i>General Fund-Legislative</i>	\$15,606.25
<b>601 - HOUSEAL LAVIGNE ASSOCIATES Total</b>	<b>\$15,606.25</b>
<b>369 - THE LAW OFFICE OF THOMAS R BURNEY LLC</b>	
LEGAL SERVICES	
<i>General Fund-Legislative</i>	\$15,505.70
<b>369 - THE LAW OFFICE OF THOMAS R BURNEY LLC Total</b>	<b>\$15,505.70</b>
<b>400 - MCHENRY COUNTY COUNCIL OF GOVERNMENTS</b>	
MCCG ANNUAL DUES FOR FY21	
<i>General Fund-Legislative</i>	\$7,393.00
<b>400 - MCHENRY COUNTY COUNCIL OF GOVERNMENTS Total</b>	<b>\$7,393.00</b>
<b>1012 - LAURA SOTO</b>	
REFUND 5/23/20 CRAFT FAIR	
<i>General Fund-Legislative</i>	\$25.00
<b>1012 - LAURA SOTO Total</b>	<b>\$25.00</b>



# DETAIL BOARD REPORT 5/28/2020

<b>VENDOR/DESCRIPTION/FUND/DEPARTMENT</b>	<b>AMOUNT</b>
<b>0 - MORGAN OLSEN</b>	
0401054400-001 UM CREDIT BALANCE REFUND	
<i>Water Operating Fund</i>	\$15.54
<b>0 - MORGAN OLSEN Total</b>	<u>\$15.54</u>
<b>0 - JAKE BALL</b>	
0201004740-002 UM CREDIT BALANCE REFUND	
<i>Water Operating Fund</i>	\$65.89
<b>0 - JAKE BALL Total</b>	<u>\$65.89</u>
<b>0 - DAVE &amp; LORI LANDWEHR</b>	
0501061510-003 UM CREDIT BALANCE REFUND	
<i>Water Operating Fund</i>	\$53.22
<b>0 - DAVE &amp; LORI LANDWEHR Total</b>	<u>\$53.22</u>
<b>Grand Total</b>	<u><u>\$538,176.94</u></u>



# MANUAL CHECK RUN 5/13/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	Amount
<b>350 - KANE COUNTY</b>	
2019 PROPERTY TAXES 02-08-100-023	
<i>General Fund-Village Managers Office-Administration</i>	\$56.54
<b>350 - KANE COUNTY Total</b>	<u>\$56.54</u>
<b><i>Grand Total</i></b>	<u><u>\$56.54</u></u>



# MANUAL CHECK RUN 5/15/2020

*\*Approved at the 5/14/20 Village Board Meeting*

VENDOR/DESCRIPTION/FUND/DEPARTMENT	Amount
<b>104 - AID VICTIMS SERVICES</b>	
2020 VICTIMS SERVICES	
<i>General Fund-Police</i>	\$20,000.00
<b>104 - AID VICTIMS SERVICES Total</b>	<u>\$20,000.00</u>
<b><i>Grand Total</i></b>	<u><u>\$20,000.00</u></u>

Agenda Item:           **Consideration - An Ordinance Amending the Huntley Code of Ordinances – Title XI Business Regulations, Chapter 110 Alcoholic Beverages; Section 110.23 Classification and Fees Regarding Class “J” Brew Pubs**

Department:           **Village Manager’s Office**

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**Introduction**

The Village of Huntley regulates the sale of alcoholic beverages through its Liquor Control Ordinance in Title XI, Business Regulations, Chapter 110 Alcoholic Beverages, Video Gaming and Electronic Sweepstakes Machines.

**Staff Analysis**

Staff was contacted by the owners of Sew Hop’d requesting to amend their license to allow for patrons to bring in their own wine. The current Class “J” license does not allow for the sale of wine nor does their state liquor license. The amendment to allow a Bring-Your-Own-Beverage (BYOB) wine on the licensed premise would be added only to the Class “J” classification.

The Class “J” proposed amended language was prepared by Special Counsel as highlighted below:

§ 110.23 CLASSIFICATION AND FEES

(A) There shall be ten classes of licenses:

(8) *Class “J.”* Class “J” shall permit only:

- (a) The operation of a brew pub and/or taproom, which may include outdoor seating areas as specified in the license, in connection with a microbrewery and in compliance with all applicable state and federal regulations and licenses authorizing the production, storage, distribution, and sale of beer.
- (b) Retail sale of beer produced by the licensee for consumption on the premises specified in the license.
- (c) Retail sale of beer produced by the licensee in sealed packages for off-premises consumption.
- (d) On-premises tastings of beer produced by the licensee provided with or without charge, provided that no more than six fluid ounces of beer may be provided without charge to any prospective purchaser.

**(e) Service and consumption of bring-your-own-beverage (“BYOB”) wine on the licensed premises. BYOB consumption shall not be permitted on the licensed premises for any alcoholic beverages other than wine.**

- ~~(e)~~ **(f)** Retail sales, including tastings **and consumption of BYOB wine**, on the licensed premises shall be limited to the hours of 12:00 p.m. through 11:00 p.m.
- ~~(f)~~ **(g)** The annual fee for a Class “J” license shall be \$1,500.

**Financial Impact**

N/A

**Legal Analysis**

The Village’s Special Counsel prepared the code amendment and all is in order for Village Board consideration.

**Action Requested**

A motion of the Village Board to approve an Ordinance amending the Huntley Code of Ordinances – Title XI, Business Regulations, Chapter 110 Alcoholic Beverages; Section 110.23 Classifications and Fees Regarding Class “J” Brew Pubs

**Exhibit**

1. Draft Ordinance

**AN ORDINANCE AMENDING SECTION 110.23 OF THE  
HUNTLEY CODE REGARDING CLASS ‘J’ BREW PUBS  
Ordinance (O)2020-05.\*\***

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, Title XI, Chapter 110 of the Huntley Code (“*Code*”) regulates the retail sale of alcoholic beverages within the Village; and

WHEREAS, the President and Board of Trustees have determined that it is in the best interest of the Village to modify the Village’s liquor control regulations to authorize Class “J” liquor license holders to serve and permit consumption of “BYOB” wine on the licensed premises as set forth in this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

SECTION I: The foregoing recitals are incorporated into this Ordinance as if fully set forth in this section.

SECTION II: Section 110.23, entitled “Classification and Fees” of Chapter 110, entitled “Alcoholic Beverages and Video Gaming,” of Title XI, entitled “Business Regulations” of the Code is hereby amended in part, as follows:

§ 110.23 CLASSIFICATION AND FEES

(A) There shall be ten classes of licenses:

\* \* \*

(8) *Class “J.”* Class “J” shall permit only:

- (a) The operation of a brew pub and/or taproom, which may include outdoor seating areas as specified in the license, in connection with a microbrewery and in compliance with all applicable state and federal regulations and licenses authorizing the production, storage, distribution, and sale of beer.
- (b) Retail sale of beer produced by the licensee for consumption on the premises specified in the license.
- (c) Retail sale of beer produced by the licensee in sealed packages for off-premises consumption.
- (d) On-premises tastings of beer produced by the licensee provided with or without charge, provided that no more than six fluid ounces of beer may be provided without charge to any prospective purchaser.

**(e) Service and consumption of bring-your-own-beverage (“BYOB”) wine on the licensed premises. BYOB consumption shall not be permitted on the licensed premises for any alcoholic beverages other than wine.**

~~(e)~~**(f)** Retail sales, including tastings **and consumption of BYOB wine**, on the licensed premises shall be limited to the hours of 12:00 p.m. through 11:00 p.m.



~~(f)~~(g) The annual fee for a Class “J” license shall be \$1,500.

SECTION III: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

SECTION IV: All Ordinances and parts of ordinances in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Hoeft	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Piwko	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____

PASSED and APPROVED this 28<sup>th</sup> day of May 2020.

APPROVED:

ATTEST :

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Village Clerk

DRAFT

Agenda Item:           **Consideration - An Ordinance Approving the Issuance of a Video Gaming Location License to Topsy's Bar and Pizza; 10753 Dundee Road**

Department:           **Village Manager's Office**

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**Introduction**

The Village of Huntley regulates video gaming licenses and terminals in the Village through its Code of Ordinances, Title XI, Section 110.60 Gaming Licenses. Pursuant to the Village of Huntley Code of Ordinance amendment approved by the Village Board in March 2017, separate approval is required for all gaming requests.

**Staff Analysis**

The Village is in receipt of a Class "A" Liquor License, which allows for video gaming, request from Mr. Taras Lun and Mr. Gino DeFrancisco (owners) for Topsy's Bar and Pizza. The owners have informed staff it is their intent to include 4 video gaming machines within the remodeled unit at 10753 Dundee Road. Development Services Department Staff will review professional plans once submitted for building code compliance. Approval is being requested at this time to allow for the video gaming location within Topsy's upon the completion of the remodel and issuance of a certificate of occupancy.

For more detailed information, please see the staff report in the Liquor Commission packet.

**Financial Impact**

Payment for the applicable number of approved machines as well as the terminal operator fee will be processed upon approval of the gaming location.

**Legal Analysis**

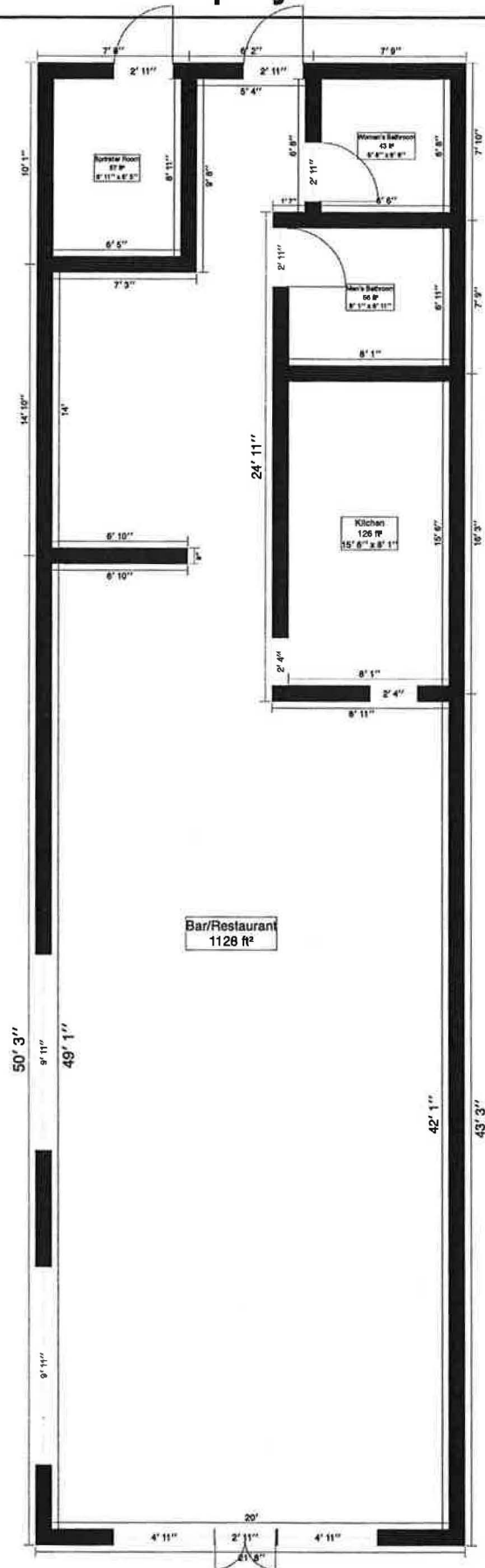
Section 110.60 of the Village Code of Ordinances regulates video gaming in the Village. The application has been reviewed and is on file.

**Action Requested**

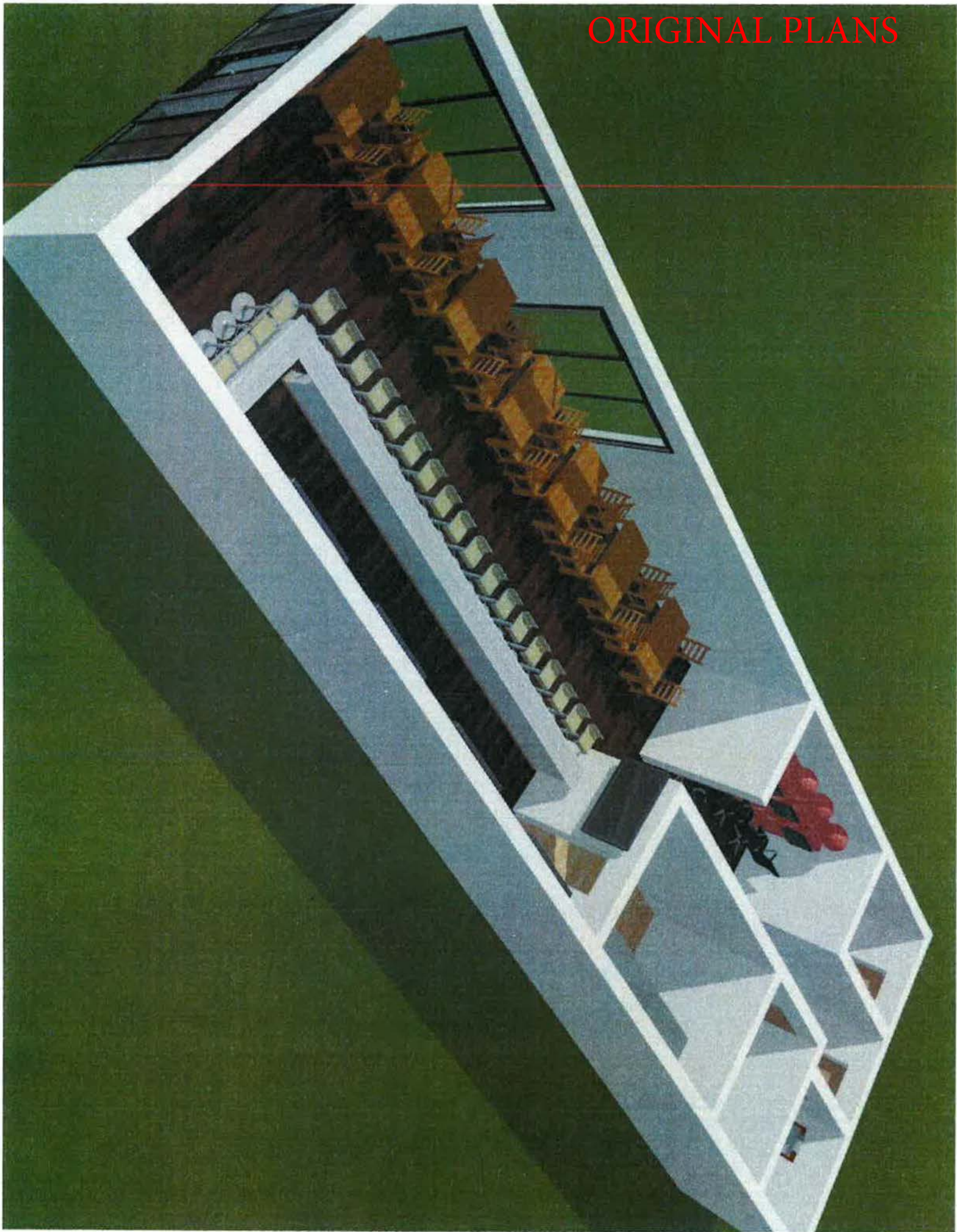
The petitioner is requesting a motion of the Village Board to approve an Ordinance Approving the Issuance of a Video Gaming Location License to Topsy's Bar and Pizza; 10753 Dundee Road, pursuant to the Village of Huntley Code of Ordinances Section 110.60.

**Exhibits:**

1. Original Site Plan
2. Revised Seating Plan Submitted April 28<sup>th</sup>
3. DRAFT Menu
4. Draft Ordinance

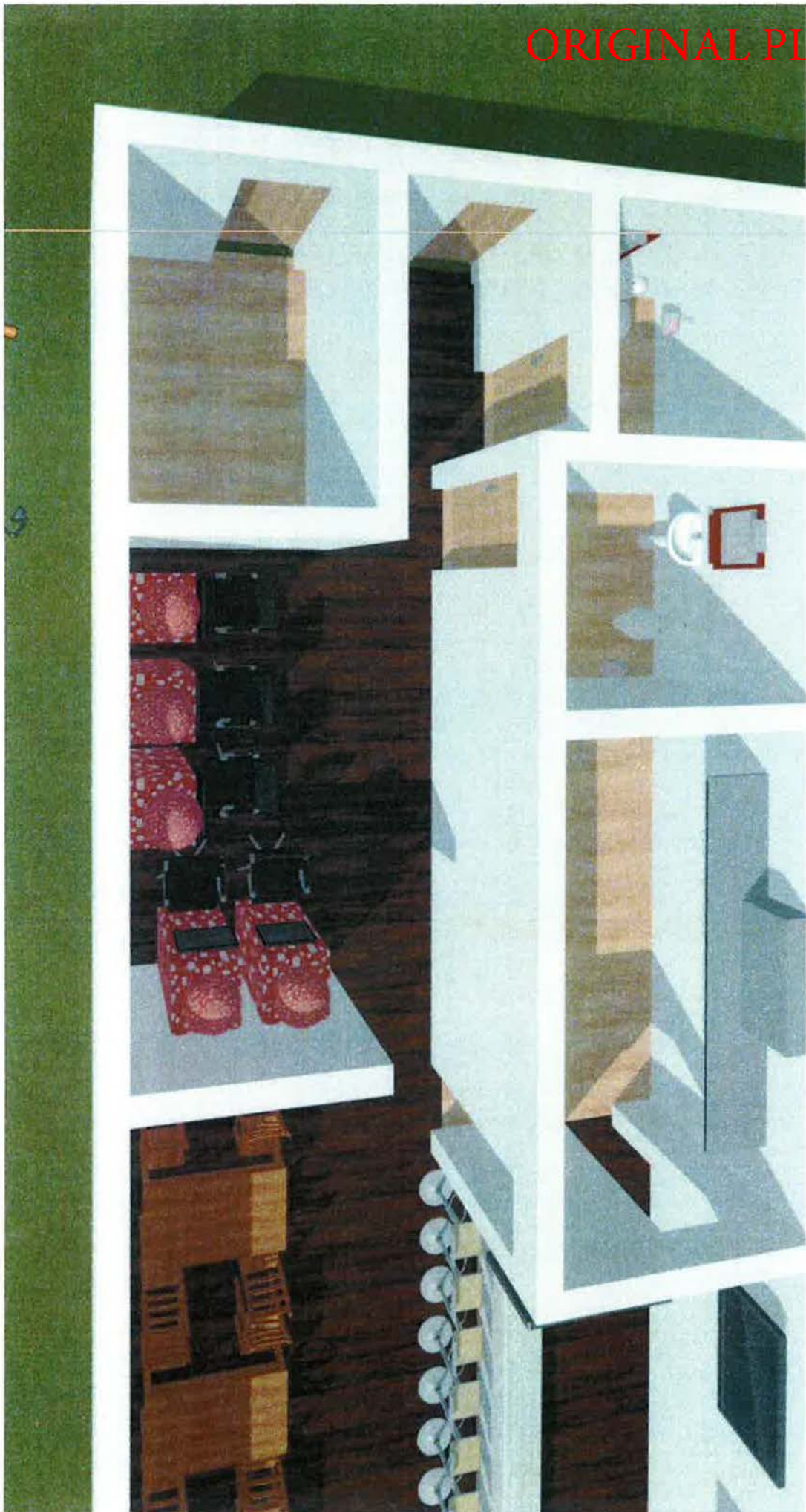


ORIGINAL PLANS



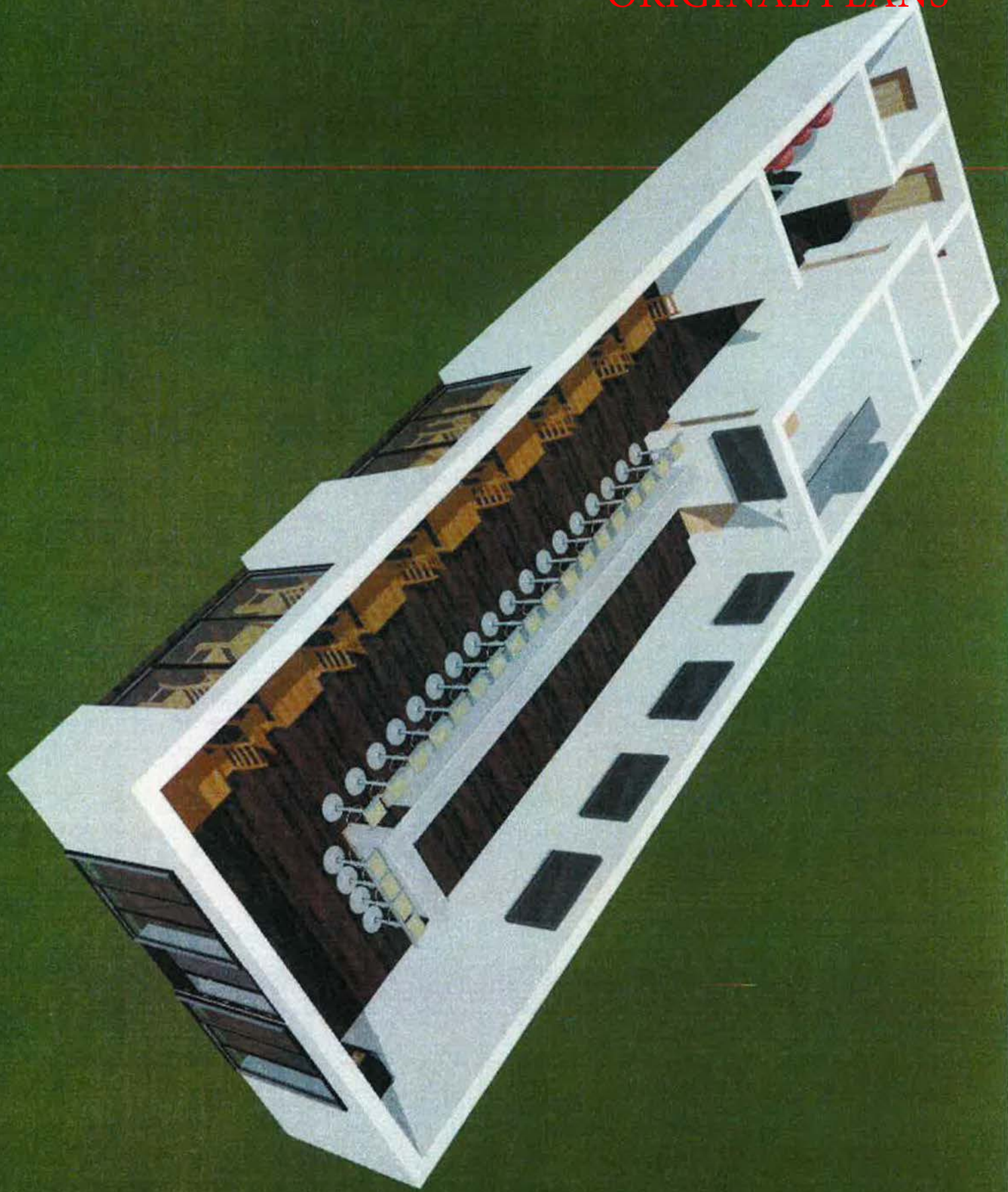


ORIGINAL PLANS



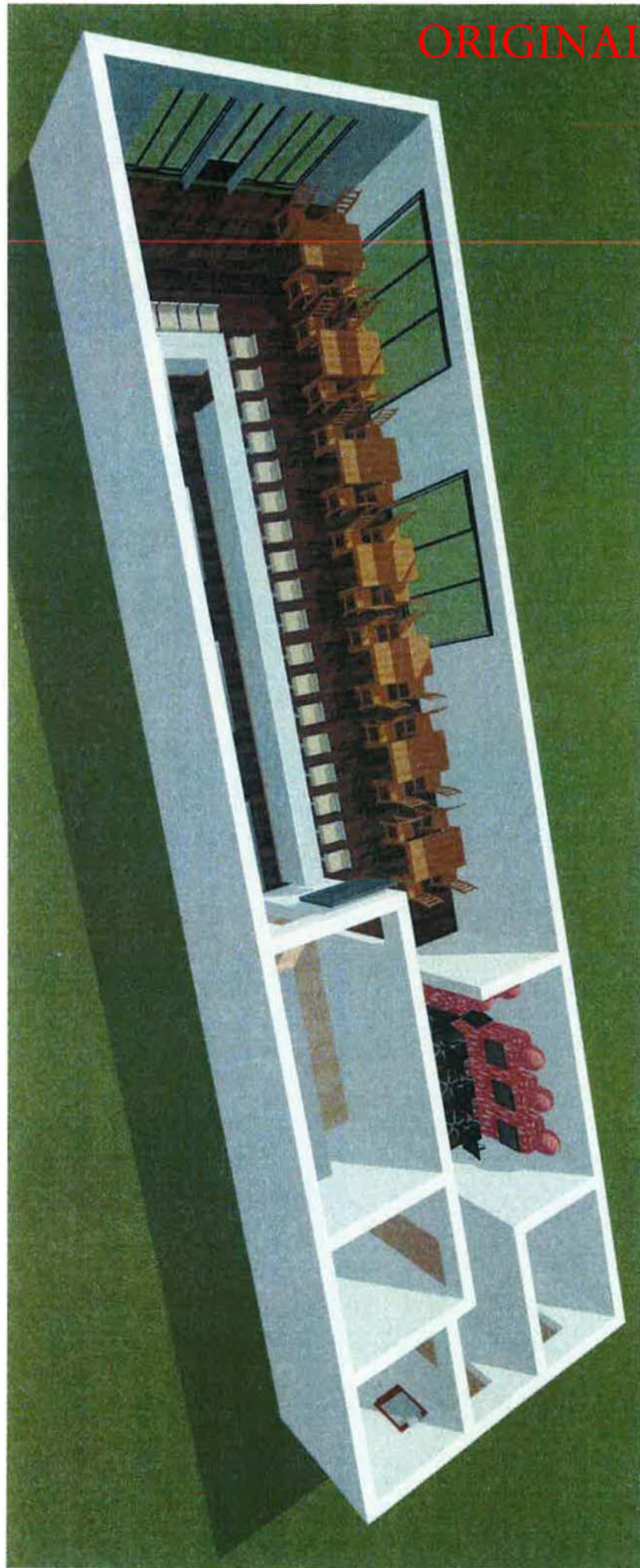


ORIGINAL PLANS





ORIGINAL PLANS

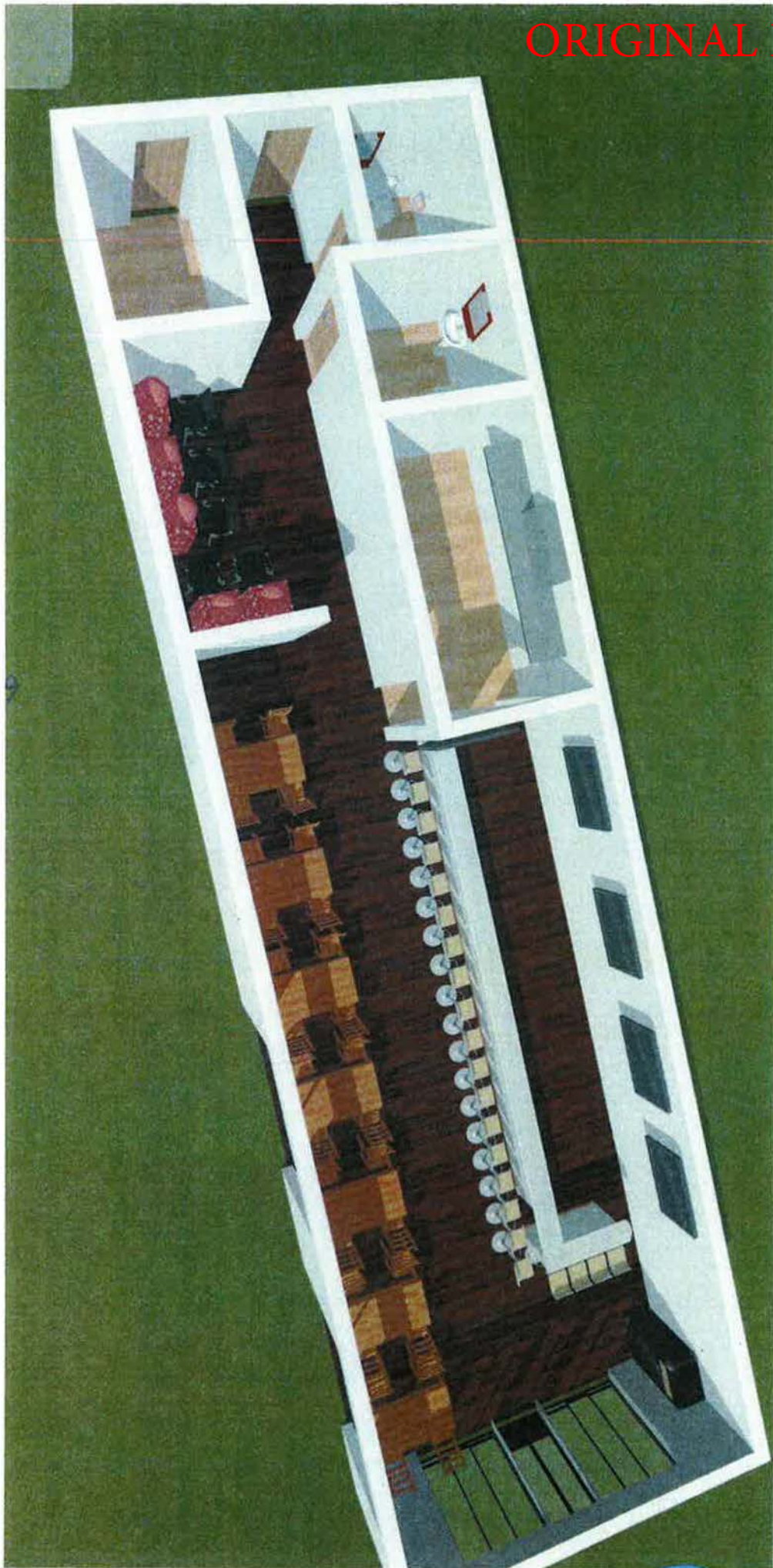


# ORIGINAL PLANS



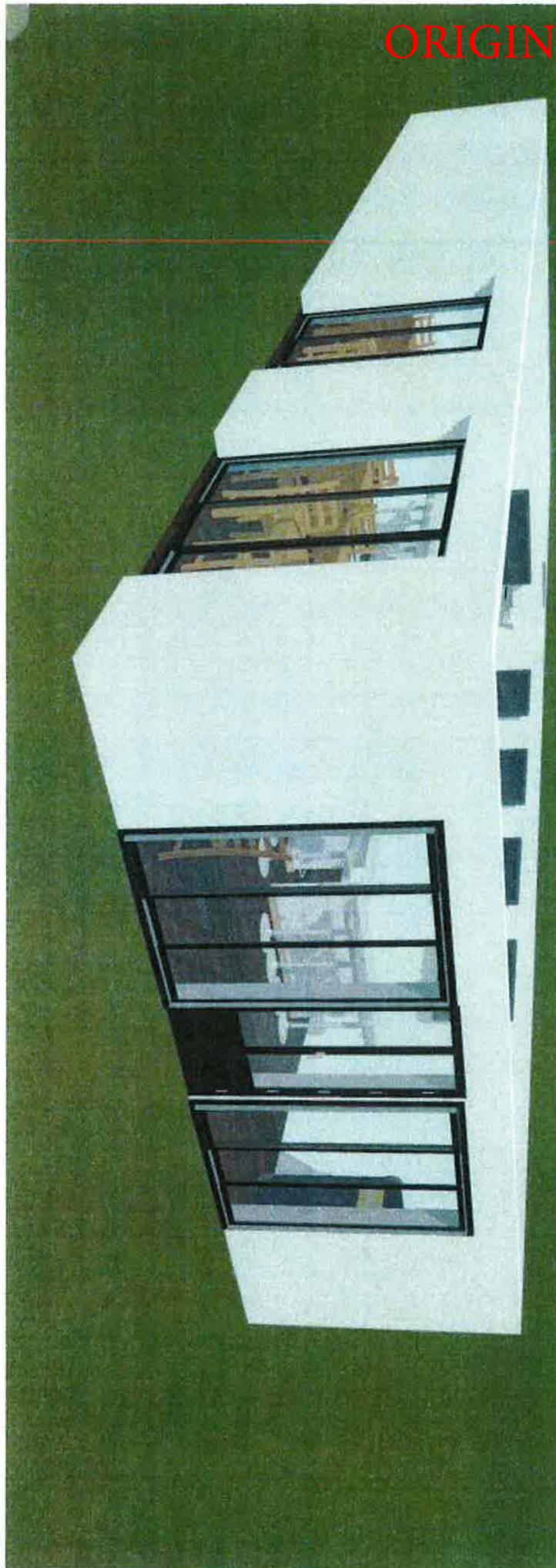


ORIGINAL PLANS

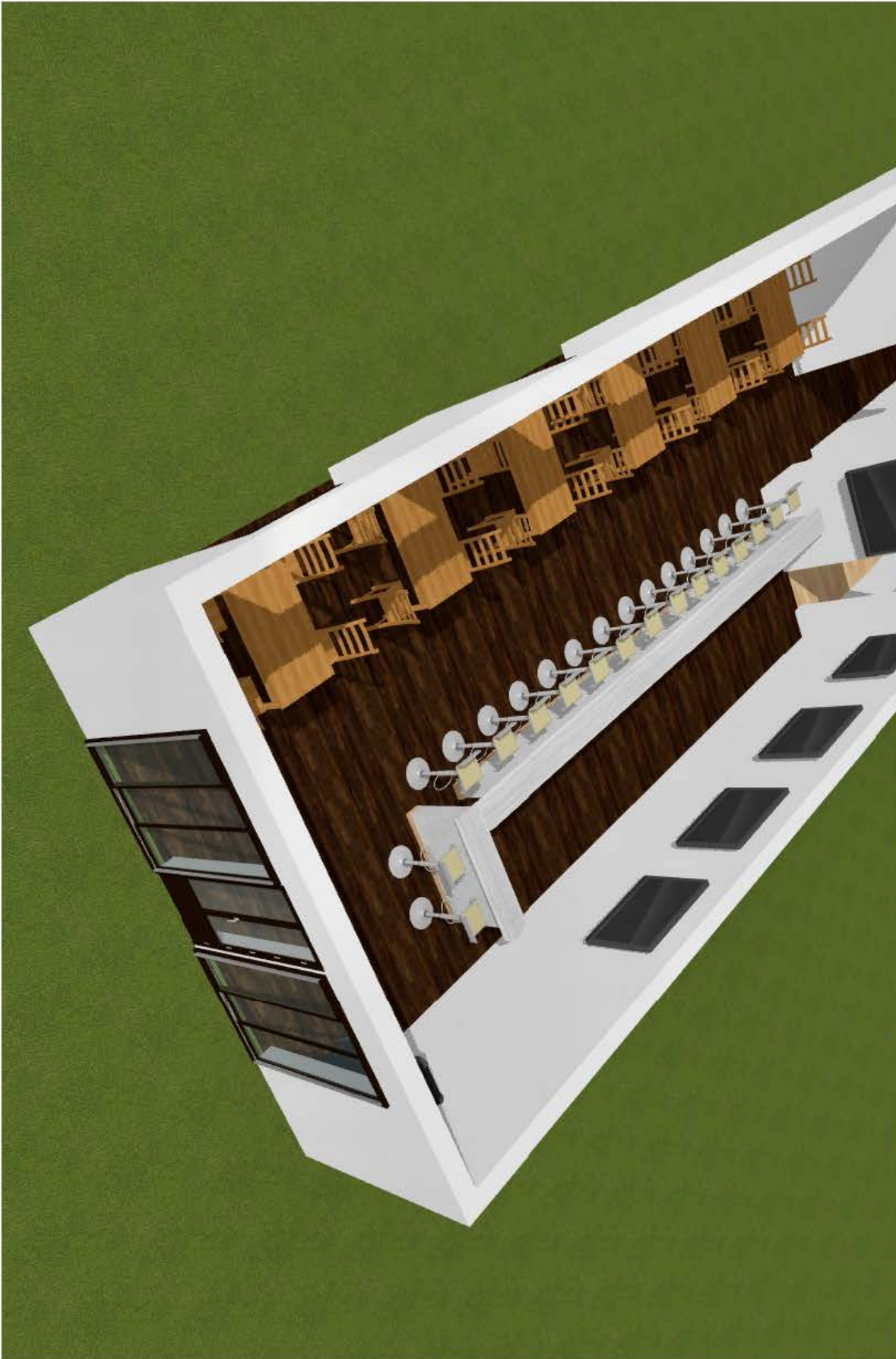




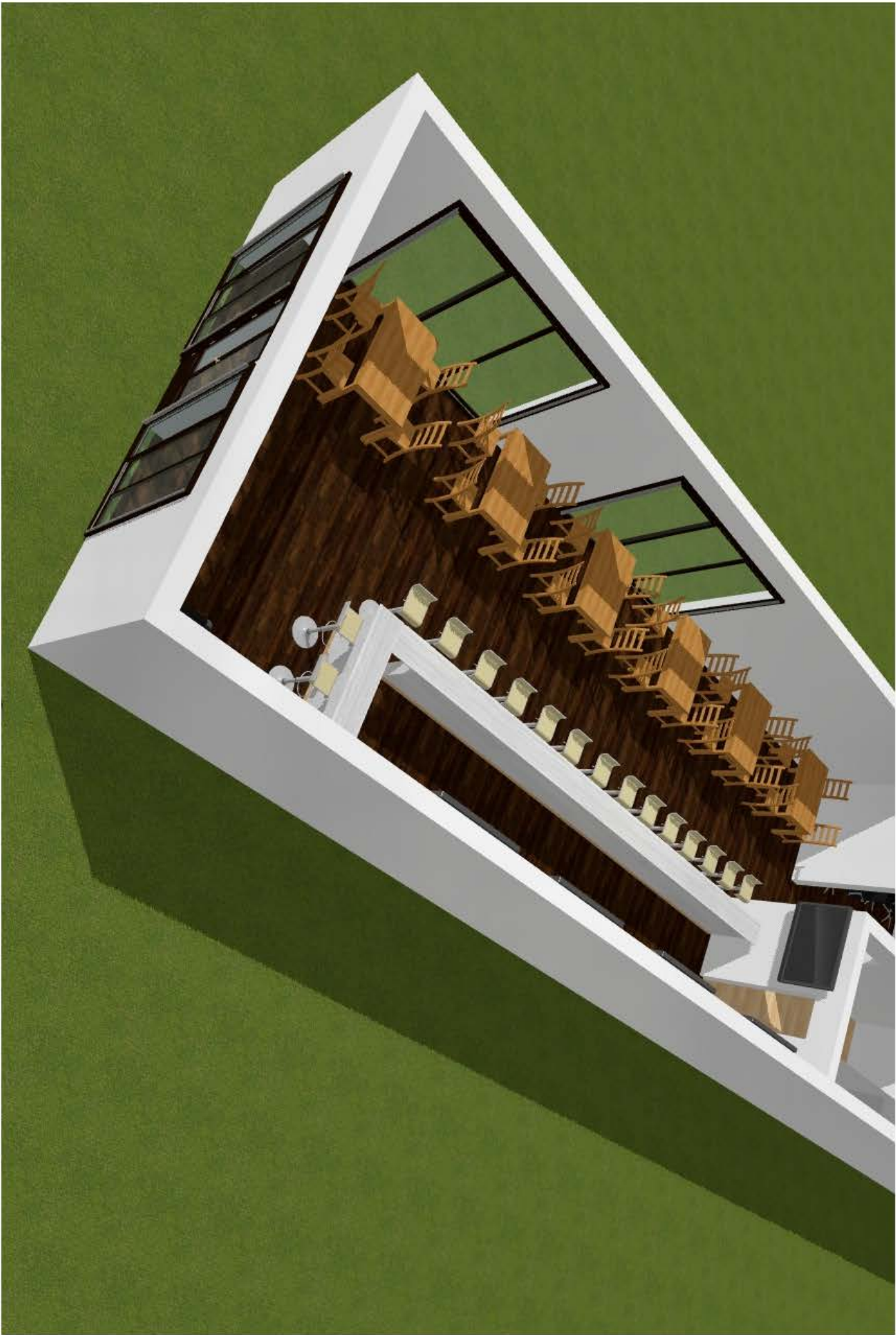
ORIGINAL PLANS



# PLANS SUBMITTED APRIL 28TH









# TIPSY'S

BAR AND PIZZA

## PIZZA

	Small (12")	Medium (14")	Large (16")
Cheese	\$	\$	\$
Sausage	\$	\$	\$
Pepperoni	\$	\$	\$
Margherita	\$	\$	\$
Supreme	\$	\$	\$

## WINGS & TENDERS

(Wings and tenders available in following sauces: Mild, Medium, Hot, Mango Habanero, Garlic Parmesan, Sweet BBQ)  
Available Dressings: Ranch or Blue Cheese

	Traditional Wings	Boneless	Tenders
6 pcs	\$	6 pcs \$	3 pcs \$
12 pcs	\$	12 pcs \$	6 pcs \$

## SANDWICHES & WRAPS

(All sandwiches and wraps include French fries)

Philly Cheesesteak Sandwich	\$
Italian Beef Sandwich	\$
Chicken Sandwich	\$
Chicken Wrap	\$

## APPETIZERS

Fried Ravioli	\$
Fried Pickles	\$
Fried Zucchini	\$
Mozzarella Sticks	\$
Breadsticks	\$

## SALADS

House Salad	\$
Chicken Caesar Salad	\$
Capris Salad	\$

**AN ORDINANCE APPROVING THE ISSUANCE OF  
A VIDEO GAMING LOCATION LICENSE  
Topsy's Bar and Pizza; 10753 Dundee Road  
Ordinance (O)2020-05.\*\*\***

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, the Village of Huntley regulates video gaming licenses and terminals in the Village through its Code of Ordinances, Title XI, Section 110.60 Gaming Licenses; and

WHEREAS, said code provides for the issuance of video gaming licenses to applicants which have met the criteria of obtaining a gaming license; and

WHEREAS, the Village is in receipt of a video gaming location request for Topsy's Bar and Pizza; and

WHEREAS, Topsy's is approved for a Class "A" liquor license which provides for video gaming; and

WHEREAS, the gaming license will be issued subject to the conditions below:

1. Payment for gaming terminals and terminal operator fees
2. Successful plan review by the Development Services Department
3. Completion of the remodel and the issuance of a certificate of occupancy

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

SECTION I: Pursuant to Section 110.60 of the Village of Huntley Code of Ordinances, the Village Board hereby approves the issuance of a Video Gaming Location License to Topsy's Bar and Pizza; 10753 Dundee Road subject to the conditions below:

1. Payment for gaming terminals and terminal operator fees
2. Successful plan review by the Development Services Department
3. Completion of the remodel and the issuance of a certificate of occupancy

SECTION II: All other provisions of the Village of Huntley Code of Ordinances not otherwise in conflict herewith shall remain in full force and effect.

SECTION III: All ordinances and parts of ordinances in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Hoeft	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Piwko	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____

PASSED and APPROVED this 28<sup>th</sup> day of May 2020.

APPROVED:

ATTEST :

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Village Clerk



**Agenda Item:**            **Consideration – An Ordinance Approving a Preliminary/Final Plat of Subdivision to Resubdivide Lot 1 of Weber-Stephen Plat of Consolidation, 11811 Oak Creek Parkway**

**Petitioner:**            **Weber – Stephen Products LLC**

**Department:**        **Development Services Department - Planning and Zoning Division**

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**Introduction**

The petitioner is requesting approval to resubdivide Lot 1 of Weber – Stephen Plat of Consolidation (11811 Oak Creek Parkway) into two lots. The existing lot includes the Weber – Stephen manufacturing facility and vacant land to the north of the facility. The petitioner is proposing to subdivide the existing lot into two lots to allow for a future conveyance of the property. Lot 1 will be ±35.5 acres and will include the existing manufacturing facility and associated parking. Lot 2 will be ±11.84 acres and will consist of the vacant land located to the north of the manufacturing facility. Both proposed lots will have frontage on Oak Creek Parkway.

**Staff Analysis**

The subject property is zoned “BP” Business Park which requires a minimum lot area of one (1) acre (there is no minimum lot width requirement). Both proposed lots conform to the minimum lot area requirement. Furthermore, the manufacturing facility and related improvements on Lot 1 will continue to conform to the bulk standards (building and parking setbacks, building coverage, etc.) for the “BP” zoning district.

**Legal Analysis**

None required.

**Plan Commission Recommendation**

The Plan Commission reviewed the petitioner’s request on May 11, 2020 and, with no members of the public offering comments in favor or opposition to the request, recommended approval of the petition by a vote of 7 to 0, subject to the following conditions:

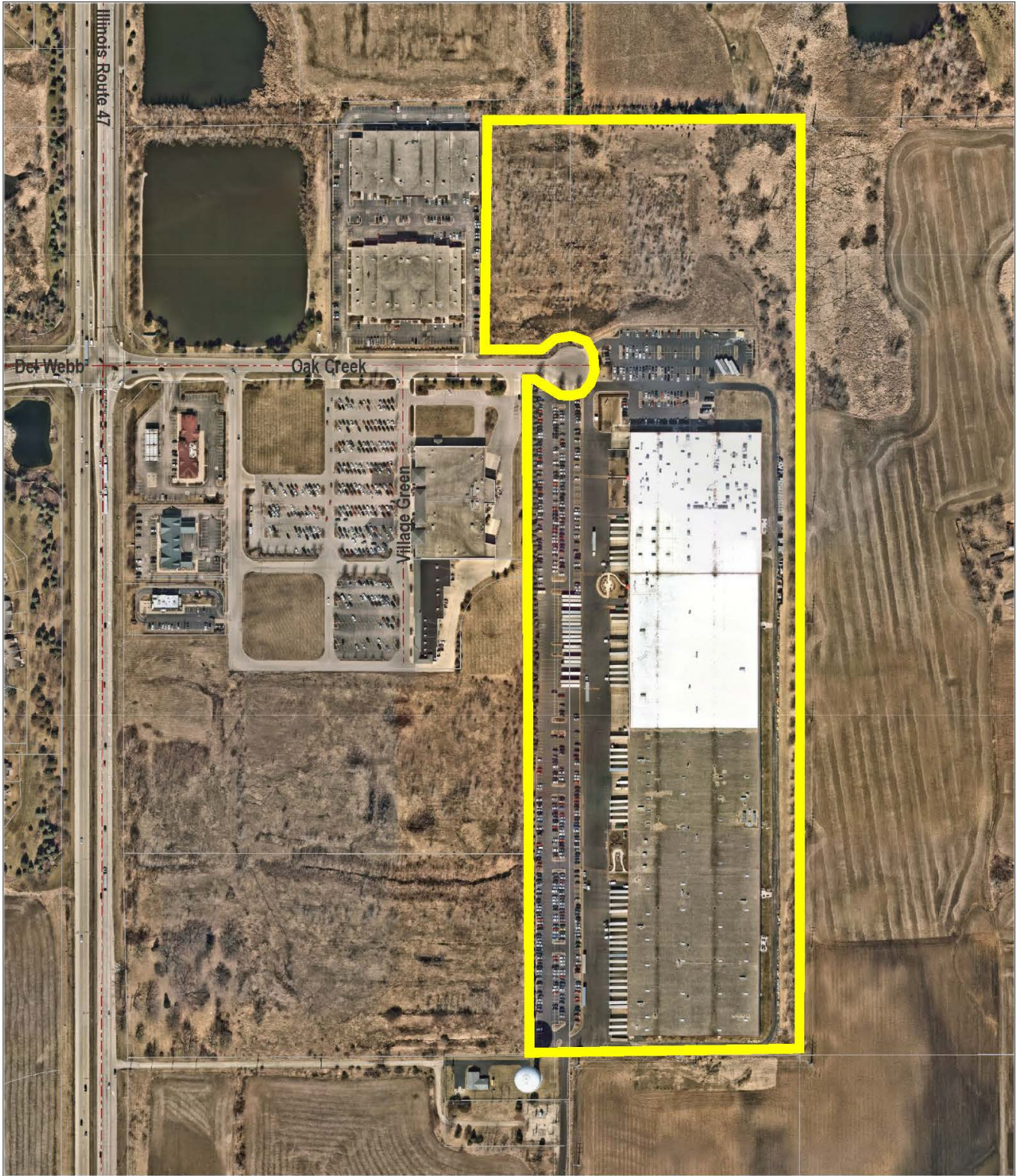
1. Upon approval of the Final Plat by the Village Board, the Owner shall record the plat with the Recorder of Kane County within three months. If not recorded within this time, the approval shall be null and void (Section 155.221(A)(5) of the Village’s Subdivision Ordinance).

**Action Requested**

A motion of the Village Board for an Ordinance Approving a Preliminary/Final Plat of Subdivision to Resubdivide Lot 1 of Weber-Stephen Plat of Consolidation.

**Exhibits**

1. Site Aerial
2. Weber – Stephen Plat of Resubdivision
3. Draft Ordinance



**Weber-Stephen**

**VILLAGE OF HUNTLEY**

10987 Main Street  
Huntley, IL 60142  
(847)669-9600

DISCLAIMER: The Village of Huntley Does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 400'

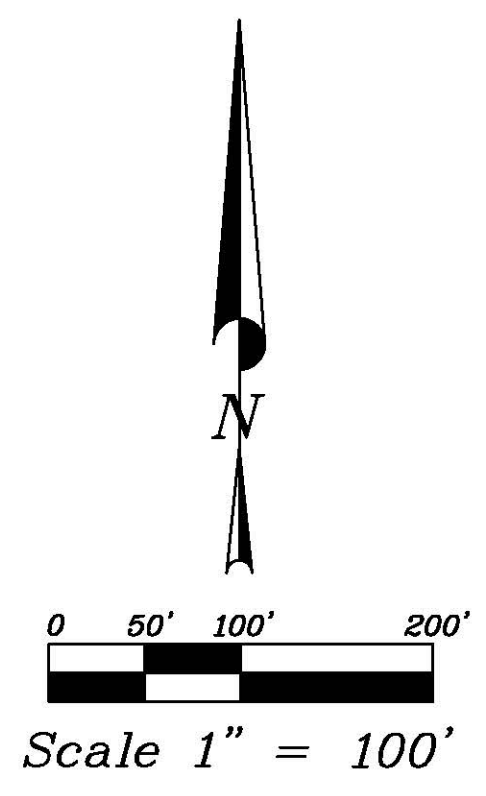
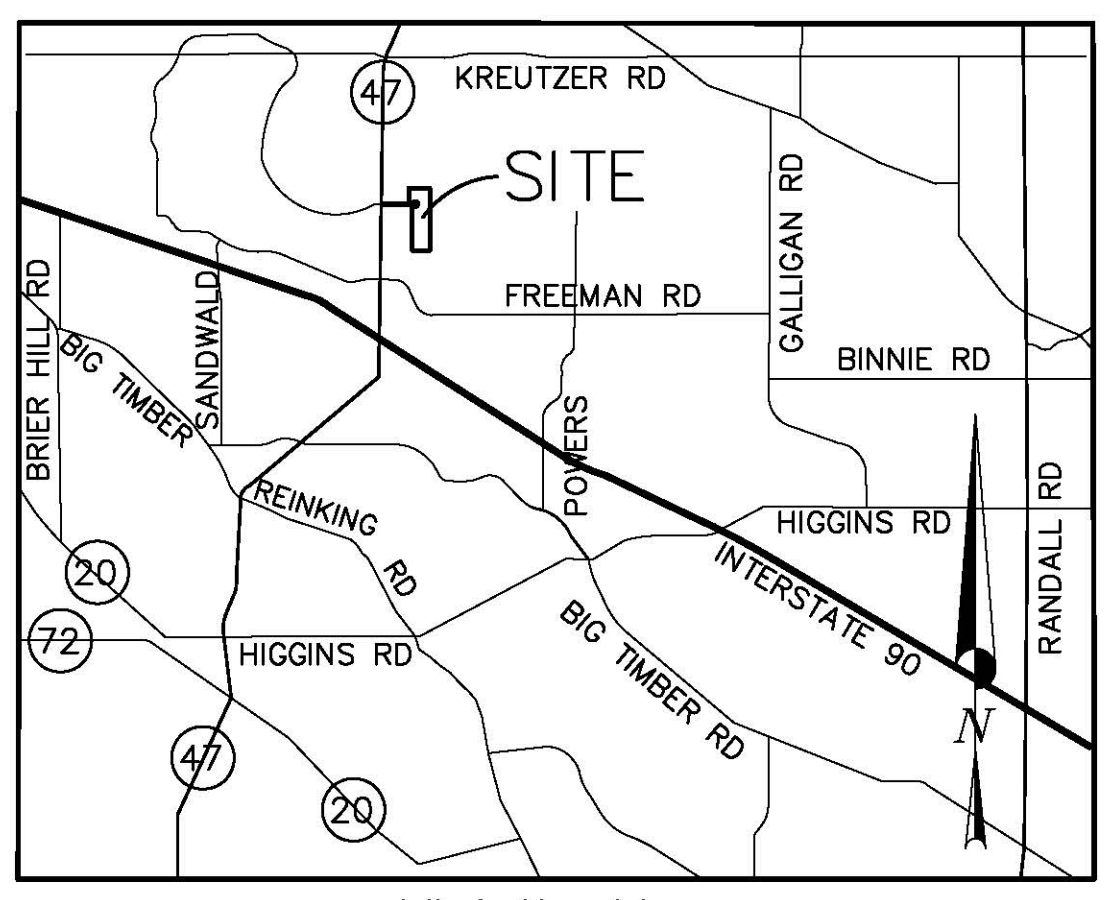
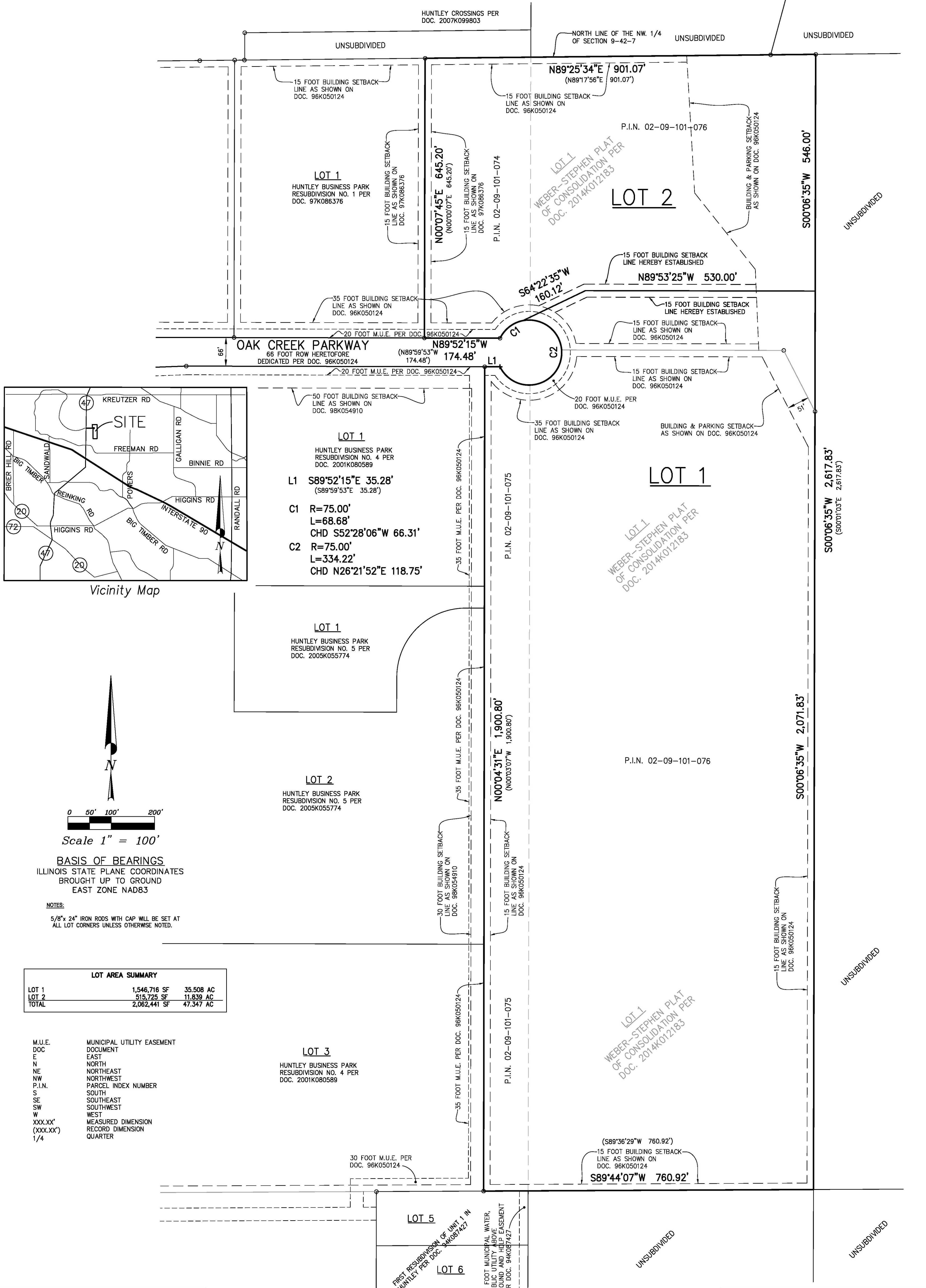
Print Date: 5/8/2020



P.I.N. 02-09-101-074 &  
 02-09-101-075 &  
 02-09-101-076

# WEBER-STEPHEN PLAT OF RESUBDIVISION

OF  
 LOT 1 OF WEBER-STEPHEN PLAT OF CONSOLIDATION BEING A SUBDIVISION OF PART OF THE NORTHWEST  
 QUARTER OF SECTION 9, TOWNSHIP 42 NORTH, RANGE 7 EAST, OF THE THIRD PRINCIPAL MERIDIAN ACCORDING  
 TO THE PLAT THEREOF RECORDED MARCH 14, 2014, AS DOCUMENT NUMBER 2014K012183, IN THE OFFICE OF THE  
 RECORDER, KANE COUNTY, ILLINOIS.



**BASIS OF BEARINGS**  
 ILLINOIS STATE PLANE COORDINATES  
 BROUGHT UP TO GROUND  
 EAST ZONE NAD83

**NOTES:**  
 5/8" x 24" IRON RODS WITH CAP WILL BE SET AT  
 ALL LOT CORNERS UNLESS OTHERWISE NOTED.

LOT AREA SUMMARY		
LOT 1	1,546,716 SF	35.508 AC
LOT 2	515,725 SF	11.839 AC
TOTAL	2,062,441 SF	47.347 AC

M.U.E. MUNICIPAL UTILITY EASEMENT  
 DOC DOCUMENT  
 E EAST  
 N NORTH  
 NE NORTHEAST  
 NW NORTHWEST  
 S SOUTH  
 SE SOUTHEAST  
 SW SOUTHWEST  
 W WEST  
 XXX.XX' MEASURED DIMENSION  
 (XXX.XX') RECORD DIMENSION  
 1/4 QUARTER

Survey No.:	F 9 0 2
Ordered By:	DLA Piper LLP
Description:	Plat of Resubdivision
Date Prepared:	March 30, 2020
Scale:	1" = 100'
Field Work:	MB/SB
Prepared By:	TGW

**JACOB & HEFNER ASSOCIATES**  
 1333 Butterfield Road, Suite 300, Downers Grove, IL 60515  
 PHONE: (630) 652-4600, FAX: (630) 652-4601  
 www.jacobandhefner.com  
 Illinois Professional Design Firm  
 License No. 184-003073 Exp. 4/30/21



P.I.N. 02-09-101-074 &  
02-09-101-075 &  
02-09-101-076

# WEBER-STEPHEN PLAT OF RESUBDIVISION

OF  
LOT 1 OF WEBER-STEPHEN PLAT OF CONSOLIDATION BEING A SUBDIVISION OF PART OF THE NORTHWEST  
QUARTER OF SECTION 9, TOWNSHIP 42 NORTH, RANGE 7 EAST, OF THE THIRD PRINCIPAL MERIDIAN ACCORDING  
TO THE PLAT THEREOF RECORDED MARCH 14, 2014, AS DOCUMENT NUMBER 2014K012183, IN THE OFFICE OF THE  
RECORDER, KANE COUNTY, ILLINOIS.

### OWNER'S CERTIFICATE

STATE OF \_\_\_\_\_ )  
                                  ) SS  
COUNTY OF \_\_\_\_\_ )

THIS IS TO CERTIFY THAT WEBER-STEPHEN PRODUCTS, LLC, AS OWNER OF THE PROPERTY DESCRIBED IN THE ANNEXED PLAT, HAS CAUSED THE SAME TO BE PLATTED AS INDICATED HEREON, FOR THE USES AND PURPOSES THEREIN SET FORTH AND DOES HEREBY ACKNOWLEDGE AND ADOPT THE SAME UNDER THE STYLE AND TITLE THEREON INDICATED.

### SCHOOL DISTRICT STATEMENT

PURSUANT TO SECTION 1.005 OF THE PLAT ACT, 765 ILCS 205, THIS DOCUMENT SHALL SERVE AS THE SCHOOL DISTRICT STATEMENT. TO THE BEST OF THE OWNER'S KNOWLEDGE THE SCHOOL DISTRICT(S) IN WHICH THE TRACT OF LAND LIES, IS IN THE FOLLOWING SCHOOL DISTRICT(S):

FOR PIN: 02-09-101-074 AND 02-09-101-075      FOR PIN: 02-09-101-076  
ELEMENTARY/MIDDLE/HIGH SCHOOL      ELEMENTARY/MIDDLE/HIGH SCHOOL  
HUNTLEY COMMUNITY SCHOOL DISTRICT 158      COMMUNITY UNIT SCHOOL DISTRICT 300  
650 DR. JOHN BURKEY DRIVE      2550 HARNISH DRIVE  
ALGONQUIN, IL 60102      ALGONQUIN, IL 60102

DATED AT \_\_\_\_\_, ILLINOIS, THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2020.

WEBER-STEPHEN PRODUCTS, LLC

BY: \_\_\_\_\_

PRINTED: \_\_\_\_\_

TITLE: \_\_\_\_\_

WEBER-STEPHEN PRODUCTS LLC  
1415 S ROSELLE RD  
PALATINE, IL, 60067

### NOTARY CERTIFICATE

STATE OF \_\_\_\_\_ )  
                                  ) SS  
COUNTY OF \_\_\_\_\_ )

BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED \_\_\_\_\_ BY ME KNOWN AND BY ME KNOWN TO

BE THE \_\_\_\_\_ OF WEBER-STEPHEN PRODUCTS, LLC, WHO ACKNOWLEDGED THE EXECUTION OF THE FOREGOING "PLAT" ON BEHALF OF SAID COMPANY.

WITNESS MY HAND AND NOTARIAL SEAL THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2020.

(NOTARY PUBLIC)

(PRINTED SIGNATURE)

MY COMMISSION EXPIRES: \_\_\_\_\_

MY COUNTY OF RESIDENCE: \_\_\_\_\_

### DRAINAGE CERTIFICATE

TO THE BEST OF OUR KNOWLEDGE AND BELIEF, THE DRAINAGE OF SURFACE WATERS WILL NOT BE CHANGED BY THE CONSTRUCTION OF THIS SUBDIVISION OR ANY PART THEREOF, OR, IF SUCH SURFACE WATER DRAINAGE WILL BE CHANGED, REASONABLE PROVISION HAS BEEN MADE FOR COLLECTION AND DIVERSION OF SUCH SURFACE WATERS INTO PUBLIC AREAS, OR DRAINS WHICH THE OWNER HAS A RIGHT TO USE, AND THAT SUCH SURFACE WATERS WILL BE PLANNED FOR IN ACCORDANCE WITH GENERALLY ACCEPTED ENGINEERING PRACTICES SO AS TO REDUCE THE LIKELIHOOD OF DAMAGE TO THE ADJOINING PROPERTY BECAUSE OF THE CONSTRUCTION OF THIS SUBDIVISION.

OWNER: WEBER-STEPHEN PRODUCTS, LLC

BY: \_\_\_\_\_

PRINTED: \_\_\_\_\_ REGISTERED PROFESSIONAL ENGINEER

TITLE: \_\_\_\_\_ PRINTED: \_\_\_\_\_

Date: \_\_\_\_\_ DATE: \_\_\_\_\_

### VILLAGE ENGINEER'S CERTIFICATE

STATE OF ILLINOIS )  
                                  ) SS  
COUNTY OF McHENRY )

I, \_\_\_\_\_, THE VILLAGE

ENGINEER FOR THE VILLAGE OF HUNTLEY, DO HEREBY CERTIFY THAT THE TOPOGRAPHIC STUDIES AND ENGINEERING PLANS ACCOMPANYING THE PLAT HEREON DRAWN, AS REQUIRED BY THE PLAT ACT, HAVE BEEN REVIEWED UNDER MY SUPERVISION AND THAT, TO THE BEST OF MY KNOWLEDGE, THE PLANS CONFORM TO THE REQUIREMENTS AND ORDINANCES OF SAID VILLAGE.

DATED THIS \_\_\_\_ DAY OF \_\_\_\_\_ IN THE YEAR 2020 A.D.

BY \_\_\_\_\_  
VILLAGE ENGINEER

PREPARED BY:  
JACOB & HEFNER ASSOCIATES  
1333 BUTTERFIELD ROAD SUITE 300  
DOWNERS GROVE, ILLINOIS 60515

PREPARED FOR:  
WEBER-STEPHEN PRODUCTS, LLC  
1415 S. ROSELLE ROAD  
PALATINE, ILLINOIS 60067

PLAT PRESENTED BY:  
\_\_\_\_\_  
\_\_\_\_\_

### VILLAGE BOARD CERTIFICATE

STATE OF ILLINOIS )  
                                  ) SS  
COUNTY OF McHENRY )

APPROVED BY THE VILLAGE BOARD OF HUNTLEY, ILLINOIS,

THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2020 A.D.

BY: \_\_\_\_\_

VILLAGE PRESIDENT

ATTEST: \_\_\_\_\_

VILLAGE CLERK

### VILLAGE TREASURER CERTIFICATE

STATE OF ILLINOIS )  
                                  ) SS  
COUNTY OF McHENRY )

I, \_\_\_\_\_, VILLAGE TREASURER

OF THE VILLAGE OF HUNTLEY, ILLINOIS, DO HEREBY CERTIFY THAT THERE ARE NO DELINQUENT OR UNPAID CURRENT OR FORFEITED SPECIAL ASSESSMENTS OR ANY DEFERRED INSTALLMENTS APPORTIONED AGAINST THE TRACT OF LAND INCLUDED IN THIS PLAT.

DATED AT HUNTLEY, McHENRY COUNTY, ILLINOIS,

THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2020 A.D.

BY: \_\_\_\_\_

VILLAGE TREASURER

### PLAN COMMISSION CERTIFICATE

STATE OF ILLINOIS )  
                                  ) SS  
COUNTY OF McHENRY )

APPROVED BY THE PLAN COMMISSION OF THE VILLAGE OF HUNTLEY, ILLINOIS

THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2020 A.D.

BY: \_\_\_\_\_

CHAIRPERSON

ATTEST: \_\_\_\_\_

SECRETARY

### KANE COUNTY CLERK'S CERTIFICATE

STATE OF ILLINOIS )  
                                  ) SS  
COUNTY OF KANE )

I, \_\_\_\_\_, COUNTY CLERK IN KANE

COUNTY, ILLINOIS, DO HEREBY CERTIFY THAT THERE ARE NO DELINQUENT GENERAL TAXES, NO UNPAID CURRENT GENERAL TAXES, NO UNPAID FORFEITED TAXES, AND NO REDEEMABLE TAX SALES AGAINST ANY OF THE LAND INCLUDED IN THE ANNEXED PLAT. I FURTHER CERTIFY THAT I HAVE RECEIVED ALL STATUTORY FEES IN CONNECTION WITH THE ANNEXED PLAT.

GIVEN UNDER MY HAND AND SEAL OF THE COUNTY AT GENEVA, ILLINOIS,

THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2020 A.D.

BY \_\_\_\_\_

COUNTY CLERK

### SURVEYOR'S CERTIFICATE

STATE OF ILLINOIS )  
                                  ) SS  
COUNTY OF DUPAGE )

THIS IS TO CERTIFY THAT I, TIMOTHY G. WOLFE, A LICENSED PROFESSIONAL LAND SURVEYOR IN THE STATE OF ILLINOIS, AT THE REQUEST OF THE OWNERS THEREOF, HAVE SURVEYED, SUBDIVIDED AND PLATTED FOR THE PURPOSES HEREON SET FORTH THE FOLLOWING DESCRIBED PROPERTY:

LOT 1 OF WEBER-STEPHEN PLAT OF CONSOLIDATION BEING A SUBDIVISION OF PART OF THE NORTHWEST QUARTER OF SECTION 9, TOWNSHIP 42 NORTH, RANGE 7 EAST, OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED MARCH 14, 2014, AS DOCUMENT NUMBER 2014K012183, IN THE OFFICE OF THE RECORDER, KANE COUNTY, ILLINOIS.

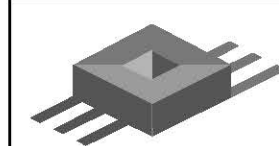
I FURTHER CERTIFY THAT THE PLAT HEREON DRAWN IS A CORRECT REPRESENTATION OF SAID SURVEY AND PLAT WHICH WAS PREPARED IN COMPLIANCE WITH THE LAWS OF THE STATE OF ILLINOIS, AND THAT THE PROPERTY DESCRIBED AND SHOWN HEREON IS WITHIN THE CORPORATE LIMITS OF THE VILLAGE OF HUNTLEY, ILLINOIS. ALL DISTANCES ARE SHOWN IN FEET AND DECIMALS THEREOF. IRON RODS WITH CAPS WILL BE SET AT ALL CORNERS EXCEPT WHERE CONCRETE MONUMENTS ARE INDICATED.

ACCORDING TO A SCALED INTERPRETATION OF THE FEDERAL EMERGENCY MANAGEMENT AGENCY FLOOD INSURANCE RATE MAP FOR KANE COUNTY, ILLINOIS, AND INCORPORATED AREAS, HAVING A MAP NUMBER OF 17089C0045H, WITH AN EFFECTIVE DATE OF DECEMBER 20, 2002, AND MOST RECENTLY REVISED AUGUST 3, 2009, THIS ENTIRE SITE FALLS WITHIN ZONE "X" (AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN).

GIVEN UNDER MY HAND AND SEAL THIS 30th DAY OF MARCH IN THE YEAR 2020.



TIMOTHY G. WOLFE  
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 35-003535  
JACOB & HEFNER ASSOCIATES  
MY LICENSE EXPIRES NOVEMBER 30, 2020



**JACOB & HEFNER**  
ASSOCIATES  
1333 Butterfield Road, Suite 300, Downers Grove, IL 60515  
PHONE: (630) 652-4690, FAX: (630) 652-4601  
www.jacobandhefner.com  
Illinois Professional Design Firm  
License No. 184-003073 Exp. 4/30/21

Survey No.:	F 9 0 2
Ordered By.:	DLA Piper LLP
Description:	Plat of Resubdivision
Date Prepared:	March 30, 2020
Scale:	1" = N/A
Field Work:	MB/SB
Prepared By:	TGW

**AN ORDINANCE APPROVING A PRELIMINARY/FINAL PLAT OF SUBDIVISION TO  
RESUBDIVIDE LOT 1 OF WEBER-STEPHEN PLAT OF CONSOLIDATION**

**Weber – Stephen Products LLC**

**11811 Oak Creek Parkway**

**Ordinance (O)2020-05.XX**

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, Weber – Stephen Products LLC is requesting approval to resubdivide Lot 1 of Weber – Stephen Plat of Consolidation (11811 Oak Creek Parkway) into two (2) lots; and

WHEREAS, the existing lot includes the Weber – Stephen manufacturing facility and vacant land to the north of the facility; and

WHEREAS, the petitioner is proposing subdivide the existing lot into two lots to allow for a future conveyance of the property; and

WHEREAS, Lot 1 will be ±35.5 acres and will include the existing manufacturing facility and associated parking and Lot 2 will be ±11.84 acres and will consist of the vacant land located to the north of the manufacturing facility; and

WHEREAS, the subject property is zoned “BP” Business Park which requires a minimum lot area of one (1) acre (there is no minimum lot width requirement); and

WHEREAS, both proposed lots conform to the minimum lot area requirement in the “BP” Business Park zoning district and the manufacturing facility and related improvements on Lot 1 will continue to conform to the bulk standards (building and parking setbacks, building coverage, etc.); and

WHEREAS, the Plan Commission reviewed the petitioner’s request on May 11, 2020 and, with no members of the public offering comments in favor or opposition to the request, recommended approval of the petition by a vote of 7 to 0, subject to the following conditions:

1. Upon approval of the Final Plat by the Village Board, the Owner shall record the plat with the Recorder of Kane County within three months. If not recorded within this time, the approval shall be null and void (Section 155.221(A)(5) of the Village’s Subdivision Ordinance).

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

**SECTION I:** The request from Weber – Stephen Products LLC for a Preliminary/Final Plat of Subdivision to resubdivide Lot 1 of Weber – Stephen Plat of Consolidation (11811 Oak Creek Parkway) into two (2) lots is hereby approved, subject to the conditions referenced above.

**SECTION II:** This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

**SECTION III:** All ordinances and parts of ordinances in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Hoeft	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Piwko	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____

PASSED and APPROVED this 28th day of May 2020.

APPROVED:

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

DRAFT

Agenda Item:           **Consideration – An Ordinance Approving a Final Planned Unit Development for a ±2,454 Square Foot Restaurant, including any necessary relief, and a Special Use Permit for a Drive-Through for Popeyes Louisiana Kitchen, on Lot 3 of Huntley Crossings, Phase 2, Plat 1**

Petitioner/Owner:    **HZ Props RE, Ltd, Petitioner/ Ruby-02-HNTLYCMRCL, LLC, Owner**

Department:         **Development Services, Planning and Zoning**

---

### **Introduction**

HZ Props RE, Ltd., on behalf of Popeyes Louisiana Kitchen (“Popeyes”) has submitted plans for a proposed ±2,454 square foot restaurant with a drive-through to be located on Lot 3 of Huntley Crossings, Phase 2, Plat 1. The subject site is a ±1.14-acre lot located near the northeast corner of Route 47 and Regency Parkway, between O’Reilly Auto Parts and Panda Express.

The Rubloff Development Phase II and III Annexation Agreement, Preliminary/Final Plat of Subdivision and Preliminary Planned Unit Development for Huntley Crossings – Phase 2 established the framework for development within the subdivision. The Second Amendment to the annexation agreement recorded in 2017 included increasing the number of drive-through restaurants allowed (from two to four) within the subdivision and revised the parameters for signage (i.e. Outlot sign height increased from six (6’) feet to ten (10’) feet and may be installed within ten (10’) feet from the property line rather than fifty (50’) feet). The Final Planned Unit Development plan for each lot requires review and approval by the Plan Commission and Village Board and adherence to the Village’s Commercial Design Guidelines.

### **Staff Analysis**

#### ***Final Planned Unit Development***

#### ***Site Plan***

The Popeyes site plan proposes a ±2,454 square foot building with parking for 20 vehicles and includes cross access to the parking lot for O’Reilly Auto Parts. The building is oriented towards Route 47 and the main entrance to the restaurant is located on the south elevation of the building. Access to the site will be provided from the private access road at the rear of the site, in addition to the cross access with O’Reilly Auto Parts to the south. The site plan also includes a sidewalk connecting the walk at the rear access road to the main entrance on the south elevation.

#### ***Parking***

The Second Amendment Rubloff Development Phase II and III Annexation Agreement requires drive-through eating establishments of 2,500 square feet or less to provide five (5) parking spaces per 1,000 square feet of floor area, thereby requiring thirteen (13) parking stalls for the subject site. The proposed twenty (20) parking spaces exceed the required number of parking spaces required for the restaurant. The site plan also includes parking stalls that are 10 feet in width and 19.5 feet in depth, which exceed the minimum dimensions required by the Zoning Ordinance. The width of the parking lot drive aisle is also greater than required and will measure 25.5 feet in width.

**Building Elevations**

The proposed building elevations consist of three (3) shades of brick (Aspen White, Stone Grey, and Flagstaff) and composite wood accent material surrounding the window on the west elevation. Canopies will be located over all storefront windows and over the drive-through pick-up area. Faux shutters will be located on the north and south elevations and gooseneck style light fixtures will be installed on all four elevations. The trash enclosure will be constructed of Stone Grey colored brick and will be connected to the rear of the building with a wrought iron gate.

**Landscaping**

The landscape plan submitted for the site features foundation plantings, and one (1) shade tree internal to the site and fourteen (14) shade trees around the perimeter. Tree species include three (3) Ohio Buckeye, four (4) Chicagoland Hackberry, six (6) Chinkapin Oak, one (1) Bold Cypress, and one (1) American Basswood. The landscape plan includes a variety of plantings, including four (4) varieties of evergreen shrubs, four (4) species of deciduous shrubs, three (3) types of ornamental grasses, and three (3) species of perennials. The proposed plantings and trees meet or exceed the Village’s Landscape Ordinance and Commercial Design Guidelines.

**Site Lighting**

The petitioners propose the installation of six (6) decorative lantern-style parking lot light fixtures, which match the fixtures used at both Panda Express and O’Reilly Auto Parts. The restaurant also utilizes decorative gooseneck wall mounted fixtures on all four sides of the building. The Village’s Zoning Code requires parking lot lighting to have an average minimum illumination of two foot-candles within the parking lot and a maximum of 0.5 foot-candles at the property lines. The photometric plan meets the Village standards.

**Signage – Wall**

The proposed Popeyes sign plan includes five (5) wall signs. The proposed wall signage includes “Popeyes Louisiana Kitchen” signs on the west elevation, facing Route 47, and on the east elevation facing the access drive. The restaurant’s round “building seal” logo will be located on both the north and south elevations. The south elevation also includes a non-illuminated acrylic wall sign stating “love that chicken”.

The proposed wall sign package breaks-down as follows:

Building elevation	Number of signs allowed	Number of signs proposed	Square footage of signs allowed	Square footage of signs proposed	Relief required
West (front)	1	1 <sup>(1)</sup>	26 SF Total for all signs	52.55 SF	None
East (rear)	0	1 <sup>(1)</sup>	--	52.55 SF	For one (1) sign
North (side) drive-thru	0	1 <sup>(2)</sup>	--	7.07 SF	For one (1) sign
South (side)	0	2 <sup>(2 &amp;3)</sup>	--	7.07 SF and 94.92 SF	For two (2) signs
<b>Total</b>	<b>1</b>	<b>5</b>	<b>26 SF</b>	<b>214.16 SF</b>	<b>Four (4) additional Signs and additional 188.16 square feet</b>

The three (3) types of proposed walls signs are:

- (1) “Popeyes Louisiana Kitchen” sign, illuminated – 52.55 sf
- (2) “Popeyes” circle building seal sign, illuminated – 7.07 sf
- (3) “Love That Chicken” acrylic FCO letters, non-illuminated, 94.92 sf

### ***Signage – Ground***

The proposed ground signage for the restaurant consists of a ten (10') foot tall monument sign adjacent to Route 47 that will be constructed of brick to match the building and will include an Electronic Message Center. The sign will be two sided a two-sided and the sign face will measure 3' x 7' (21 square foot/side, which includes a 6 square foot Electronic Message Center). The Electronic Message Center is prohibited by the Village's Sign Regulations; therefore, the message board will require relief to be approved by the Village Board.

### **Required Relief**

The plans, as presented, shall require the following relief from Zoning Ordinance requirements:

#### *Signage*

1. The Sign Ordinance allows one wall sign per tenant or one per street frontage. The subject site has street frontage only on Route 47, therefore, allowing one (1) wall sign by right. Relief is required to allow four (4) additional wall signs and an additional 188.16 square feet of wall signage. Such relief is consistent with relief approved for McDonald's, Panda Express, and Burger King.
2. The ground sign includes an Electronic Message Board, which is prohibited by the Village's Sign Regulations; therefore, the message board will require relief.

### **Village Board Conceptual Review**

The Village Board reviewed conceptual plans for the project on February 13, 2020. A comment was provided regarding the width of the drive-through entrance not being wide enough for two vehicles. Specifically, there was a concern that there was not enough room to pass a vehicle should someone wish to exit the drive-through. In response, the petitioner has revised the site plan to increase the width of the drive-through entrance.

### **Plan Commission Recommendation**

The Plan Commission reviewed the petitioner's request on May 11, 2020, and, with no members of the public offering comments in favor or opposition to the request, recommended approval of the petition by a vote of 7 to 0, subject to the following conditions:

1. All public improvements and site development must occur in full compliance with the submitted plans (see list of exhibits) and all other applicable Village Municipal Services (Engineering, Public Works, Planning and Building) site design standards, practices and permit requirements.
2. The petitioner will comply with all final engineering revisions to be approved by the Village Engineer and Development Services Department.
3. The Village of Huntley will require adherence to Illinois drainage law and best management practices for stormwater management. The petitioner, its agents and assignees are responsible for not increasing the rate of stormwater runoff and will be required, to the extent practicable, to minimize any increase in runoff volume through "retention" and design of multi stage outlet structures.
4. The petitioner shall obtain final approval of the Landscape Plan from the Development Services Department.
5. All permanent and seasonal plantings must be replaced immediately upon decline.
6. In accordance with the Village's Commercial Design Guidelines, screens, dormers or other features are required to conceal rooftop mechanical equipment on all sides of the structure if the Development Services Department determines that the parapet walls, as proposed, do not fully screen said equipment.

7. The petitioner is required to meet all development requirements of the Huntley Fire Protection District.
8. No building plans or permits are approved as part of this submittal.
9. No sign permits are approved as part of this submittal.
10. The electronic message board sign shall contain static messages only and shall not have movement or the appearance or optical illusion of movement, of any part of the sign structure, design, or pictorial segment of the sign, including the movement or appearance of movement of any illumination or the flashing, scintillating or varying of light intensity other than that provided through an automatic dimming system to control overall illumination intensity. Each message on the sign shall be displayed for a minimum of 10 seconds. The change of messages must be accomplished immediately.

*Conditions added by the Plan Commission:*

11. The petitioner shall work with Development Services staff to increase the drive-through drive aisle width at the east entrance in order to provide escape access for cars entering the drive through. *The petitioner has revised the site plan to address this condition.*
12. Trash pickups must be scheduled during off-peak hours.

**Financial Impact**

Not applicable.

**Strategic Plan Priority**

The 2016-2020 Strategic Plan identifies “*Promote New Business Development, Retention, and Expansion*” as a Strategic Priority, “*Attract and Retain Businesses to Enhance Tax Base and Create New Jobs*” as a goal, and “*Work with commercial property owners to attract additional restaurants and shopping opportunities*” as an objective.

**Action Requested**

A motion of the Village Board to Approve an Ordinance for a Final Planned Unit Development for a ±2,454 Square Foot Restaurant, including any necessary relief, and a Special Use Permit for a Drive-Through for Popeyes Louisiana Kitchen, on Lot 3 of Huntley Crossings, Phase 2, Plat 1.

**Exhibits**

1. Popeyes – Lot 3, Huntley Crossings – Phase 2 – site aerial, dated 5.7.20
2. Popeyes – SUP qualifying statement, dated 4.8.20
3. Popeyes – Architectural Elevations, AKA Architects, dated 5.1.20
4. Popeyes – Site Plan, Engineering, Landscaping Plans, Woolpert, updated 5.15.20
5. Popeyes – Sign Plan, Loren Industries, dated 5.5.20
6. Draft Ordinance





Village of Huntley GIS  
Popeyes -Huntley Crossings Lot 3

DISCLAIMER: The Village of Huntley Does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 100'

VILLAGE OF HUNTLEY  
10987 Main Street  
Huntley, IL 60142  
(847)669-9600

Print Date: 5/7/2020

## QUALIFYING STATEMENT AND NARRATIVE

Date: April 8<sup>th</sup>, 2020

Margo Griffin – Development Manager  
Village of Huntley  
10987 Main Street  
Huntley, IL 60142  
(847) 515-5269  
mgriffin@huntley.il.us

Ref: Qualifying statement and narrative for a proposed ~2454 sq.ft. Popeyes restaurant with a drive-thru window in Lot-3 located east of IL Route-47, between Lots 2 and 4 of the Huntley Crossings subdivision, and north of Regency Parkway, commonly known as 12360 Route-47, Huntley, IL 60142.

This qualifying statement and narrative is intended to meet the requirements of the Final Development and Special Use P.U.D. petition. HZ Props RE, Ltd. is proposing the development and construction of a drive-thru Popeye's Louisiana Kitchen restaurant, approximately 2454 sq.ft. in Lot-3 located east of IL Rte.-47, between Lots 2 and 4 of the Huntley Crossings subdivision, and north of Regency Parkway, commonly known as 12360 Route-47, Huntley, IL 60142.

Lot-3 is of a regular rectangular shape and measures approximately 49,786 sq.ft. or 1.14 acres in area within the Huntley Crossings subdivision. The proposed development is bound by IL Rte.-47 to its west, Lot-2 to its north, Lot-4 & Regency Parkway to its south, and a 30'-0" access drive to its east. Vehicular access to Lot-3 will be from the east access drive via Regency Parkway.

The proposed development is a Planned Unit Development (P.U.D.), zoned B-3, a Shopping Center Business District; requiring Final Planned Unit Development and Special Use approvals from the Village of Huntley. To our knowledge and at this time, HZ Props RE, Ltd. is not seeking any departures or variances from existing Village of Huntley zoning ordinances.

Based on the Village of Huntley's Zoning Map dated March 28<sup>th</sup>, 2019, the immediate surrounding neighborhood is zoned B-3 Shopping Center Business District north and south of Lot-3, and C-2 Regional Retail west of IL Rte.-47. The proposed Popeye's development stays consistent with the trends of development indicated in the Zoning Map dated March 28<sup>th</sup>, 2019 as it follows previous retail and restaurant developments on the same side of Huntley Crossings.

The proposed drive thru Popeyes restaurant will have a gross building footprint of about 2454 sq.ft. with a total of 20 parking spaces including 2 accessible parking spaces. The building is set back approximately 128'-0" from the east property line, approximately 39'-0" from the north property line, approximately 127'-6" from the west property line and approximately 71'-6" from the south property line. It will have access and exit lanes internally within the Huntley Crossings' lot with a single point of access to the east of the lot via Regency Parkway. Lots 3 and 4 are connected to each other by means of a 25'-0" wide driveway located at the south-west corner of Lot-3 and the north-west corner of Lot-4 respectively. A bike rack will also be provided and is located west of the main entrance to the restaurant. A 12'-0" drive thru lane with a 16'-0" bypass lane loops around the proposed building by starting on the east side of the property and terminating west of the proposed building. Both the starting and terminating points of the drive thru lane are 16'-0" in width. The drive thru will have a single stack of 9 vehicles from the start of the drive thru lane to the drive thru window.

The restaurant will have a total of at least 56 interior seats and no exterior seats. The proposed building will be of the non-combustible type (metal stud frame construction) with a 4" cast stone band separating a stone gray thin brick base (EB-2) and a white thin brick veneer (EB-3). These finishes are broken up by a red thin brick veneer (EB-1) at the main entrance and at the drive thru window extending vertically from grade to the top of the parapet wall. The exterior

finishes are consistent with the architectural requirements of the 2020 Village of Huntley Development Guide and the design requirements of the Popeyes Louisiana Kitchen brand. Glazed entry doors and windows shall be of a black anodized aluminum frame material shaded with metal canopies finished in an exotic bright red or black color. Architectural elements such as painted blue shutters will be installed on the north and south sides to break up the monotony of having a blank brick wall.

A trash enclosure will be situated to the east of the main building in an enclosed area constructed of a 6'-0" high CMU wall and finished with the dark grey thin brick veneer (EB-2). The site will be adequately landscaped, lit and remain within the limits of the Village of Huntley's landscape and lighting ordinances. A landscape plan (C-500) and a photometric plan (C-700) has been included with this development package.

Water, electric, gas, communication and sanitary utilities are shown on sheet C-400 of the civil engineering drawing package. Storm-water drains will be installed within the site and drained into the detention basin on the west side of the site. Detention for storm-water run-off will not be additionally provided as it is the engineer's understanding that the existing detention area west of the subject site is designed for the entire subdivision including all future outlots and developments within the Huntley Crossings Development.

Business hours for the proposed Popeyes will be as follows:

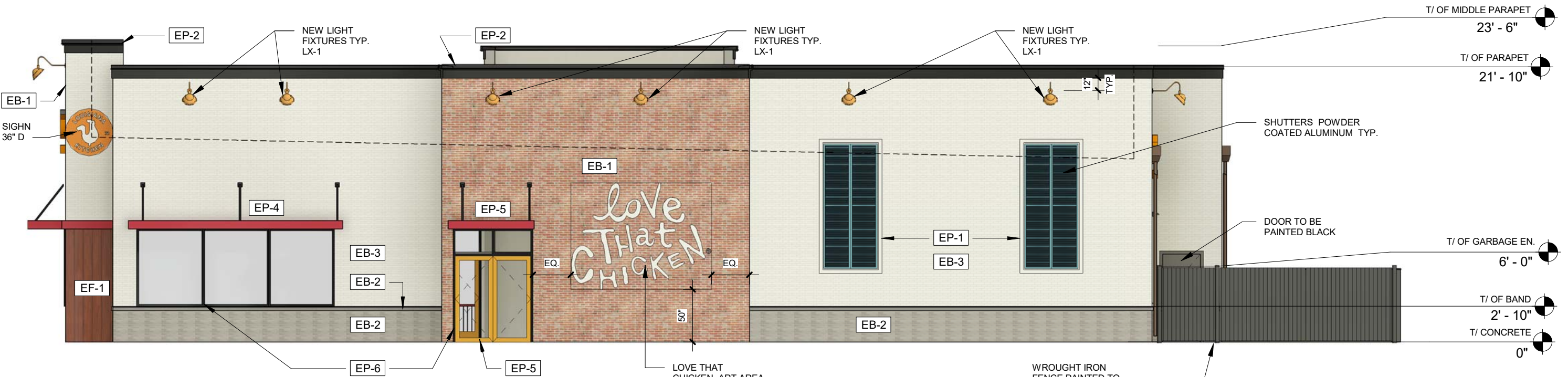
10 a.m. – 11 p.m.:        Sunday thru Thursday  
10 a.m. – 12 a.m.:        Friday and Saturday

The proposed Popeyes restaurant will have a total number of 20 employees, 12 of which will be employed on a full time basis and 8 will be employed part time. A maximum of 8 employees will be at the restaurant at any given time during business hours.

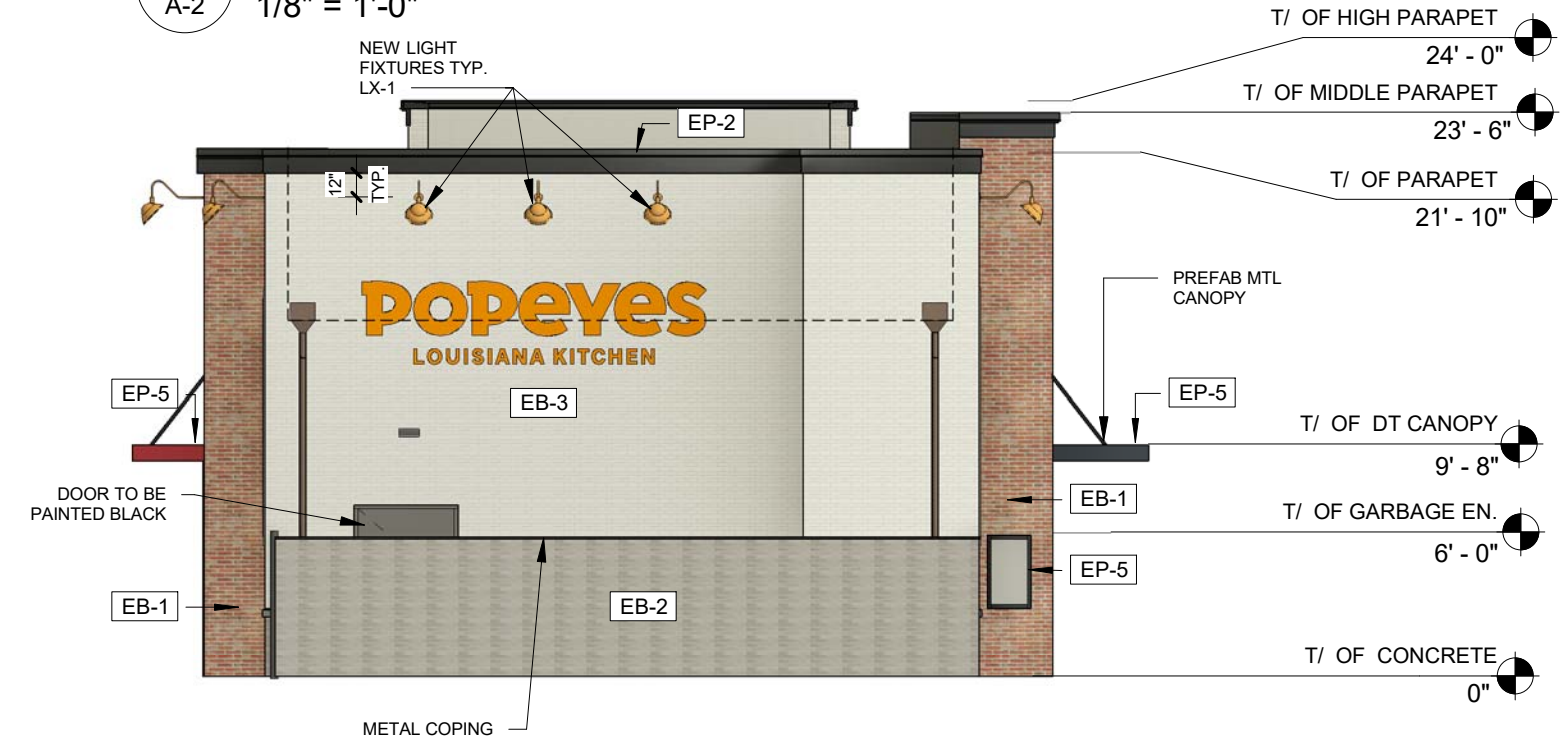
According to Popeyes' standards, the time it takes a drive-thru customer to order food at the drive-thru menu board and pick it up at the drive-thru window, is approximately 180 seconds or 3 minutes.

The proposed Popeyes restaurant will be developed and constructed in accordance with the building and health code requirements, while also maintaining the general safety and welfare of the community.





1 PROPOSED EXTERIOR ELEVATION - SOUTH  
A-2 1/8" = 1'-0"













2 PROPOSED EXTERIOR ELEVATION - EAST  
A-2 1/8" = 1'-0"

**NOTES**

FOR SIGNAGE INFO REFER TO SIGNAGE PACKAGE,  
FOR LOREN INDUSTRIES SPECIFICATIONS

**EXTERIOR MATERIAL LEGEND**

 BRICK (EB-1) BRICK COLOR: FLAGSTAFF	 EIFS TRIM- PAINTED (EP-1) - COLOR: -	 SHUTTERS - -
 THIN BRICK (EB-2) GLEN-GERY COLOR: STONE GREY K-12-3009	 EXTERIOR PAINT (EP-2) BENJAMIN MOORE BLACK IRON	 DOORS - -
 THIN BRICK (EB-3) GLEN-GERY COLOR: ASPEN WHITE S804	 EXTERIOR PAINT (EP-4) BENJAMIN MOORE EXOTIC RED	
 WOOD FINISH (EF-1) WOODEN SIDING PANEL CEDAR	 METAL / PAINT (EP-5) - FACTORY FINISH BLACK	

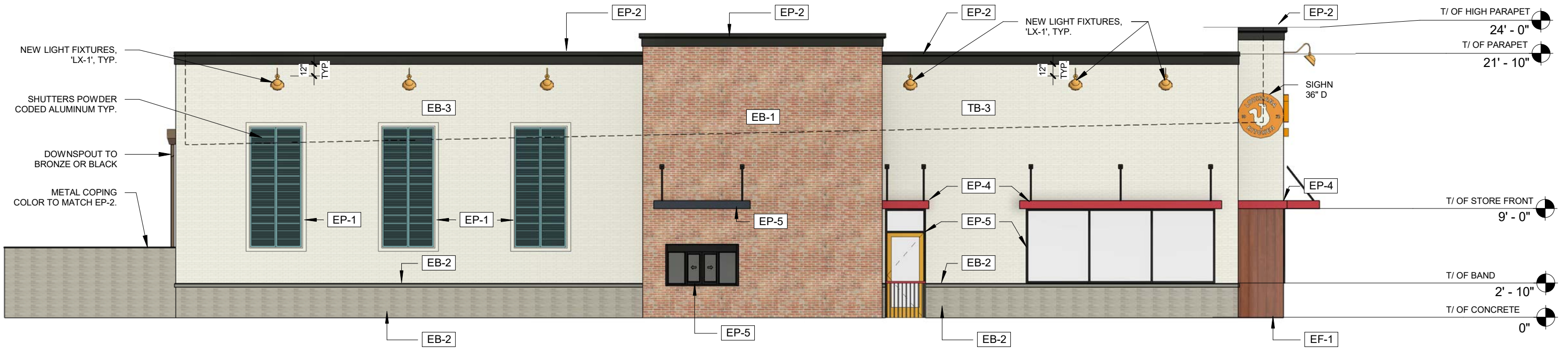


POPEYES LOUISIANA KITCHEN  
12360 ROUTE-47  
HUNTLEY, IL 60142  
PROPOSED EXTERIOR ELEVATIONS S+E  
Scale As indicated  
Date: 05/01/2020  
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2514 WEST PETERSON AVENUE  
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www.akarchitects.com

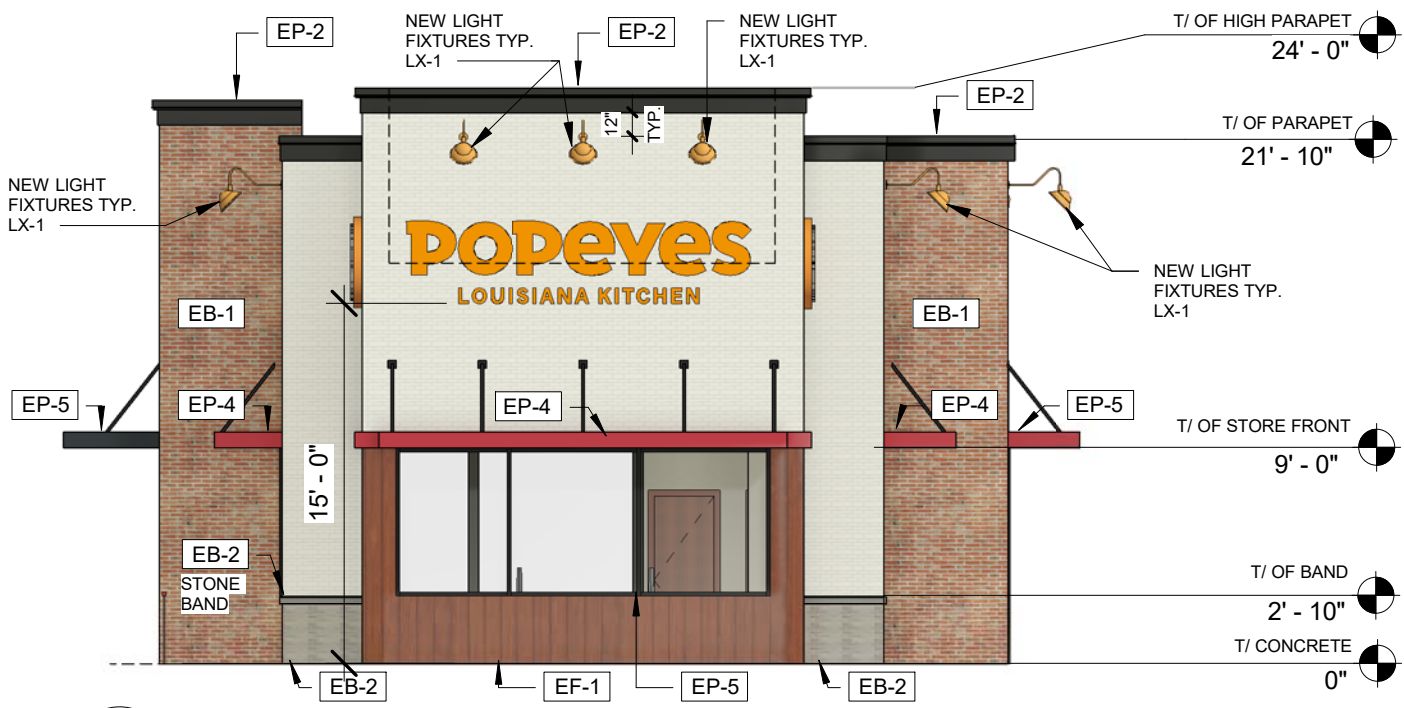




2 PROPOSED EXTERIOR ELEVATION - NORTH  
A-3 1/8" = 1'-0"

**NOTES**

FOR SIGNAGE INFO REFER TO SIGNAGE PACKAGE,  
FOR LOREN INDUSTRIES SPECIFICATIONS



1 PROPOSED EXTERIOR ELEVATION - WEST  
A-3 1/8" = 1'-0"

**EXTERIOR MATERIAL LEGEND**

- |   |   |               |
|---|---|---------------|
| BRICK (EB-1)<br>BRICK<br>COLOR: FLAGSTAFF                     | EIFS TRIM- PAINTED (EP-1)<br>-<br>COLOR: -            | SHUTTERS<br>- |
| THIN BRICK (EB-2)<br>GLEN-GERY<br>COLOR: STONE GREY K-12-3009 | EXTERIOR PAINT (EP-2)<br>BENJAMIN MOORE<br>BLACK IRON | DOORS<br>-    |
| THIN BRICK (EB-3)<br>GLEN-GERY<br>COLOR: ASPEN WHITE S804     | EXTERIOR PAINT (EP-4)<br>BENJAMIN MOORE<br>EXOTIC RED |               |
| WOOD FINISH (EF-1)<br>WOODEN SIDING PANEL<br>CEDAR            | METAL / PAINT (EP-5)<br>-<br>FACTORY FINISH BLACK     |               |



POPEYES LOUISIANA KITCHEN  
12360 ROUTE-47  
HUNTLEY, IL 60142  
PROPOSED EXTERIOR ELEVATIONS N+W  
Scale As indicated  
Date: 05/01/2020  
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CHICAGO, IL 60659  
PHONE: 773.508.5533 FAX: 773.508.5757  
www.akarchitects.com



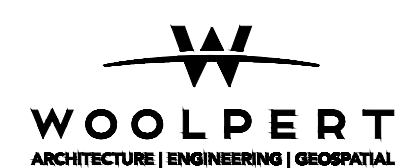
# SITE DEVELOPMENT PLANS POPEYE'S RESTAURANT-HUNTLEY

12360 ILLINOIS ROUTE 47 - LOT 3 HUNTLEY CROSSINGS  
HUNTLEY, KANE COUNTY, ILLINOIS 60142  
APRIL 2020

## HZ PROPS RE, LTD.

4415 HIGHWAY 6, SUGARLAND, TEXAS, 77478

CONTACT: AMIN DHANANI  
PHONE: 281.201.2700



1815 South Meyers Road  
Suite 950  
Oakbrook Terrace, IL 60181  
630.424.9080  
FAX: 630.495.3731

### BENCHMARK:

THE BASIS OF ELEVATIONS HEREON IS NAVD 88 PER OBSERVATIONS OF SELECTED STATIONS IN THE NATIONAL GEODETIC SURVEY CONTINUOUSLY OPERATING REFERENCE STATION (NGS CORS) NETWORK.

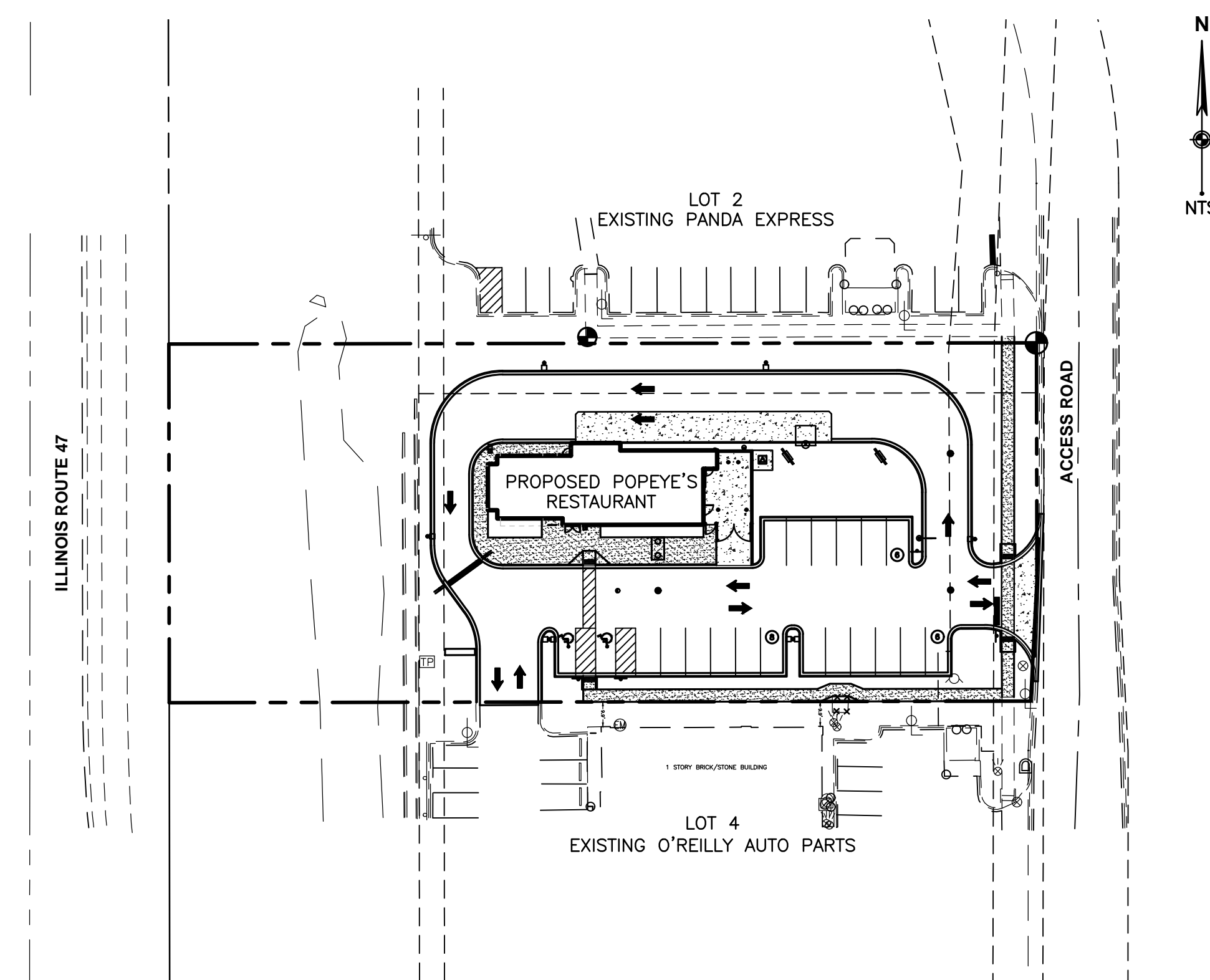
BENCHMARK #1: 5/8" REBAR FOUND AT THE NORTHEAST PROPERTY CORNER.  
ELEVATION = 889.44'

BENCHMARK #2: CUT CROSS CHISELED 'X' FOUND AT THE CORNER OF EXISTING CONCRETE WALK ALONG NORTH PROPERTY LINE.  
ELEVATION = 889.26'

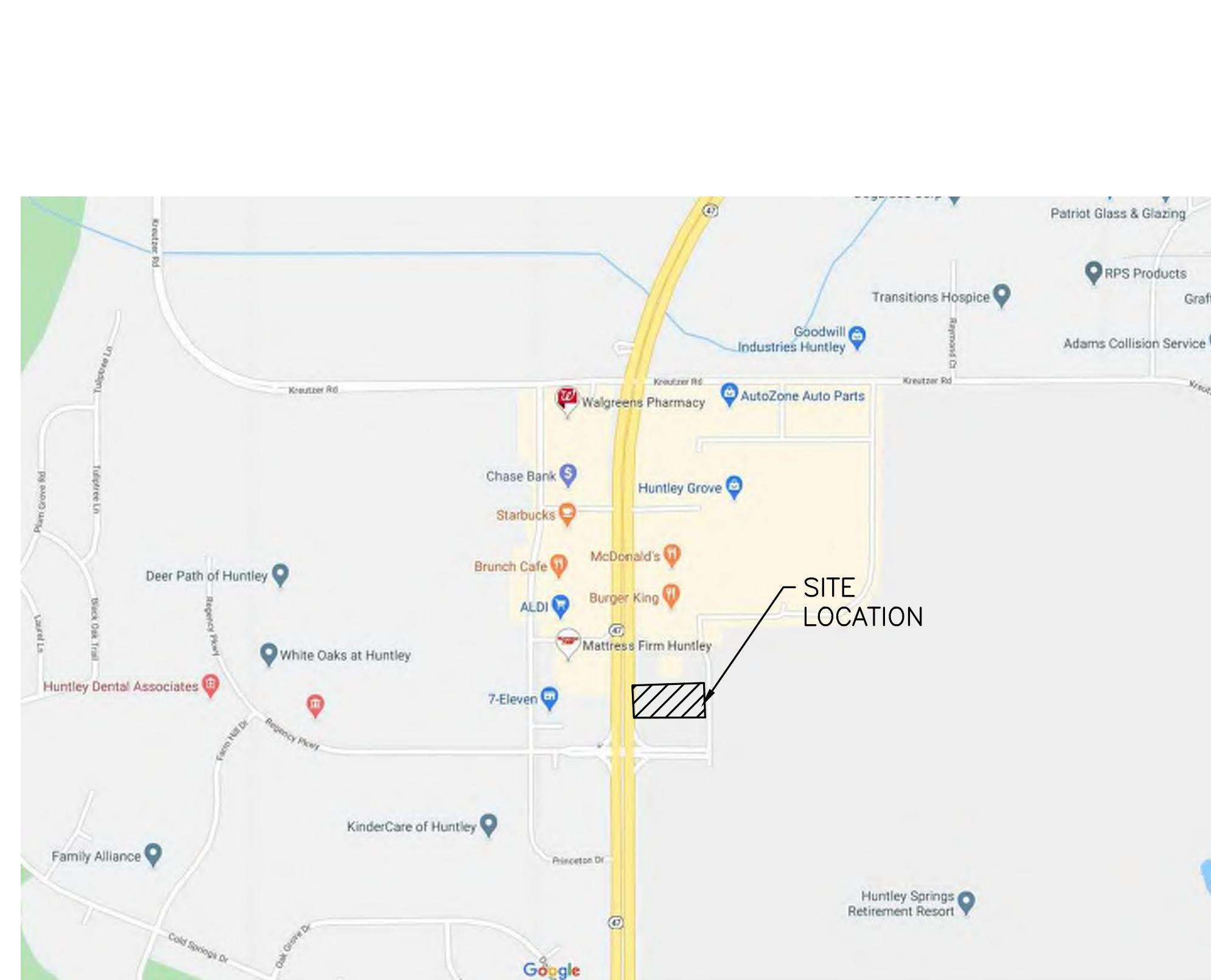
THE EXISTING CONDITIONS SHOWN ARE BASED UPON A SURVEY PREPARED BY WOOLPERT, INC. AND DATED 01/21/2020



### SITE PLAN



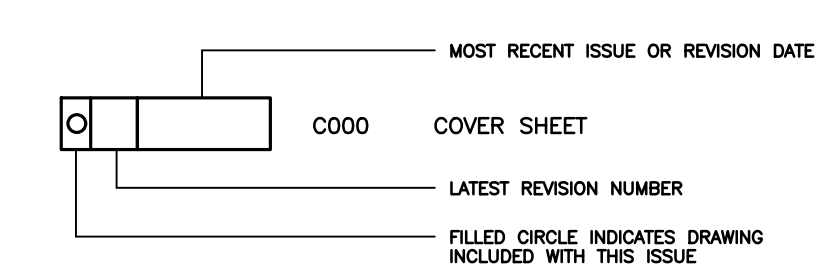
### VICINITY MAP



### SHEET INDEX

No.	DATE	REVISION
2	05/15/20	C000..... COVER SHEET
-	04/03/20	C001..... GENERAL NOTES
-	04/03/20	C002..... GENERAL NOTES
-	04/03/20	C100..... EXISTING CONDITIONS - DEMO PLAN
2	05/15/20	C200..... SITE PLAN
2	05/15/20	C300..... GRADING PLAN
1	05/01/20	C301..... EROSION CONTROL PLAN
-	04/03/20	C302..... EROSION CONTROL DETAILS
1	05/01/20	C400..... UTILITY PLAN
1	05/01/20	C500..... LANDSCAPE PLAN
-	04/03/20	C600..... DETAILS
-	04/03/20	C601..... DETAILS
1	05/01/20	C700..... PHOTOMETRIC PLAN

### DRAWING INDEX LEGEND



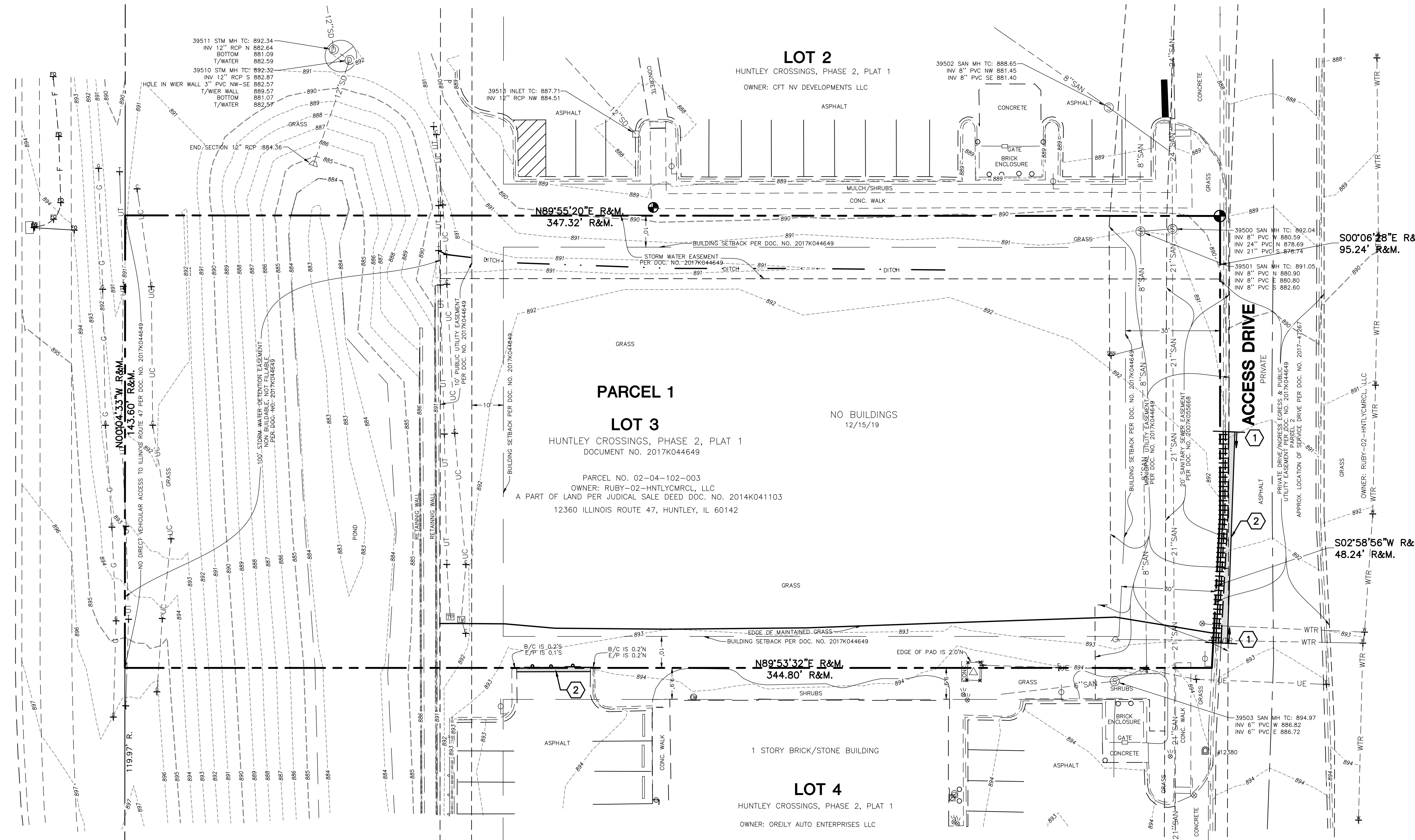
No.	DATE	REVISION
2	05/15/20	REVISED PER VILLAGE COMMENTS
1	05/01/20	REVISED PER VILLAGE COMMENTS
	04/03/20	ISSUED FOR PERMIT REVIEW

PROJECT No.: 080349



C000

**ILLINOIS ROUTE 47**  
PUBLIC R.O.W.



**EXISTING LEGEND**

- ⊙ STORM MANHOLE
- ⊠ CURB INLET
- ⊡ CATCH BASIN
- ⊕ FIRE HYD.
- ⊗ WATER VALVE
- ⊙ WATER MANHOLE
- ⊗ SPRINKLER CONTROL VALVE
- ⊙ GAS METER
- ⊗ ELEC. TRANSFORMER
- ⊙ ELECTRIC MANHOLE
- ⊗ TELEPHONE MANHOLE
- ⊙ CLEANOUT
- ⊙ UTILITY POLE
- ⊙ LIGHT POLE
- ⊙ GUY WIRE
- ⊗ TELEPHONE PEDESTAL
- ⊗ TRAFFIC SIGNAL PULL BOX
- ⊙ SANITARY MANHOLE
- ⊙ SIGN
- UE --- UNDERGROUND ELECTRIC
- G --- UNDERGROUND GAS
- SD --- STORM
- SAN --- SANITARY
- WTR --- WATER
- TC --- EXISTING CURB (AND GUTTER)
- TC TOP OF CASTING

**DEMOLITION LEGEND**

- 1 SAWCUT AND REMOVE EXISTING CURB AND GUTTER
- 2 2' EDGE CUT AND MILL FOR SMOOTH PAVEMENT TRANSITION

**DEMOLITION NOTES**

- EXISTING UNDERGROUND UTILITIES ARE SHOWN IN THEIR APPROXIMATE LOCATIONS ACCORDING TO AVAILABLE INFORMATION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR DETERMINING THE PRESENCE AND LOCATION OF THE EXISTING UTILITIES AND REPAIRING ANY DAMAGE DONE TO THE UTILITIES DURING PROBING OR CONSTRUCTION.
- CALL J.U.L.I.E. (1-800-892-0123) FOR EXACT LOCATION OF UNDERGROUND UTILITIES PRIOR TO CONSTRUCTION.
- CONTRACTOR SHALL COORDINATE WITH UTILITY COMPANIES FOR THE RELOCATION OF UTILITIES ON SITE OR CROSSING THE SITE TO SERVICE ADJACENT PROPERTIES. DO NOT INTERRUPT EXISTING UTILITIES SERVING FACILITIES OCCUPIED AND USED BY OWNER OR OTHERS, DURING OCCUPIED HOURS, EXCEPT WHEN PERMITTED BY OTHERS.
- DEMOLISH AND COMPLETELY REMOVE FROM SITE, EXISTING UNDERGROUND UTILITIES INDICATED TO BE REMOVED. COORDINATE WITH UTILITY COMPANIES FOR SHUT-OFF OF SERVICES, IF LINES ARE ACTIVE.
- IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO REMOVE ALL MUD, DIRT, GRAVEL, AND ANY OTHER MATERIALS TRACKED ONTO ANY PUBLIC OR PRIVATE STREETS OR SIDEWALKS. THE CONTRACTOR MUST USE WATER OR OTHER METHODS TO KEEP AIRBORNE DUST TO A REQUIRED MINIMUM.
- PAVEMENT DAMAGED DUE TO THE REMOVAL OF EXISTING CURB SHALL BE SAWCUT, REMOVED AND REPLACED IN KIND.
- A FULL DEPTH SAWCUT SHALL BE PROVIDED IN ALL AREAS WHERE PROPOSED PAVEMENT OR CURB AND GUTTER MEETS EXISTING PAVEMENT.
- CONTRACTOR TO VERIFY LOCATION AND ELEVATION OF BENCHMARKS PRIOR TO THE START OF CONSTRUCTION.

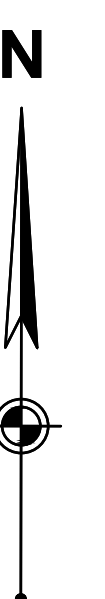
**BENCHMARK:**

THE BASIS OF ELEVATIONS HEREON IS NAVD 88 PER OBSERVATIONS OF SELECTED STATIONS IN THE NATIONAL GEODETIC SURVEY CONTINUOUSLY OPERATING REFERENCE STATION (NGS CORS) NETWORK.

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ELEVATION = 889.26'

THE EXISTING CONDITIONS SHOWN ARE BASED UPON A SURVEY PREPARED BY WOOLPERT, INC. AND DATED 01/21/2020



REVISION	No.	DATE

PROJECT No: 080349  
 DATE 04/03/20  
 DES. TH  
 DR. TH  
 CKD. RW

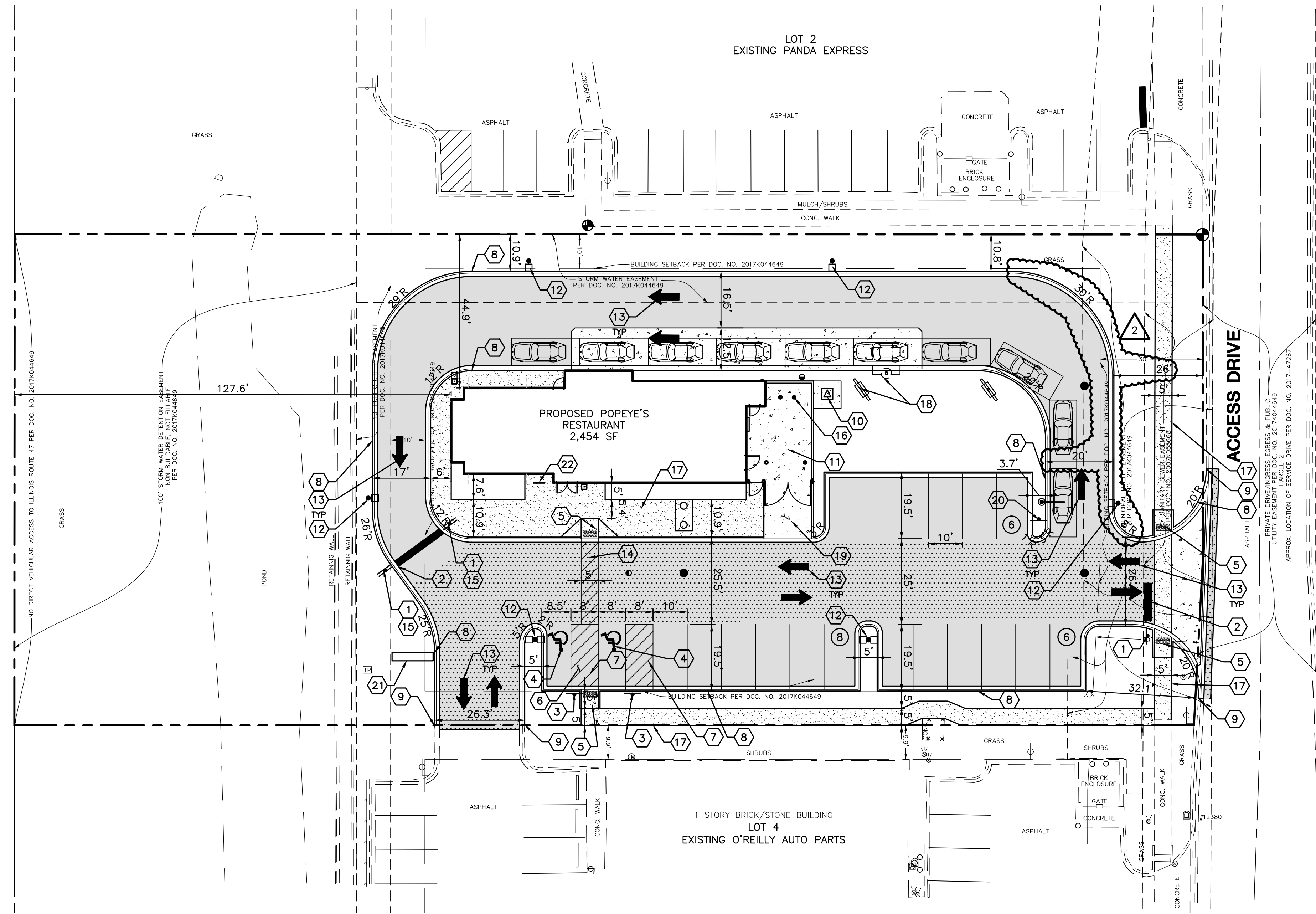
1815 South Meyers Road  
 Suite 950  
 Oakbrook Terrace, IL 60181  
**WOOLPERT**  
 ARCHITECTURAL ENGINEERING (CORPORATE)

**SITE DEVELOPMENT PLANS**  
**POPEYE'S RESTAURANT - HUNTLEY**  
 12360 ILLINOIS ROUTE 47 - LOT 3 HUNTLEY CROSSINGS  
 HUNTLEY, KANE COUNTY, ILLINOIS 60142

**EXISTING CONDITIONS - DEMO PLAN**

SHEET NO. **C100**





**SITE LEGEND**

- INDICATES LIGHT DUTY PAVEMENT—SEE DETAILS FOR PAVEMENT COMPOSITION
- INDICATES HEAVY DUTY PAVEMENT—SEE DETAILS FOR PAVEMENT COMPOSITION
- INDICATES NEW CONCRETE PAVEMENT—SEE DETAILS FOR PAVEMENT COMPOSITION
- INDICATES NEW CONCRETE SIDEWALK—SEE DETAILS
- LIGHT POLES
- EXISTING CURB AND GUTTER
- PROPOSED STANDARD CURB AND GUTTER
- PROPOSED REVERSE PITCH CURB AND GUTTER
- INDICATES ROW PARKING COUNT
- INDICATES PARKING TOTAL FOR SURROUNDING AREA
- PROPERTY BOUNDARY

**SITE KEY NOTES**

- NO. DESCRIPTION
- 1 "STOP" SIGN, R1-1
- 2 24" WIDE STOP BAR, TRAFFIC WHITE PAINT
- 3 ACCESSIBLE PARKING SIGN
- 4 ACCESSIBLE PARKING SYMBOL
- 5 ACCESSIBLE RAMP WITH DETECTABLE WARNING
- 6 ACCESSIBLE PARKING SPACES & THEIR ACCESS AISLES SHALL BE 2% MAX. SLOPE IN ALL DIRECTIONS
- 7 PAINT 4" WIDE STRIPES @ 2'-0" O.C. @ 45° ANGLE, TRAFFIC YELLOW PAINT
- 8 CURB AND GUTTER
- 9 BEGIN/END PROPOSED CURB AND GUTTER. SAWCUT EXISTING CURB TO PROVIDE CLEAN CONSTRUCTION JOINT.
- 10 CONCRETE TRANSFORMER PAD
- 11 DUMPSTER ENCLOSURE (SEE ARCHITECTURAL PLANS)
- 12 LIGHT POLE LOCATION
- 13 DIRECTIONAL ARROW, TRAFFIC WHITE PAINT
- 14 CROSSWALK, PAINT 12~4" WIDE STRIPES AT 2' O.C. CENTERED ON ENTRY, TRAFFIC WHITE PAINT
- 15 "DO NOT ENTER" SIGN
- 16 CONCRETE BOLLARDS
- 17 CONCRETE SIDEWALK
- 18 DRIVE-THRU MENU BOARD AND EQUIPMENT
- 19 DUMPSTER RAMP
- 20 "DRIVE-THRU ONLY" SIGN
- 21 PROPOSED MONUMENT SIGN
- 22 BIKE RACK

**SITE DATA**

PROPOSED SITE AREA	1.143 ACRES
ZONING	B-3 PUD (SHOPPING CENTER BUSINESS DISTRICT)
PIN	02-04-102-003
<b>BUILDING DATA:</b>	
BUILDING AREA	2,454 SQ. FT.
<b>PARKING DATA:</b>	
SPACES REQUIRED	20 (1 SPACE/3 SEATS)
SPACES PROVIDED	20
ACCESSIBLE SPACES REQUIRED	2
ACCESSIBLE SPACES PROVIDED	2

**SITE NOTES**

1. ALL DIMENSIONS, RADII AND COORDINATES ARE TO BACK OF CURB WHERE APPLICABLE. ALL RADII SHALL BE 4' UNLESS INDICATED OTHERWISE.
2. ALL PAVEMENT MARKING SHALL BE YELLOW IN COLOR UNLESS INDICATED OTHERWISE.
3. ALL CURB & GUTTER SHALL BE B6.12, UNLESS NOTED OTHERWISE (SEE DETAILS).
4. ADA DETECTABLE WARNINGS/TRUNCATED DOMES TO BE PROVIDED AT SIDEWALKS ON EITHER SIDE OF EACH DRIVEWAY CROSSING.
5. SEE ARCHITECTURAL PLANS FOR BUILDING DIMENSIONS.

**BENCHMARK:**

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**REVISION**

**No. DATE**

No.	DATE	DESCRIPTION
2	05/15/20	PER VILLAGE COMMENTS
1	05/01/20	PER VILLAGE COMMENTS

PROJECT No: 080349

DATE 04/03/20

DES. TH

DR. TH

CKD. RW

1815 South Meyers Road  
 Suite 950  
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**SITE DEVELOPMENT PLANS**  
**POPEYE'S RESTAURANT - HUNTLEY**

12860 ILLINOIS ROUTE 47 - LOT 3 HUNTLEY CROSSINGS  
 HUNTLEY, KANE COUNTY, ILLINOIS 60142

**SITE PLAN**

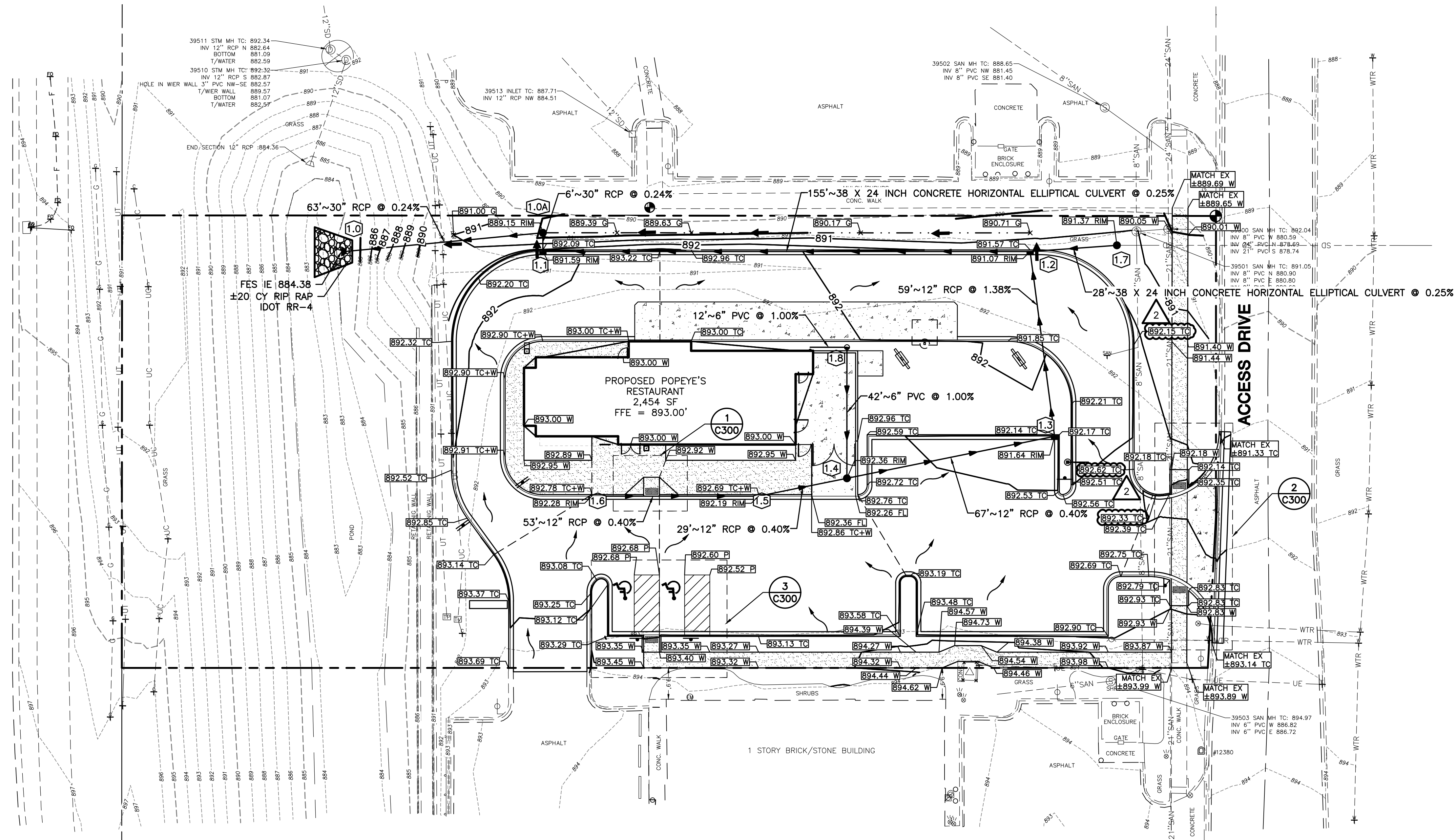
SHEET NO.

**C200**



Layout Tab Name: C300 GRADING PLAN, Images: . Xrefs: 080349 - X.dwg; 080349 - P.dwg; 080349-TBLK.dwg  
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ILLINOIS ROUTE 47



**GRADING LEGEND**

- EXISTING BOUNDARY
- - - - PROPOSED BOUNDARY
- - - - 803 EXISTING 1' CONTOUR
- - - - 810 EXISTING 5' CONTOUR
- - - - 803 PROPOSED 1' CONTOUR
- - - - 810 PROPOSED 5' CONTOUR
- - - - PROPOSED STORM DRAIN
- - - - GRADE BREAK
- - - - CENTERLINE DRAINAGE SWALE

- DIRECTION OF FLOW
- OVERLAND FLOW ROUTE
- PROPOSED CATCH BASIN
- PROPOSED CURB INLET
- PROPOSED STORM MANHOLE/INLET
- PROPOSED FLARED END SECTION
- PROPOSED CLEANOUT
- BENCHMARK
- PROPOSED STANDARD CURB AND GUTTER
- PROPOSED REVERSE SLOPE CURB AND GUTTER
- INDICATES DETAIL LOCATION (DETAIL NUMBER/DETAIL SHEET)
- PROPOSED STORM STRUCTURE CALLOUT

**PROPOSED ELEVATIONS LEGEND**

- x 800.00 TC ELEVATION AT TOP OF CURB
- x 800.00 FL ELEVATION AT FLOW LINE
- x 800.00 GP ELEVATION AT TOP OF PAVEMENT
- x 800.00 GG ELEVATION AT GRADE
- x 800.00 GW ELEVATION AT TOP OF WALK
- x 800.00 RIM TOP OF CASTING (RIM OR FLOW LINE) ELEVATION

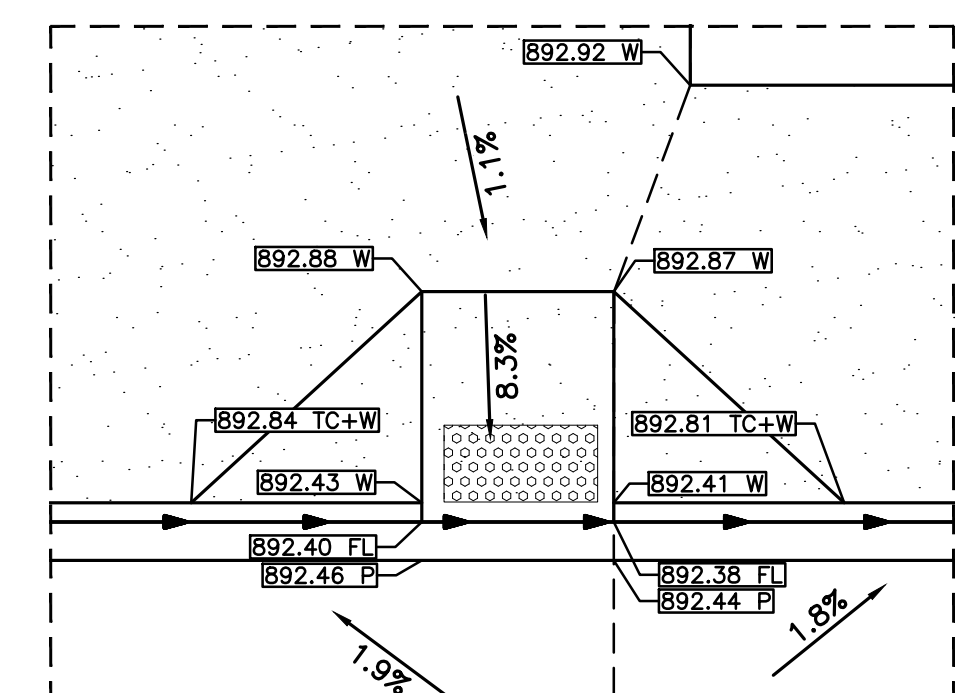
**EXISTING ELEVATIONS LEGEND**

- + 823.4 EXISTING SPOT ELEVATION

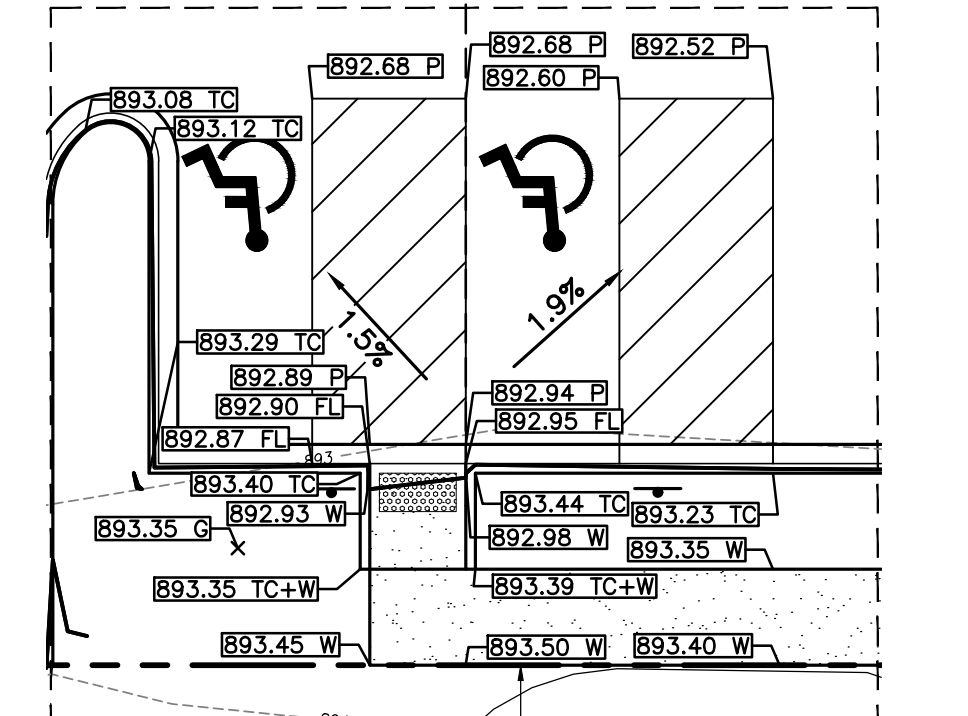
**STORM STRUCTURE TABLE**

STRUCTURE ID	DESCRIPTION	RIM/GRATE	INVERT
1.0	30" FLARED END SECTION		30" = 884.38 (E)
1.0A	72" DIA STORM MH WITH 2' SUMP	889.15	30" = 884.53 (S) 30" = 884.53 (W)
1.1	72" DIA CATCH BASIN WITH CURB GRATE	891.59	38" = 884.54 (E) 30" = 884.54 (N)
1.2	72" DIA CATCH BASIN WITH CURB GRATE	891.07	12" = 886.61 (S) 38" = 884.93 (W) 38" = 884.93 (E)
1.3	48" DIA CATCH BASIN WITH CURB GRATE	891.64	12" = 887.42 (W) 12" = 887.42 (N)
1.4	48" DIA STORM MANHOLE	892.36	12" = 887.69 (W) 12" = 887.69 (E) 6" = 887.76 (N)
1.5	48" DIA CATCH BASIN WITH CURB GRATE	892.19	12" = 887.81 (W) 12" = 887.81 (E)
1.6	24" DIA INLET	892.28	12" = 888.02 (E)
1.7	72" DIA STORM MANHOLE, TYPE A	891.37	38" = 885.00 (E) 38" = 885.00 (W)
1.8	CLEAN OUT	892.67	6" = 888.10 (W) 6" = 888.18 (S)

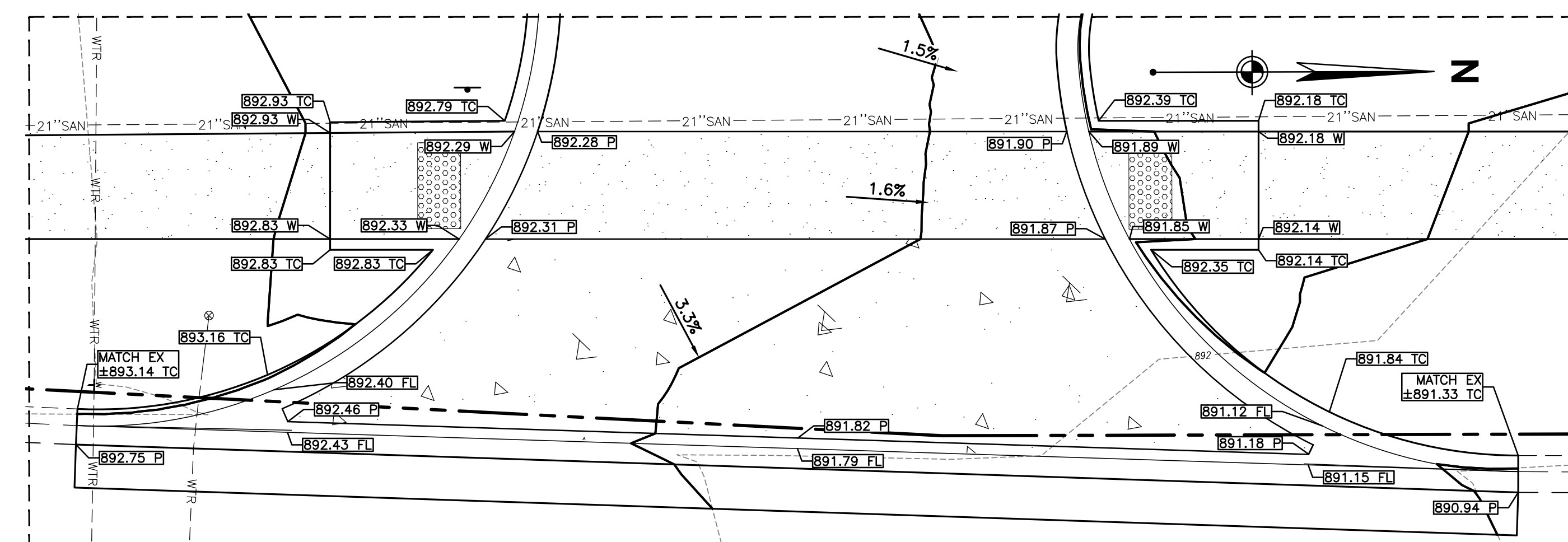
\*NOTE: CONTRACTOR TO VERIFY EXISTING INVERT PRIOR TO CONSTRUCTION. NOTIFY ENGINEER OF ANY DISCREPANCIES.



1 ADA RAMP DETAIL  
 SCALE: 1" = 5'



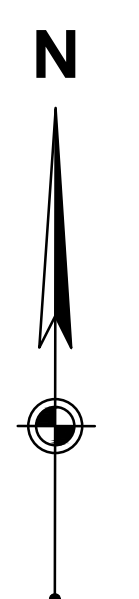
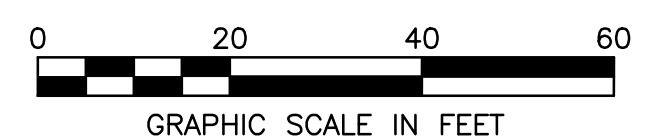
3 ADA PARKING AND RAMP DETAIL  
 SCALE: 1" = 10'



1 ENTRANCE DETAIL  
 SCALE: 1" = 5'

**BENCHMARK:**

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 BENCHMARK #1: 5/8" REBAR FOUND AT THE NORTHEAST PROPERTY CORNER.  
 ELEVATION = 889.44'  
 BENCHMARK #2: CUT CROSS CHISELED 'X' FOUND AT THE CORNER OF EXISTING CONCRETE WALK ALONG NORTH PROPERTY LINE.  
 ELEVATION = 889.26'  
 THE EXISTING CONDITIONS SHOWN ARE BASED UPON A SURVEY PREPARED BY WOOLPERT, INC. AND DATED 01/21/2020



REVISION	No.	DATE

PROJECT No: 080349  
 DATE 04/03/20  
 DES. TH  
 DR. TH  
 CKD. RW

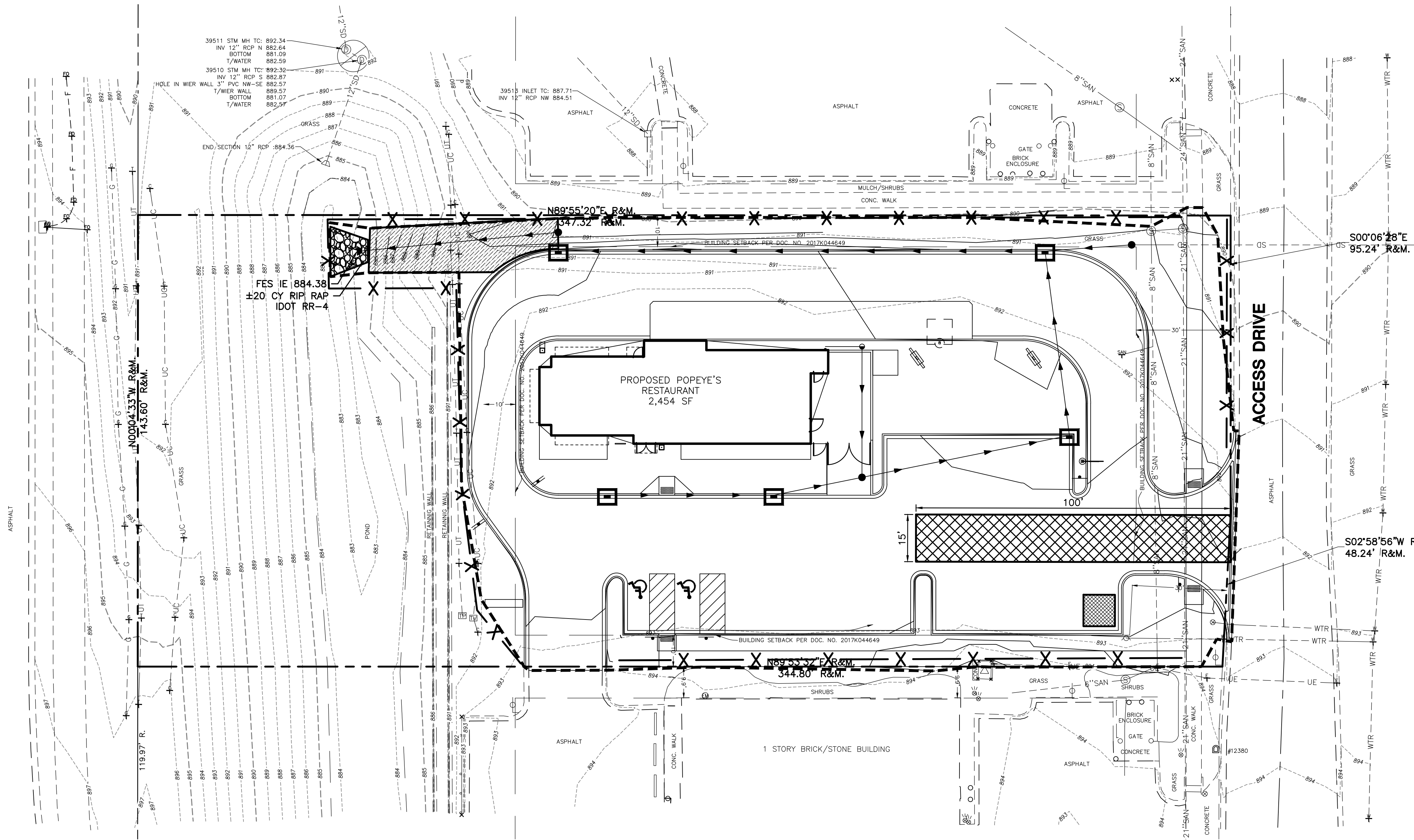
1815 South Meyers Road  
 Suite 950  
 Oakbrook Terrace, IL 60181  
**WOOLPERT**  
 ARCHITECTURAL ENGINEERING (INCORPORATED)  
 FAX: 630.495.3731

**SITE DEVELOPMENT PLANS**  
**POPEYE'S RESTAURANT - HUNTLEY**  
 12360 ILLINOIS ROUTE 47 - LOT 3 HUNTLEY CROSSINGS  
 HUNTLEY, KANE COUNTY, ILLINOIS 60142

**GRADING PLAN**

SHEET NO. **C300**





**AREA SUMMARY**  
 TOTAL SITE AREA = 1.143 ACRES  
 DISTURBED AREA = 0.80 ACRES

**BENCHMARK:**

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**EROSION CONTROL LEGEND**

- X SILT FENCE
- [Cross-hatched box] STABILIZED CONSTRUCTION ENTRANCE
- [Dotted box] TEMPORARY CONCRETE WASHOUT
- [Square with X] INLET PROTECTION
- [Square with dot] CURB INLET PROTECTION
- [Stippled box] RIP RAP (SEE DETAIL)
- [Hatched box] EROSION CONTROL BLANKET
- CONSTRUCTION LIMITS

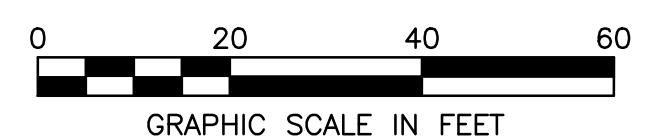
**EROSION CONTROL NOTES**

1. SOIL TRACKED OFF-SITE BY CONSTRUCTION VEHICLES SHALL BE REMOVED FROM THE PAVEMENTS AS DEEMED NECESSARY BY THE MUNICIPAL ENGINEER AND SHALL BE RETURNED TO THE SITE OR DISPOSED OF IN AN APPROVED MANNER.
2. INLET PROTECTION SHALL BE REMOVED AFTER THE SITE HAS BEEN PAVED AND ALL ISLANDS/GRASS AREAS HAVE BEEN MULCHED/SEEDED.
3. CONTRACTOR SHALL CLEAN ANY SEDIMENT THAT COLLECTS IN CHANNEL AND INLETS OR IS DEPOSITED ON-SITE PRIOR TO REMOVAL OF EROSION CONTROL MEASURES.
4. EROSION CONTROL DEVICES AS SHOWN ARE THE MINIMUM PROTECTION REQUIREMENTS. EROSION CONTROL MEASURES SHALL NOT BE REMOVED UNTIL THE SITE IS PERMANENTLY STABILIZED. THE CONTRACTOR IS REQUIRED TO INSTALL ADDITIONAL DEVICES FOR PROTECTION AT HIS EXPENSE TO MINIMIZE EROSION PER LOCAL REQUIREMENTS.
5. CONTRACTOR SHALL PREVENT SEDIMENT FROM LEAVING THE SITE.
6. CONTRACTOR SHALL COMPLY WITH ALL STATE AND LOCAL ORDINANCES THAT APPLY.
7. INSTALL ADDITIONAL CONTROL MEASURES IF DEEMED NECESSARY BY ONSITE INSPECTION.
8. CONTRACTOR SHALL ESTABLISH PERMANENT SOIL STABILIZATION.
9. INLET PROTECTION SHALL BE AN INLET PROTECTOR MANUFACTURED BY MAR-MAC OR IPP INLET FILTER OR APPROVED EQUAL.
10. SOIL STOCKPILES GREATER THAN 10 CUBIC YARDS MUST BE LOCATED AT LEAST 25' FROM ROADWAYS, DRAINAGE CHANNELS, WETLANDS, ETC.
11. ALL RIP RAP TO BE MIN. 6" DIAMETER (IDOT RR-4).
12. SIDE SLOPES 4:1 OR GREATER SHALL BE STABILIZED WITH AN EROSION CONTROL BLANKET BY THE SITE CONTRACTOR. EROSION CONTROL BLANKET SHALL BE TYPE SC150. STRAW/FIBER EROSION CONTROL BLANKET AS MANUFACTURED BY NORTH AMERICAN GREEN COMPANY, OR AN ENGINEER APPROVED EQUAL.

AT A MINIMUM, ALL EROSION AND SEDIMENTATION CONTROL PRACTICES ON-SITE SHALL BE INSPECTED IN ACCORDANCE WITH THE CURRENT IEPA NPDES ILR10 PERMIT, WHICH IS WEEKLY AND AFTER A ONE-HALF INCH (1/2") OR GREATER RAINFALL EVENT, AS OF THE REVISION DATE OF CHAPTER 59 OF THE STORMWATER MANAGEMENT ORDINANCE. ANY REQUIRED REPAIRS NEED TO BE MADE TO KEEP THESE PRACTICES FUNCTIONAL AS DESIGNED. RECORDS OF THESE INSPECTIONS AND CORRECTIVE ACTIONS TAKEN SHALL BE MAINTAINED ON FILE IN THE CONSTRUCTION OFFICE.

**SEQUENCE OF MAJOR CONSTRUCTION ACTIVITIES**

1. INSTALL PERIMETER SE/SC MEASURES SUCH AS SILT FENCE AND A STABILIZED CONSTRUCTION ENTRANCE.
2. DISTURBED AREAS OF THE SITE WHERE CONSTRUCTION ACTIVITY HAS CEASED FOR MORE THAN 14 DAYS SHALL BE TEMPORARILY SEEDED AND WATERED. MAINTENANCE FOR SE/SC MEASURES MUST OCCUR EVERY TWO WEEKS AND AFTER EVERY 0.5-INCH OR GREATER RAINFALL EVENT.
3. INSTALL STORM SEWER, SANITARY SEWER, WATER AND ASSOCIATED INLET AND OUTLET PROTECTION (SEE DETAIL).
4. PERMANENTLY STABILIZE DETENTION BASINS WITH SEED AND EROSION CONTROL BLANKET.
5. TEMPORARILY STABILIZE ALL AREAS INCLUDING LOTS THAT HAVE REACHED TEMPORARY GRADE.
6. INSTALL CONCRETE AND ASPHALT PAVEMENT.
7. REMOVE ALL TEMPORARY SE/SC MEASURES.



No.	DATE	REVISION
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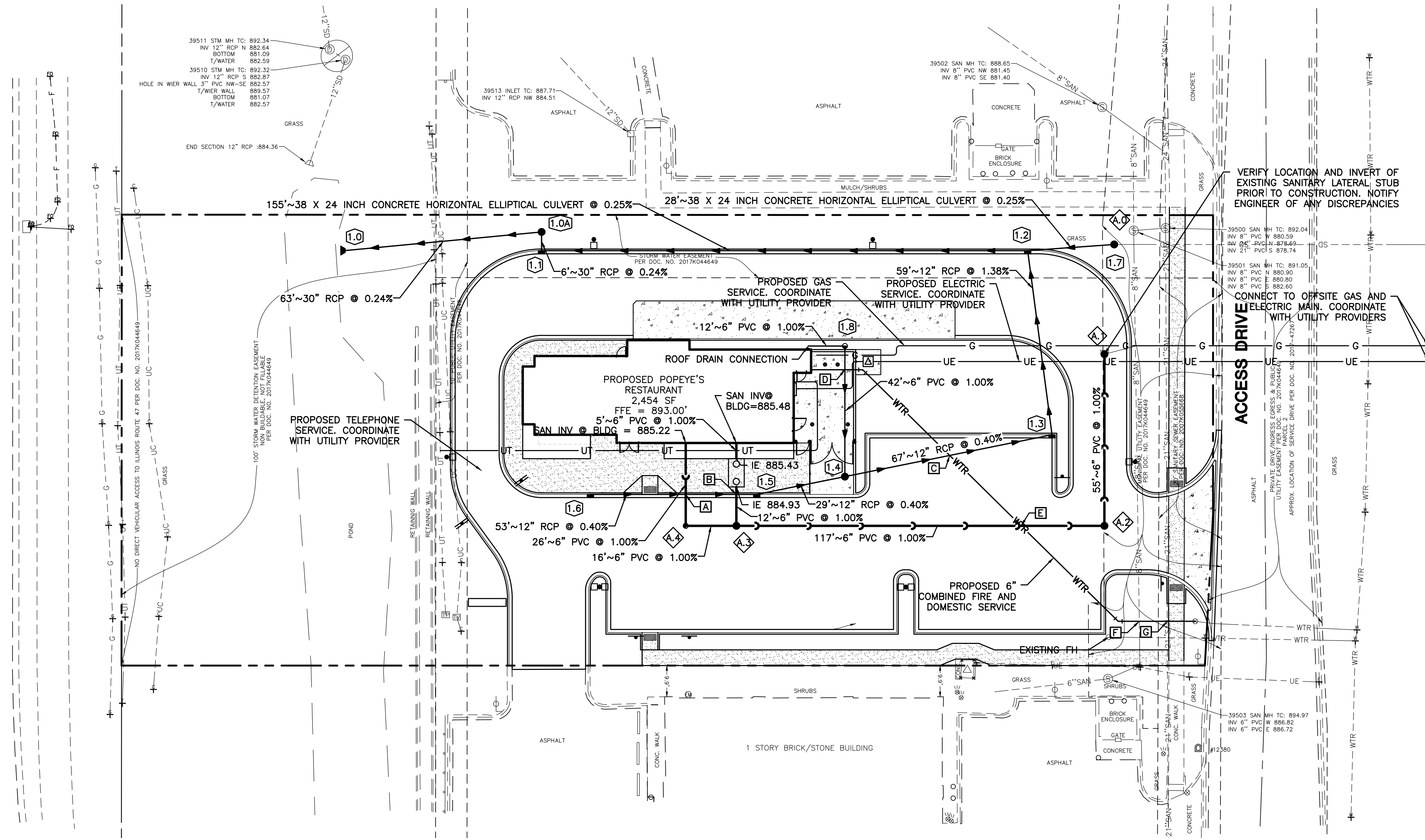
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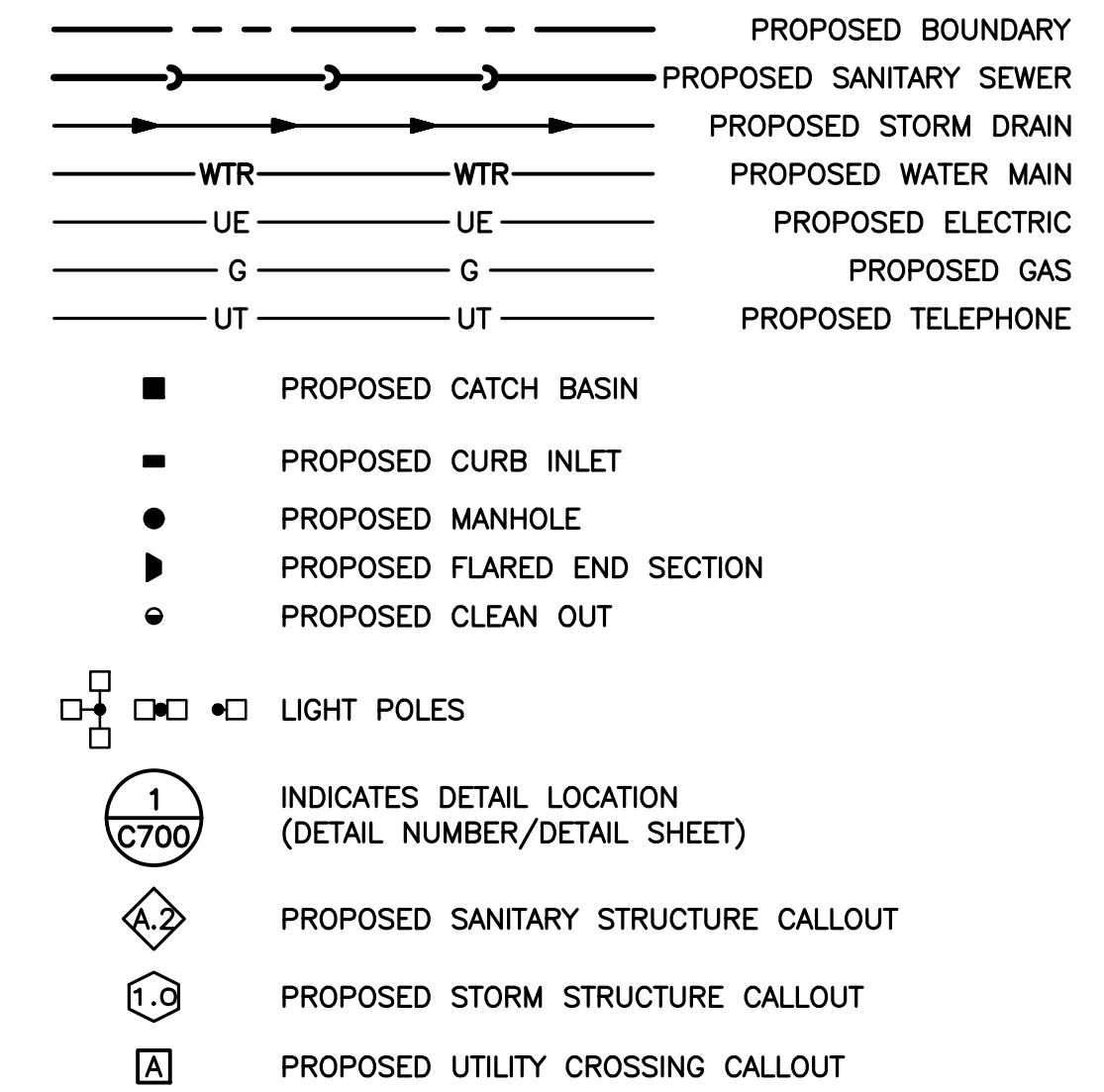
SHEET NO.  
**C301**

**EROSION CONTROL PLAN**





**UTILITY LEGEND**



**STORM STRUCTURE TABLE**

STRUCTURE ID	DESCRIPTION	RIM/GRATE	INVERT
1.0	30" FLARED END SECTION		30" = 884.38 (E)
1.0A	72" DIA STORM MH WITH 2' SUMP	889.15	30" = 884.53 (S) 30" = 884.53 (W)
1.1	72" DIA CATCH BASIN WITH CURB GRATE	891.59	38" = 884.54 (E) 30" = 884.54 (N)
1.2	72" DIA CATCH BASIN WITH CURB GRATE	891.07	12" = 886.61 (S) 38" = 884.93 (W) 38" = 884.93 (E)
1.3	48" DIA CATCH BASIN WITH CURB GRATE	891.64	12" = 887.42 (W) 12" = 887.42 (N)
1.4	48" DIA STORM MANHOLE	892.36	12" = 887.69 (W) 12" = 887.69 (E) 6" = 887.76 (N)
1.5	48" DIA CATCH BASIN WITH CURB GRATE	892.19	12" = 887.81 (W) 12" = 887.81 (E)
1.6	24" DIA INLET	892.28	12" = 888.02 (E)
1.7	72" DIA STORM MANHOLE, TYPE A	891.37	38" = 885.00 (E)* 38" = 885.00 (W)
1.8	CLEAN OUT	892.67	6" = 888.10 (W) 6" = 888.18 (S)

**SANITARY STRUCTURE TABLE**

STRUCTURE ID	DESCRIPTION	RIM	INVERT
A.0	EXISTING SANITARY MANHOLE	891.05	8" = 880.80 (E)* 8" = 880.90 (N)* 8" = 882.60 (S)*
A.1	SANITARY MANHOLE	891.63	6" = 883.09 (NE)* 6" = 883.09 (S)
A.2	SANITARY MANHOLE	892.10	6" = 883.63 (W) 6" = 883.63 (N)
A.3	SANITARY MONITORING MANHOLE	892.33	6" = 884.80 (W) 6" = 884.80 (N) 6" = 884.80 (E)
A.4	CLEAN OUT	892.43	6" = 884.96 (N) 6" = 884.96 (E)

\*NOTE: CONTRACTOR TO VERIFY EXISTING INVERT PRIOR TO CONSTRUCTION. NOTIFY ENGINEER OF ANY DISCREPANCIES.

**UTILITY NOTES**

- 2~4" SCHEDULE 40 PVC CONDUIT FOR LOCATIONS UNDER PROPOSED PAVEMENT. CONTRACTOR TO COORDINATE WITH UTILITY PROVIDER FOR ELECTRIC SERVICE AND TRANSFORMER LOCATION.
- CONTRACTOR TO COORDINATE WITH UTILITY PROVIDER FOR NATURAL GAS SERVICE.
- 1~4" SCHEDULE 40 PVC CONDUIT FOR LOCATIONS UNDER PROPOSED PAVEMENT. CONTRACTOR TO COORDINATE WITH UTILITY PROVIDER FOR TELEPHONE SERVICE.
- CONTRACTOR SHALL CONTACT THE HUNTLEY FIRE PREVENTION BUREAU (847-669-8284) 48 HOURS IN ADVANCE TO SCHEDULE A HYDROSTATIC TEST OF THE UNDERGROUND 6-INCH FIRE SUPPRESSION LEAD-IN. BUREAU SHALL WITNESS HYDROSTATIC TEST AND FLUSH PRIOR TO ABOVE GROUND SPRINKLER SYSTEM CONNECTION. CONTRACTOR IS TO SUPPLY 3 COPIES OF NFPA PAPERWORK ON SITE.

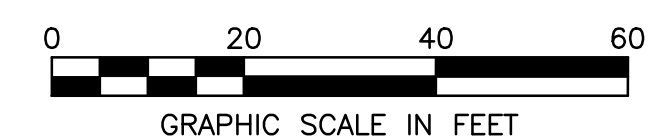
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**UTILITY CROSSINGS**

- FINISH GRADE = 892.33  
 [A] 12" STM B/PIPE = 887.73 ]-2.15'  
 6" SAN T/PIPE = 885.58
- FINISH GRADE = 892.23  
 [B] 12" STM B/PIPE = 887.66 ]-2.24'  
 6" SAN T/PIPE = 885.42
- FINISH GRADE = 891.94  
 [C] 12" STM B/PIPE = 887.39 ]-1.50'  
 6" WTR T/PIPE = 885.89
- FINISH GRADE = 892.74  
 [D] 6" STM B/PIPE = 888.08 ]-1.52'  
 6" WTR T/PIPE = 886.56
- FINISH GRADE = 892.25  
 [E] 6" WTR B/PIPE = 886.47 ]-1.81'  
 6" SAN T/PIPE = 884.66
- FINISH GRADE = 892.99  
 [F] 6" WTR B/PIPE = 887.09 ]-2.40'  
 8" EXIST SAN T/PIPE = 884.69
- FINISH GRADE = 893.25  
 [G] 6" WTR B/PIPE = 887.22 ]-6.33'  
 21" EXIST SAN T/PIPE = 880.89

\* LOWER WATER SERVICE AT CROSSING. PROVIDE WATER MAIN QUALITY PIPE TO 10' OF EITHER SIDE OF CROSSING

**REVISION**

**No. DATE**

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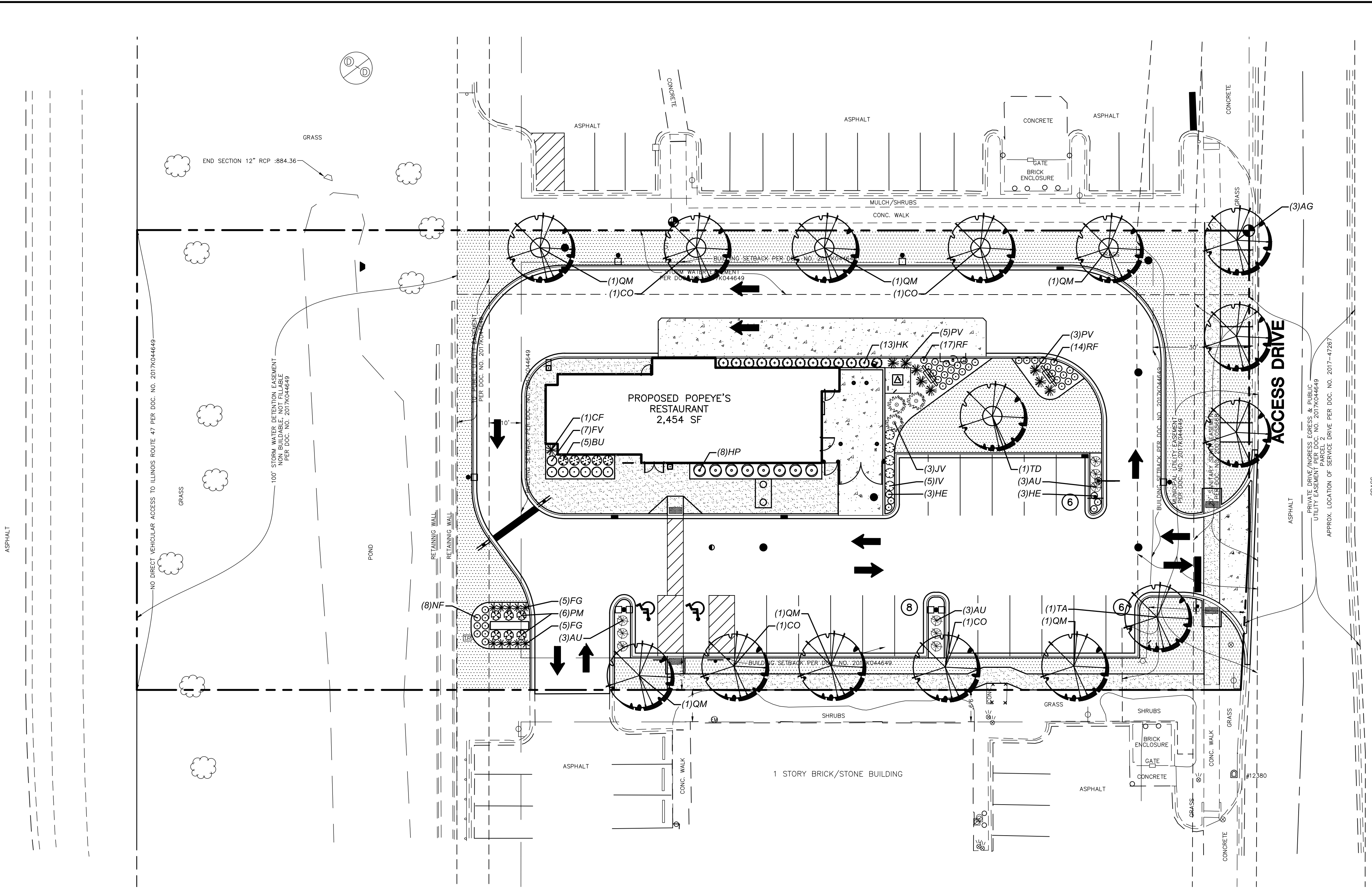
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 HUNTLEY, KANE COUNTY, ILLINOIS 60142

SHEET NO.

**C400**

1 05/01/20 PER VILLAGE COMMENTS



- ### LANDSCAPE NOTES
- LOCATING AND PROTECTING ALL UNDERGROUND UTILITIES, PRIOR TO DIGGING, IS RESPONSIBILITY OF THE LANDSCAPE CONTRACTOR.
  - PRIOR TO INSTALLATION, THE LANDSCAPE CONTRACTOR SHALL INSPECT THE SUB GRADE, GENERAL SITE CONDITIONS, VERIFY ELEVATIONS, UTILITY LOCATIONS, IRRIGATION, APPROVE TOPSOIL PROVIDED BY GENERAL CONTRACTOR AND OBSERVE THE SITE CONDITIONS UNDER WHICH THE WORK IS TO BE DONE. NOTIFY GENERAL CONTRACTOR OF ANY UNSATISFACTORY CONDITIONS. WORK SHALL NOT PROCEED UNTIL SUCH CONDITIONS HAVE BEEN CORRECTED AND ARE ACCEPTABLE TO THE LANDSCAPE CONTRACTOR AND/OR CONSTRUCTION MANAGER.
  - GENERAL AND LANDSCAPE CONTRACTOR ARE RESPONSIBLE FOR PROTECTING EXISTING TREES FROM DAMAGE DURING CONSTRUCTION. GENERAL CONTRACTOR TO INSTALL TREE PROTECTION FENCING PRIOR TO ANY SITE WORK.
  - ALL SHRUB AND GROUND COVER BEDS TO BE MULCHED WITH A MINIMUM OF 3 INCHES OF CLEAN SHREDDED HARDWOOD MULCH.
  - PLANTING HOLES TO BE DUG A MINIMUM OF TWICE THE WIDTH THE SIZE OF THE ROOT BALL OF BOTH SHRUB AND TREE. AMEND BACKFILL WITH TOPSOIL MIX. BACKFILL AND TAMP BOTTOM OF HOLE PRIOR TO PLANTING SO TOP OF ROOT BALL DOES NOT SETTLE BELOW SURROUNDING GRADE. TOPSOIL MIX TO BE 4 PARTS SCREENED TOPSOIL AND 1 PART ORGANIC MATERIAL (i.e. NATURE'S HELPER OR PRO MIX).
  - EXISTING GRASS IN PROPOSED PLANTING AREAS TO BE REMOVED AND AREA TO BE HAND RAKED TO REMOVE ALL ROCKS AND DEBRIS LARGER THAN 1 INCH IN DIAMETER PRIOR TO PLANTING SHRUBS.
  - SOIL TO BE TESTED TO DETERMINE FERTILIZER AND LIME REQUIREMENTS. LIME AND FERTILIZER TO BE DISTRIBUTED PRIOR TO SPREADING SEED. ALL DISTURBED AREAS (INCLUDING RIGHT-OF-WAYS) NOT RECEIVING PLANTINGS TO RECEIVE 4 INCHES OF TOPSOIL AND SEEDED.
  - ALL CHANGES TO DESIGN AND/OR PLANT SUBSTITUTIONS TO BE AUTHORIZED BY LANDSCAPE ARCHITECT.
  - ALL PARKING ISLANDS TO BE BERMED UP 6"-10" WITH CLEAN FRIABLE TOPSOIL PRIOR TO PLANTING.
  - ALL LANDSCAPING SHALL BE INSTALLED IN CONFORMANCE WITH ANSI Z60.1 THE AMERICAN STANDARD FOR NURSERY STOCK, AND THE ACCEPTED STANDARDS OF THE AMERICAN ASSOCIATION OF NURSERYMEN.
  - THE LANDSCAPE CONTRACTOR SHALL GUARANTEE ALL PLANTS INSTALLED FOR ONE FULL YEAR FROM DATE OF ACCEPTANCE BY THE OWNER. ALL PLANTS SHALL BE ALIVE AND AT A VIGOROUS RATE OF GROWTH AT THE END OF THE GUARANTEE PERIOD. THE LANDSCAPE CONTRACTOR SHALL NOT BE RESPONSIBLE FOR ACTS OF GOD OR VANDALISM.
  - ANY PLANT THAT IS DETERMINED DEAD, IN AN UNHEALTHY OR UNSIGHTLY CONDITION, LOST ITS SHAPE DUE TO DEAD BRANCHES OR OTHER SYMPTOMS OF POOR, NON-VIGOROUS GROWTH SHALL BE REPLACED BY THE LANDSCAPE CONTRACTOR WITH THE COST OF THE REPLACEMENT INCLUDED IN THE BID OR PROPOSAL PRICE.
  - WATER THOROUGHLY TWICE IN THE FIRST 24 HOURS AND APPLY MULCH IMMEDIATELY.
  - SITE TO BE 100% IRRIGATED BY AN AUTOMATIC UNDERGROUND IRRIGATION SYSTEM. IRRIGATION DESIGN-BUILD AND PROVIDED BY CONTRACTOR FOR APPROVAL.

### LANDSCAPE CODE SUMMARY

VILLAGE OF HUNTLEY  
 CHAPTER 156: ZONING ORDINANCE  
 LANDSCAPE ORDINANCE (156.151)

NON-RESIDENTIAL PROPERTY ADJUTING NON-RESIDENTIAL PROPERTY (156.151.G.7)  
 PROVIDE ONE SHADE TREE FOR EVERY SEVENTY-FIVE (75) LINEAR FEET OF PROPERTY LINE

**NORTH BOUNDARY (347 LF)**  
 = 4.6 TREES REQUIRED  
 = 5 TREES PROVIDED

**SOUTH BOUNDARY (345VLF)**  
 = 4.6 TREES REQUIRED  
 = 5 TREES PROVIDED

STREET LANDSCAPING (156.151.G.8)  
 PROVIDE ONE SHADE TREE FOR EVERY FORTY (40) LINEAR FEET OF FRONTAGE

**ILLINOIS RT. 47 (144 LF)**  
 = 3.6 TREES REQUIRED  
 = EXISTING TREES TO REMAIN WITHIN DIMENSION EASEMENT

**ACCESS DRIVE (115 LF)**  
 = 2.8 TREES REQUIRED  
 = 3 TREES PROVIDED

RIGHT-OF-WAY LANDSCAPING REQUIREMENTS (156.151.G.9)  
 ALL RIGHT-OF-WAYS SHALL BE IMPROVED WITH GRASS AND SHALL BE MAINTAINED

PARKING LOT LANDSCAPING (156.151.G.10)  
 PROVIDE A MINIMUM OF FIVE PERCENT (5%) OF THE PARKING LOT AREA IN THE INTERIOR OF THE PARKING LOT AS LANDSCAPING. PROVIDE ONE CANOPY TREE FOR EVERY TEN PARKING SPACES.

**PARKING LOT AREA (18,121 SF)**  
 = 906 SF OF INTERIOR LANDSCAPE AREA REQUIRED  
 = 2,320 SF OF INTERIOR LANDSCAPE AREA PROVIDED

**20 PARKING SPACES**  
 = 2 TREES REQUIRED  
 = 2 TREES PROVIDED

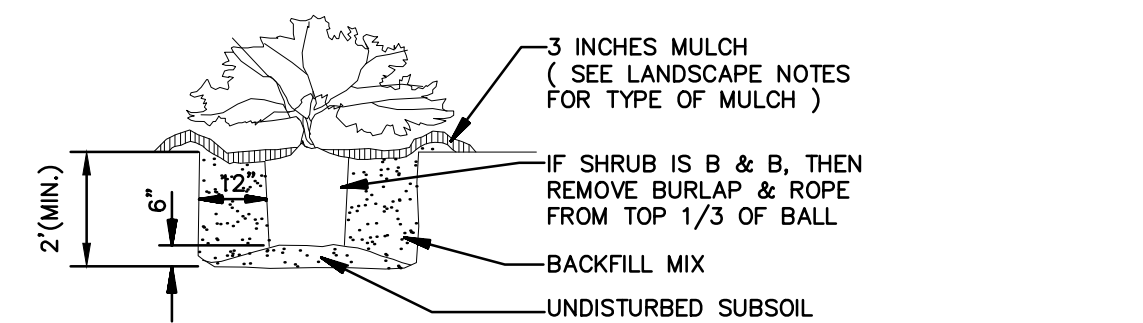
REQUIRED LANDSCAPING (156.151.G.12)  
 ZONING DISTRICT B-3: PROVIDE FIFTEEN PERCENT (15%) OF SITE AREA AS LANDSCAPE AREA

**SITE AREA (49,786 SF)**  
 = 7,468 SF LANDSCAPE AREA REQUIRED  
 = 25,605 SF LANDSCAPE AREA PROVIDED

### PERMANENT SEED BLEND

6 LBS PER 1000 SF  
 90% FINE LEAF FESCUE (FESTUCA ARUNDINACEA)  
 REBEL II, WRANGLER, BONANZA, MOJAVE OR EQUAL  
 10% KENTUCKY BLUEGRASS (POA PRATENSIS)  
 MIDNIGHT, RUGBY II, MIDIRON VARIETIES OR EQUAL  
 98% PURITY AND 85% GERMINATION  
 95% WEED FREE  
 8 LBS 12-12-12 FERTILIZER PER 1000 SF  
 1 1/2 BALES OF STRAW PER 1000 SF

■ LAWN AREA (9,200 SF)

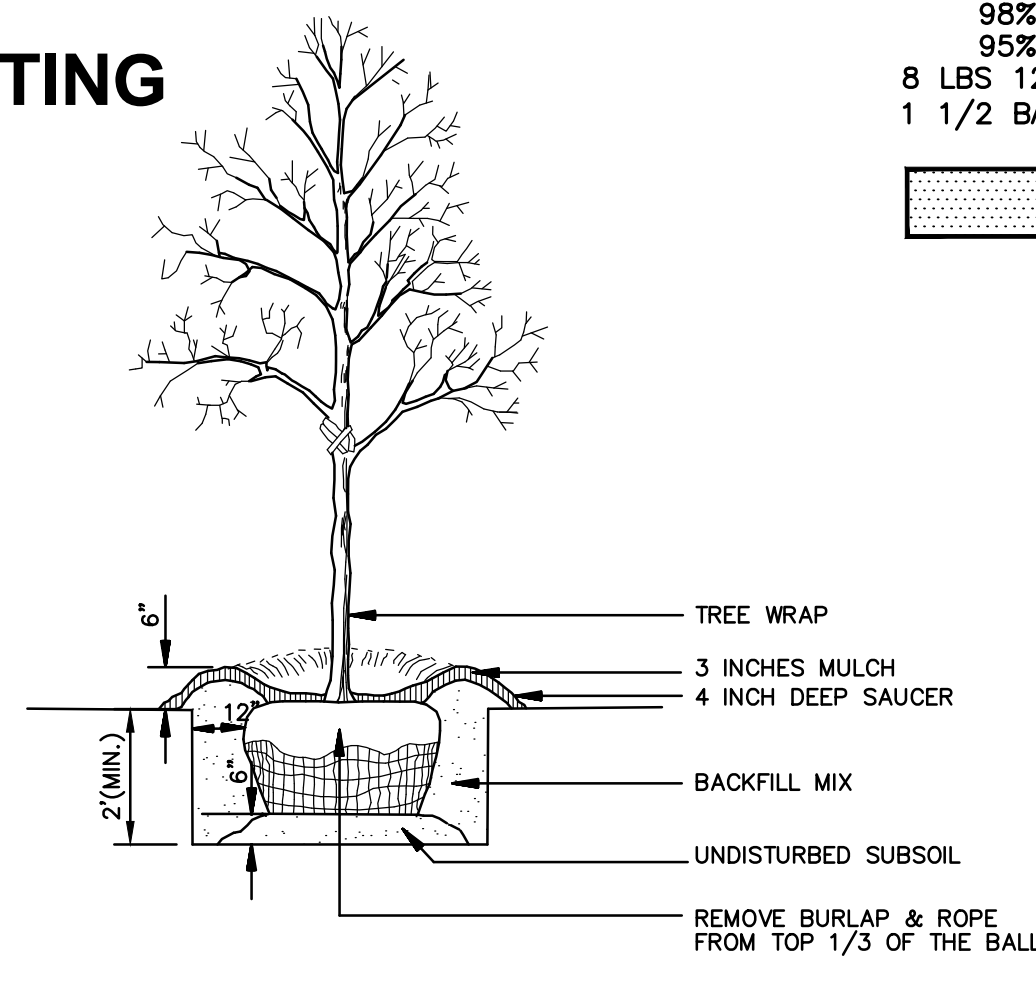


### SHRUB PLANTING

N.T.S.

TAG	QTY	SCIENTIFIC NAME	COMMON NAME	COND.	SIZE	REMARKS
<b>SHADE TREE</b>						
AG	3	Aesculus glabra	Ohio Buckeye	B&B	3" cal. 14'ht. 7'wd	Full, well shaped
CO	4	Celtis occidentalis 'Chicagoland'	Chicagoland Hackberry	B&B	3" cal. 14'ht. 7'wd	Full, well shaped
QM	6	Quercus muehlenbergii	Chinkapin Oak	B&B	3" cal. 14'ht. 7'wd	Full, well shaped
TD	1	Taxodium distichum	Bald Cypress	B&B	3" cal. 14'ht. 7'wd	Full, well shaped
TA	1	Tilia americana	American Basswood	B&B	3" cal. 14'ht. 7'wd	Full, well shaped
<b>EVERGREEN SHRUB</b>						
AU	9	Arctostaphylos uva-ursi 'Massachusetts'	Bearberry	#3 cont.	12'ht. x 18'wd.	Full, vigorous
BU	5	Buxus x 'Glencoe'	Chicagoland Green Boxwood	#3 cont.	18'ht. x 18'wd.	Full, vigorous
JV	3	Juniperus virginiana 'Cupressifolia'	Hillspire Juniper	B&B	48'ht. x 18'wd.	Full, vigorous
PM	6	Pinus mugo 'Slowmound'	Dwarf Mugo Pine	#3 cont.	18'ht. x 18'wd.	Full, vigorous
<b>DECIDUOUS SHRUB</b>						
FV	7	Forsythia viridissima 'Bronxensis'	Bronx Greenstem Forsythia	#3 cont.	12'ht. x 18'wd.	Full, vigorous
HP	8	Hydrangea paniculata 'Limelight'	Limelight Hydrangea	#5 cont.	24'ht. x 24'wd.	Full, vigorous
HK	13	Hypericum kalimianum 'Blues Festival'	Blues Festival	#3 cont.	18'ht. x 18'wd.	Full, vigorous
IV	5	Itea virginica 'Little Henry'	Little Henry Sweetpire	#3 cont.	18'ht. x 18'wd.	Full, vigorous
<b>ORNAMENTAL GRASS</b>						
CF	1	Calamagrostis x acutifolia 'Karl Foerster'	Feather Reed Grass	#2 cont.		Full, vigorous
FG	10	Festuca glauca 'Elijah Blue'	Elijah Blue Fescue	#1 cont.		Full, vigorous
PV	8	Panicum virgatum 'Shenandoah'	Shenandoah Red Switchgrass	#2 cont.		Full, vigorous
<b>PERENNIAL</b>						
HE	6	Hemerocallis 'Siloam Double Classic'	Repeat Blooming Daylily	#1 cont.		
NF	8	Nepeta x faassenii 'Purrsian Blue'	Purrsian Blue Catmint	#1 cont.		
RF	31	Rudbeckia fulgida 'Goldsturm'	Blackeyed Susan	#1 cont.		

\* QUANTITIES ARE PROVIDED FOR CONVENIENCE ONLY. CONTRACTOR IS RESPONSIBLE FOR ALL QUANTITIES OF PLANTS ON LANDSCAPE PLAN.



### TREE PLANTING

N.T.S.

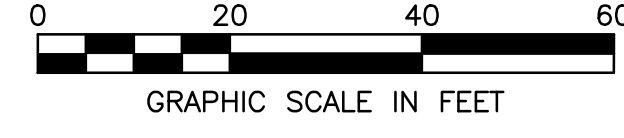
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DESIGNER: DR. TH CKD.		DATE: 05/01/20	

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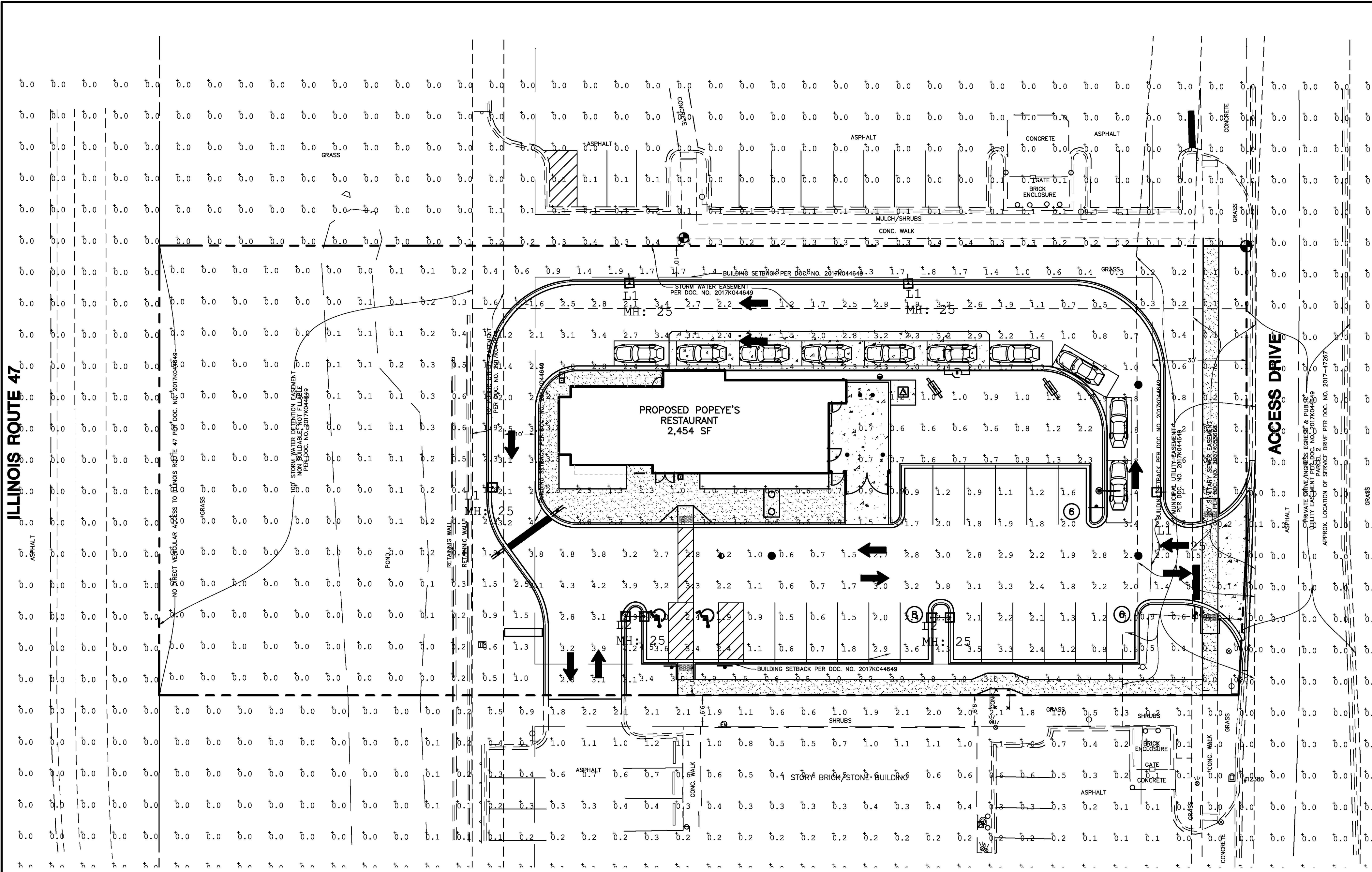
**WOOLPERT**  
 ARCHITECTURAL ENGINEERING INTERIOR DESIGN

**SITE DEVELOPMENT PLANS**  
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**LANDSCAPE PLAN**

SHEET NO. **C500**



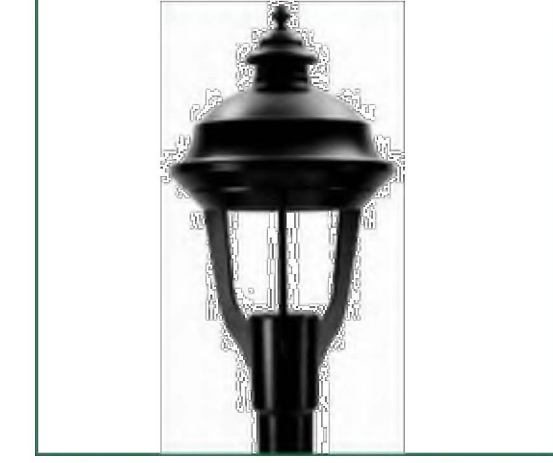


Calculation Summary					
Label	CalcType	Units	Avg	Max	Min
OFFSITE	Illuminance	Fc	0.12	2.2	0.0
PAVEMENT	Illuminance	Fc	2.13	4.8	0.0
SITE	Illuminance	Fc	0.62	4.5	0.0

Luminaire Schedule					
Symbol	Qty	Arrangement	L/F	Description	Lum. Watts
□	4	SINGLE	1.000	XLXM3-PT-3-LED-HO-CW	108
□	2	BACK-BACK	1.000	XLXM3-PT-3-LED-HO-CW	108

**LED LEXINGTON DECORATIVE AREA LIGHTS (XLXM3)**



US patent 782496, 7952293, & 8432108 and US & Int'l. patents pending

**SMART ITC™** - LSI drivers feature integral sensor which reduces drive current, when ambient temperatures exceed rated temperature.

**ENERGY SAVING CONTROL OPTIONS** - DIM - 0-10 volt dimming enabled with controls by others. BLS - 0-level switching responds to external line voltage signal from separate 120-277V controller or sensor (by others), with low light level decreased to 50% maximum drive current.

**LEDS** - Select high-brightness LEDs in Cool White (5000K) or Neutral White (4000K) color temperature, 70CRI.

**DISTRIBUTION/PERFORMANCE** - Types 3, FT, and 5. Exceptional uniformity creates bright environment at lower light levels. Improved backlight cutoff minimizes light trespass.

**HOUSING** - One piece housing/support frame is die-cast aluminum. Post top access cover and support arms are die-cast aluminum. Housing is sealed with an extruded silicone gasket.

**HOUSING TOP CAP** - Removable spun aluminum cap/driver enclosure is retained by captive stainless steel fasteners and safety cables. Housing and top cap interface is sealed with a one-piece extruded silicone gasket. Tool-less entry option is available.

**SEALED OPTICAL UNIT** - Lens is clear, flat tempered glass, sealed to aluminum optics housing. Pressure stabilizing breather allows super-light protection while preventing temperature cycling from building up internal pressures and vacuums that can stress optical unit seals and components.

**FASTENERS** - All exposed fasteners are black oxide coated stainless steel. Internal fasteners are stainless steel or zinc electroplated steel.

**ELECTRICAL** - Terminal block for attachment of incoming primary wiring is supplied. Two-stage surge protection (including separate surge protection built into electronic driver) meets IEEE C62.41.2-2002, Location Category C. Available with universal voltage power supply 120-277VAC (50/60Hz input), 347VAC and 480VAC. Optional button-type photocells (PC) are available in 120, 208, 240, 277 or 347 volt (supply voltage must be specified).

**DRIVER** - Available in Super Saver (SS) and High Output (HO) drive currents (Drive currents are factory programmed). State-of-the-art driver technology designed specifically for LSI LED light sources provides unsurpassed system efficiency. Components are fully enclosed in potting material for moisture resistance. Driver complies with IEC and FCC standards.

**OPERATING TEMPERATURE** - -40°C to +50°C (-40°F to +122°F).

**MOUNTING** - Post top and Wall mounting available. Pole selection information shown under fixture drawings.

**FINISH** - Fixtures are finished with LSI's DuraGrip® polyester powder coat finishing process. The DuraGrip finish withstands extreme weather changes without cracking or peeling.

**WARRANTY** - LSI LED fixtures carry a limited 5-year warranty.

**PHOTOMETRICS** - Please visit our web site at [www.lsi-industries.com](http://www.lsi-industries.com) for detailed photometric data.

**LISTING** - Listed to U.S. and Canadian safety standards. Suitable for wet locations.

LIGHT OUTPUT - XLXM3					
PSST TOP MOUNT		Type 3		Type 5	
Mount	Watts	# of LEDs	Lumens (Nominal)	# of LEDs	Lumens (Nominal)
SS	64	5100	5570	5240	70
HO	64	8670	8270	7510	108
SS	64	5930	5350	5150	70
HO	64	8250	7560	6890	108

LED Chips are frequently updated therefore values may increase.

Also available in traditional light sources

Project Name \_\_\_\_\_ Fixture Type \_\_\_\_\_ 102416  
 Catalog # \_\_\_\_\_ LSI INDUSTRIES INC. © 2016

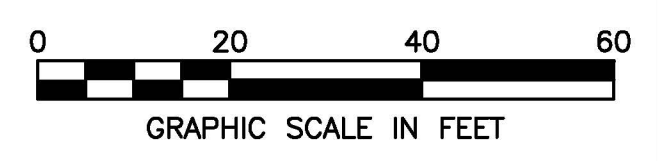
**BENCHMARK:**

THE BASIS OF ELEVATIONS HEREON IS NAVD 88 PER OBSERVATIONS OF SELECTED STATIONS IN THE NATIONAL GEODETIC SURVEY CONTINUOUSLY OPERATING REFERENCE STATION (NGS CORN) NETWORK.

BENCHMARK #1: 5/8" REBAR FOUND AT THE NORTHEAST PROPERTY CORNER.  
 ELEVATION = 889.44'

BENCHMARK #2: CUT CROSS CHISELED 'X' FOUND AT THE CORNER OF EXISTING CONCRETE WALK ALONG NORTH PROPERTY LINE.  
 ELEVATION = 889.26'

THE EXISTING CONDITIONS SHOWN ARE BASED UPON A SURVEY PREPARED BY WOOLPERT, INC. AND DATED 01/21/2020



REVISION		PROJECT No: 080349		1815 South Meyers Road	
No.	DATE	DATE 04/03/20	DES. TH	DR. TH	CKD. RW
		1 05/01/20 PER VILLAGE COMMENTS		Suite 950	
				Oakbrook Terrace, IL 60181	
				630.424.9080	
				FAX: 630.495.3731	
				WOOLPERT ARCHITECTURAL ENGINEERING (CORPORATE)	
				This product, or selected versions of this product, meet the standards listed below. Please consult factory for your specific requirements.	
				Fixtures comply with ANSI C136.31-2010 American National Standard for Roadway Lighting Equipment - Luminaires Vibration L50 requirements.	
				SITE DEVELOPMENT PLANS POPEYE'S RESTAURANT - HUNTLEY 12860 ILLINOIS ROUTE 47 - LOT 3 HUNTLEY CROSSINGS HUNTLEY, KANE COUNTY, ILLINOIS 60142 PHOTOMETRIC PLAN	
		SHEET NO.		C700	

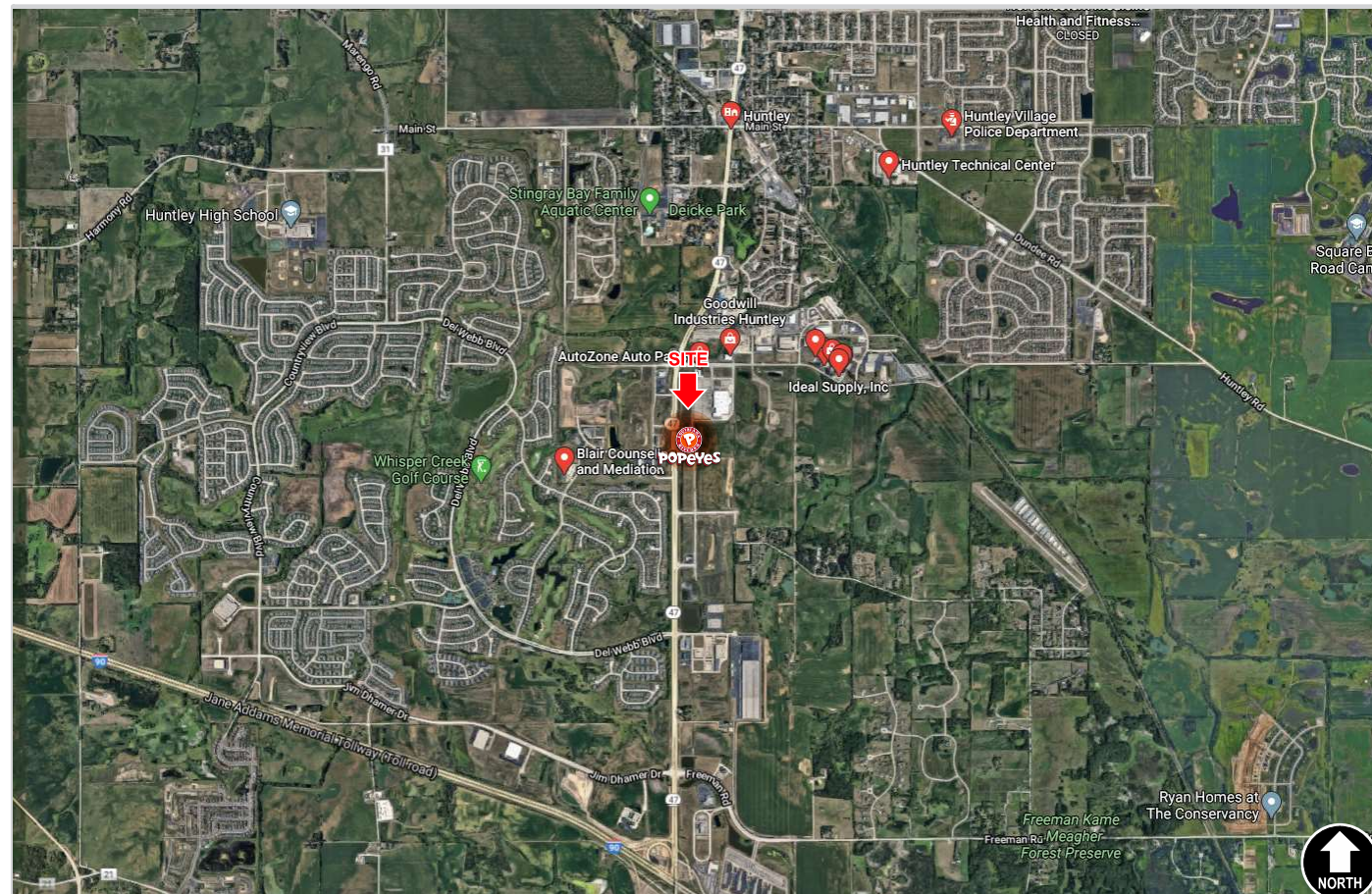


# SCHEDULE

- N1 - (1) 27" ILLUMINATED CHANNEL LETTERS WITH 8" SECONDARY ILLUMINATED CHANNEL LETTERS
- N2 - (1) 27" ILLUMINATED CHANNEL LETTERS WITH 8" SECONDARY ILLUMINATED CHANNEL LETTERS
- N3 - (1) 36" ILLUMINATED BUILDING SEAL
- N4 - (1) 36" ILLUMINATED BUILDING SEAL
- N5 - (1) NON-ILLUMINATED FCO LETTERS "LOVE THAT CHICKEN"
- N6 - (1) 10'-0"X4'-0"X8" DRIVE THRU WINDOW CANOPY
- N7 - (1) 17'-0"X3'-0"X8" CANOPY (FRONT SIDE)
- N8 - (1) 17'-0"X3'-0"X8" CANOPY (LEFT SIDE)
- N9 - (1) 17'-0"X3'-0"X8" CANOPY (RIGHT SIDE)
- N10 - (1) 7'-0"X3'-0"X8" CANOPY
- N11 - (1) 5'-0"X3'-0"X8" CANOPY
- N12 - (4) NON-ILLUMINATED 8" TALL BUILDING FASCIA BAND (SIMPLE DESIGN)
- N13 - (1) CUSTOM CLEARANCE BAR
- N14 - (1) DRIVE THRU MENU CANOPY
- N15 - (1) SPEAKER POST
- N16 - (1) MONUMENT SIGN

# LEGEND

- N1 NEW PROPOSED
- R1 EXISTING SIGN TO BE REPLACED
- X1 EXISTING SIGN TO BE REMOVED
- S1 EXISTING SIGN TO REMAIN



VICINITY MAP

NOT TO SCALE



**POPEYES**  
 (HZ Foods Pop 844)  
 12360 Route 47  
 Huntley, IL 60142

# APPROVAL

X	Title	Date
---	-------	------

# SIGN CODE

**Wall Signs:** Total surface area of all wall signs on a building shall not exceed one (1) square foot for each lineal foot of the building's frontage. Limited to the street frontage face of a building. (Frontages front 26', rear 29')

**Freestanding Signs:** The surface area shall not exceed one-half (1/2) square foot per linear feet of street frontage, maximum of eighty (80) square feet. Height. It shall be unlawful to install any ground sign whose total height is greater than fifteen (15) feet above the level of the street upon which the sign faces... All ground signs shall be mounted on a decorative masonry or natural stone base... No ground signs shall be placed within the Vision Clearance Triangle as defined in § 156.111. For every one (1) square foot of sign area there shall be provided two (2) square feet of landscaped area immediately adjacent to the sign base. Time and temperature displays shall be permitted on wall and ground signs provided that the area devoted to such display shall not exceed twenty-five percent (25%) of the total sign area... (Street frontage 143'-7")

# SQUARE FOOTAGE INFORMATION

ALLOWABLE 0.00 SQ. FT.

PROPOSED 0.00 SQ. FT.



AERIAL MAP

NOT TO SCALE



**LOREN INDUSTRIES**

12226 Coast Drive  
 Whittier, CA 90601  
 Tel: (562) 946-7545  
 Fax: (562) 949-5707  
 St. Lic.: 455415

Los Angeles, CA



DRAWING/REVISION NO.:  
 03-20-0010R4  
 PROPOSAL

PAGE NO.:

1 OF 19

CLIENT:

**POPEYES**

ADDRESS

12360 Route 47  
 Huntley, IL 60142

Approval Signature

DATE:

03/24/2020

PROJECT MANAGER

Dave P.

DESIGNER:

Adrian C.

REVISION DATE:

05/05/2020

REVISION BY:

Jose Soria

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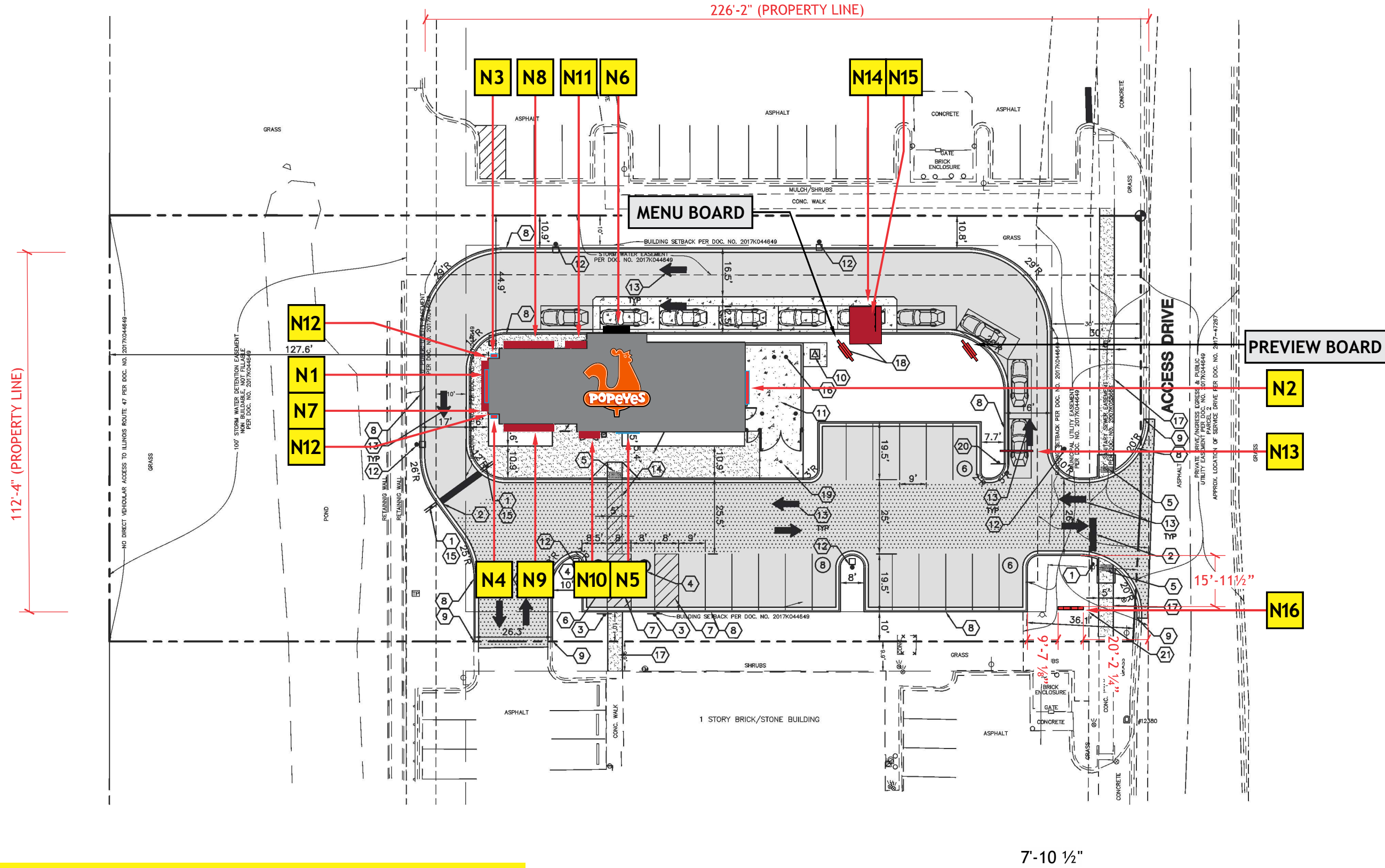
PROJECT MANAGER  
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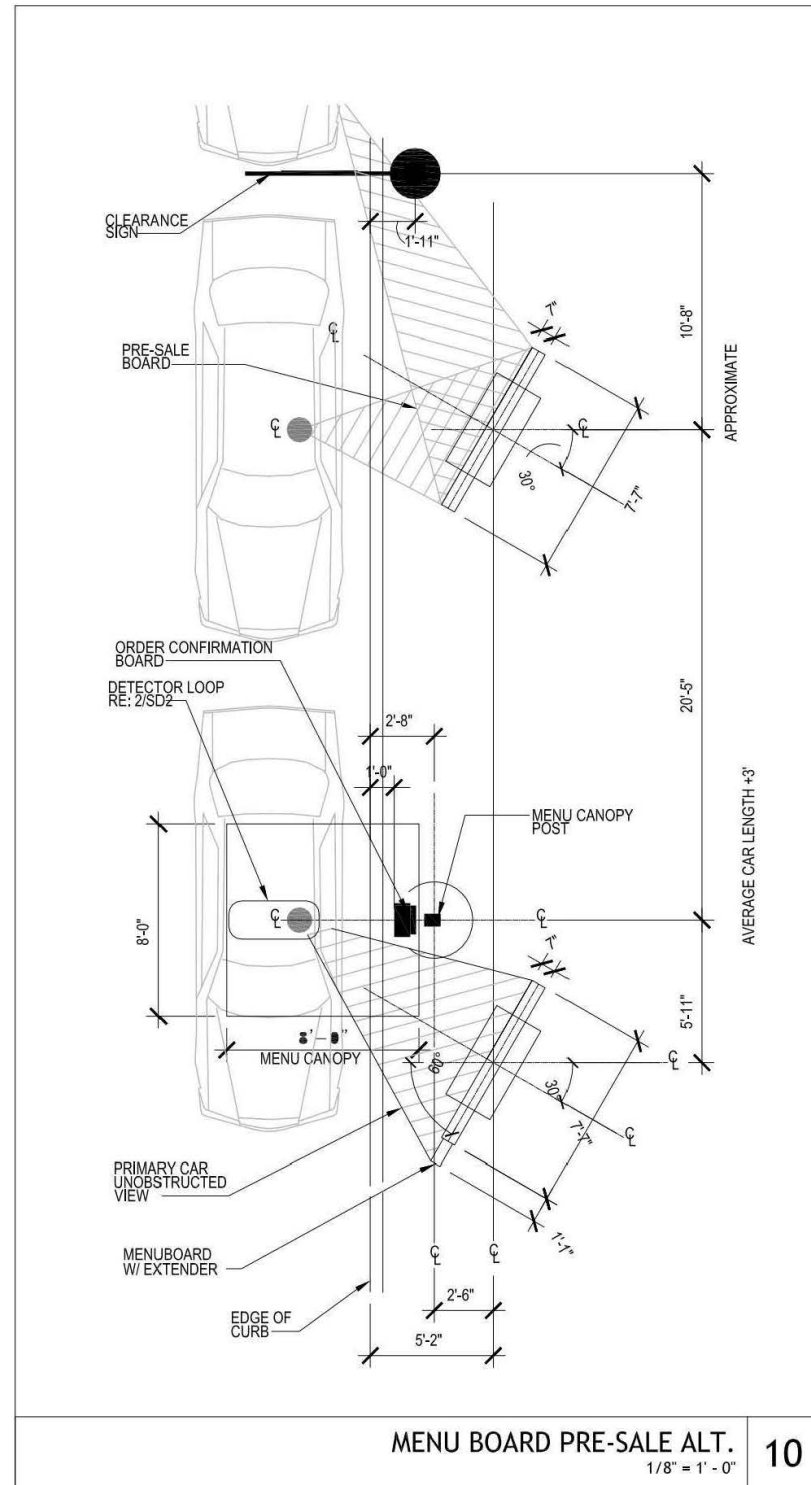


**NOTE: DIGITAL PREVIEW AND MENU BOARDS BY OTHERS.**

SITE PLAN



Scale: 1/32" = 1'-0"



Speaker canopy menu board standard template location.



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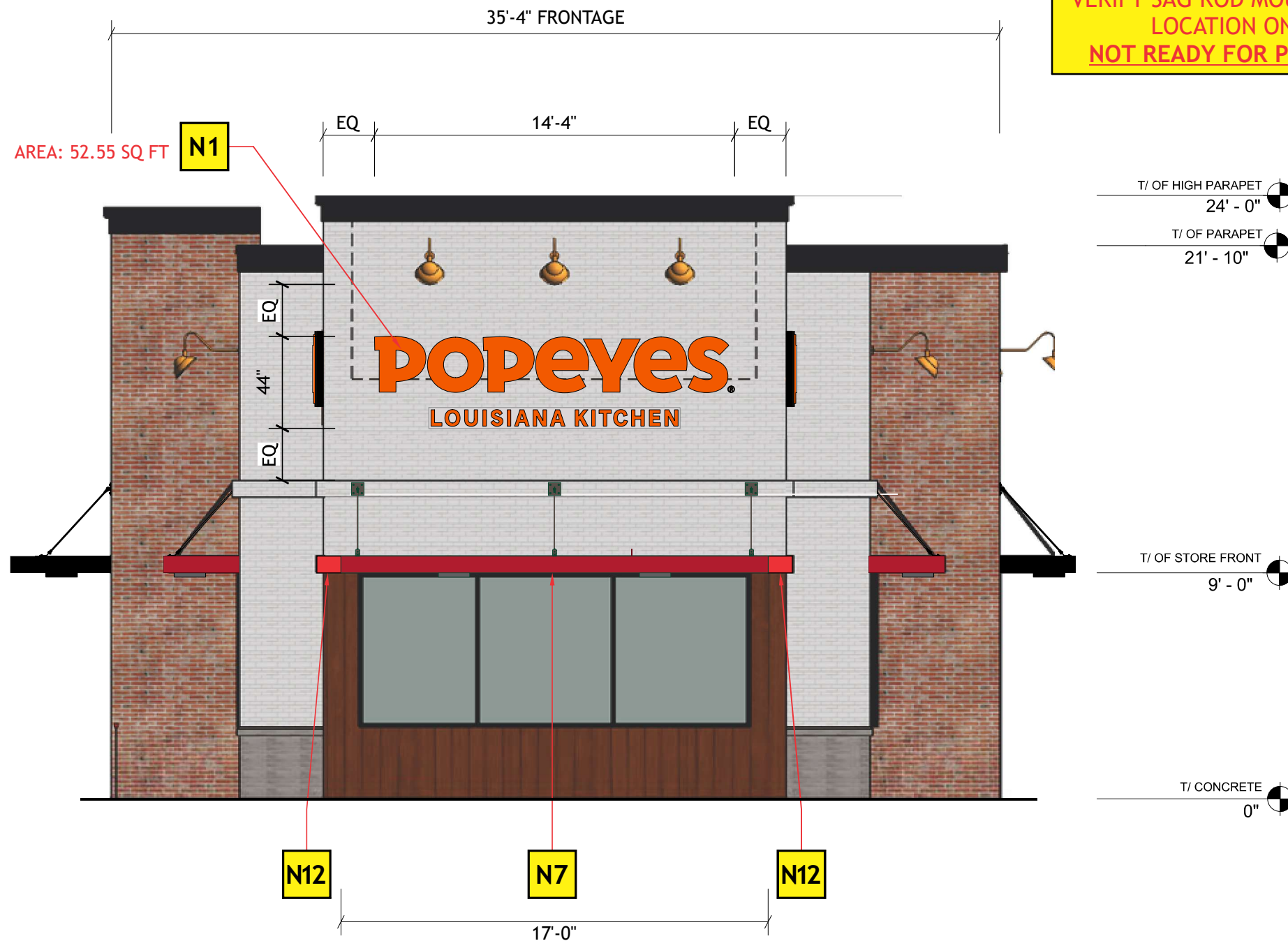
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**NOTE**  
FIELD SURVEY REQUIRED TO VERIFY ALL BUILDING DIMENSIONS  
NOT READY FOR PRODUCTION

**NOTE**  
FIELD SURVEY REQUIRED TO VERIFY SAG ROD MOUNTING PLATE LOCATION ON WALL  
NOT READY FOR PRODUCTION



WEST ELEVATION (FRONT)

Scale: 3/16" = 1'-0"





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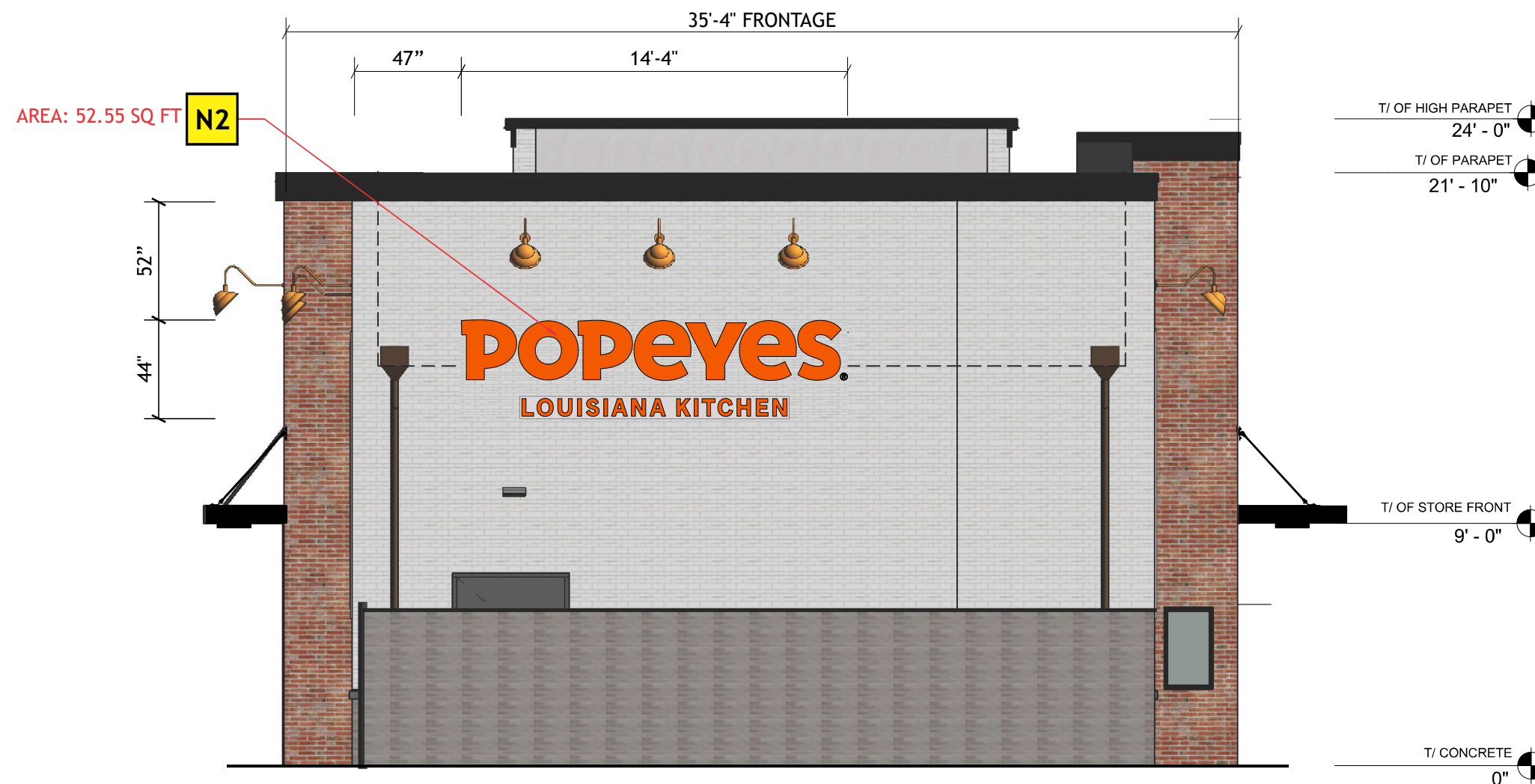
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 EAST ELEVATION (REAR)

Scale: 3/16" = 1'-0"



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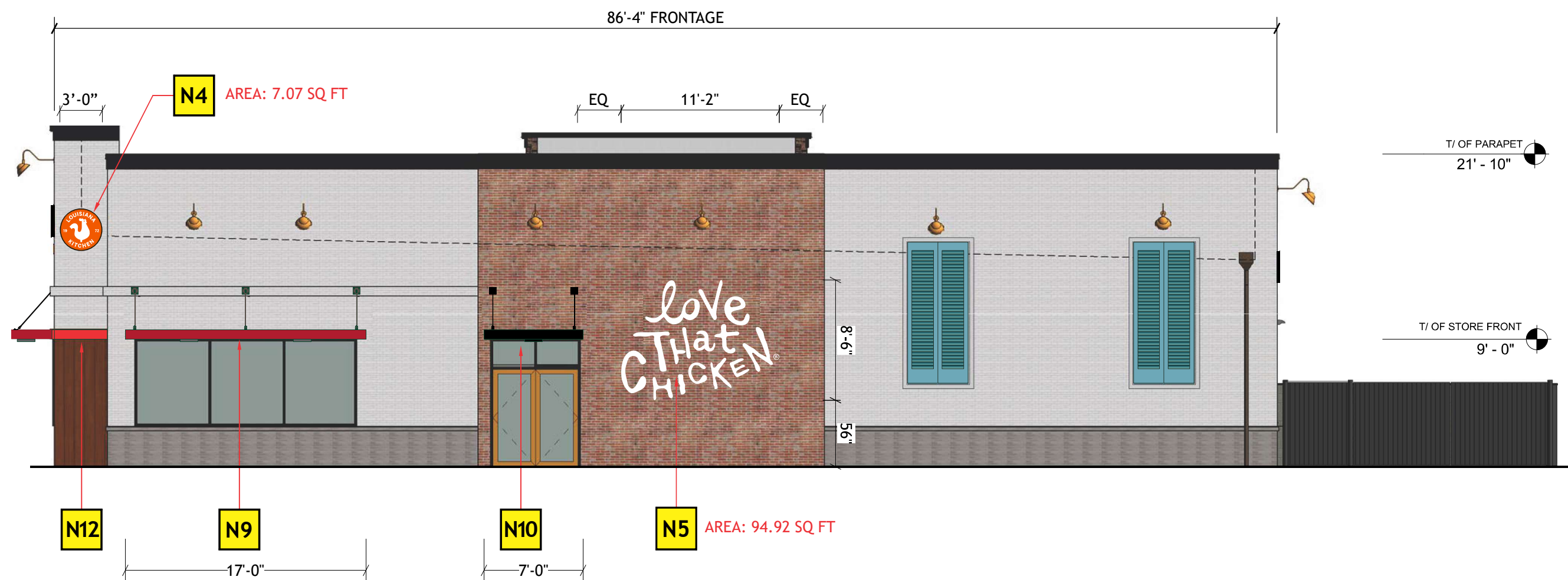
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**NOT READY FOR PRODUCTION**

**NOTE**  
FIELD SURVEY REQUIRED TO VERIFY SAG ROD MOUNTING PLATE LOCATION ON WALL  
**NOT READY FOR PRODUCTION**

**WINDOW SHUTTERS  
FURNISHED & INSTALLED  
BY OTHERS.**



SOUTH ELEVATION (RIGHT)

Scale: 1/8" = 1'-0"





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REVISION DATE:

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**NOT READY FOR PRODUCTION**

**NOTE**

FIELD SURVEY REQUIRED TO VERIFY SAG ROD MOUNTING PLATE LOCATION ON WALL  
**NOT READY FOR PRODUCTION**

WINDOW SHUTTERS  
FURNISHED & INSTALLED  
BY OTHERS.

86'-4" FRONTAGE

AREA: 7.07 SQ FT

**N3**

T/ OF PARAPET  
21' - 10"

T/ OF STORE FRONT  
9' - 0"

**N6**

10'-0"

**N11**

5'-0"

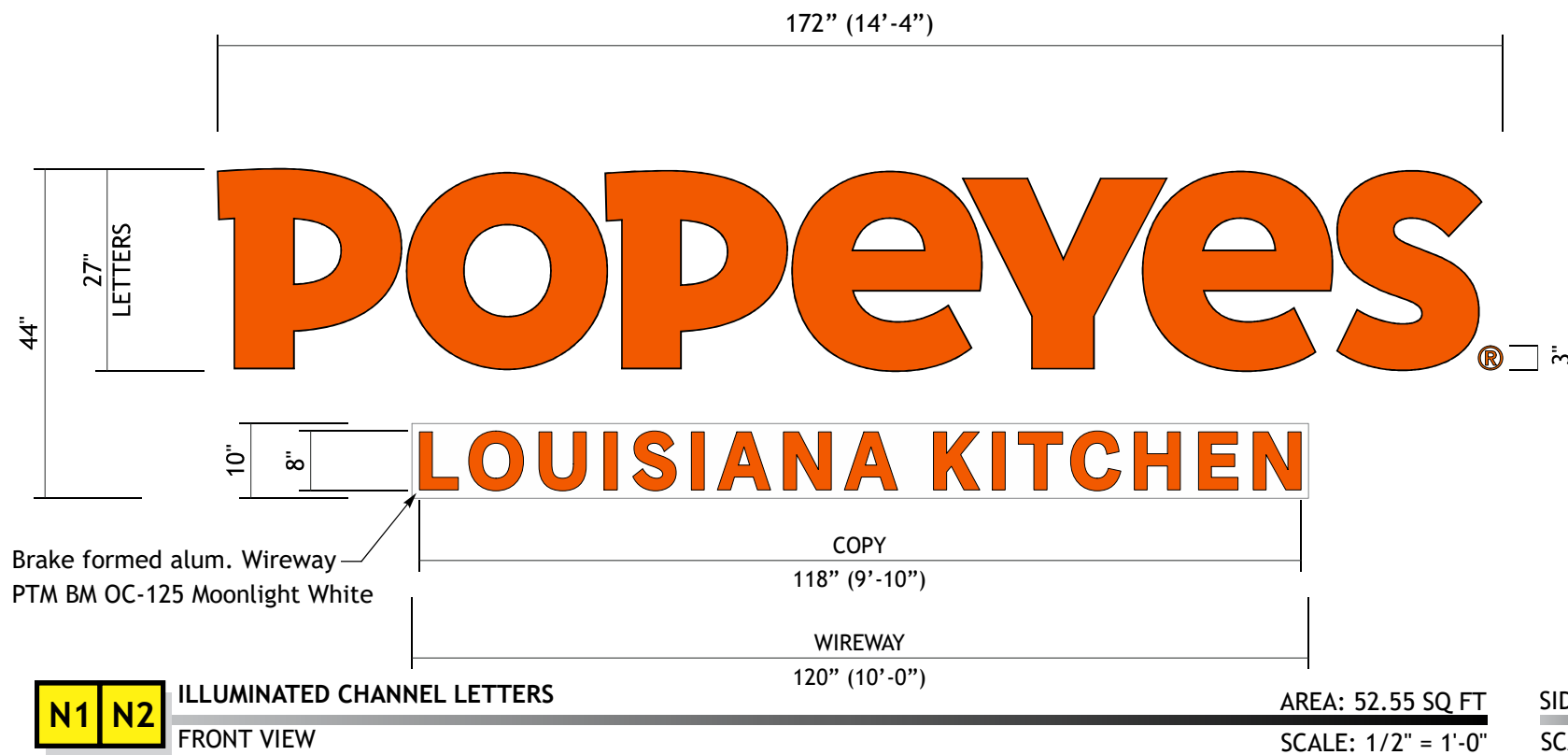
**N8**

17'-0"

**N12**

 NORTH ELEVATION (LEFT)

Scale: 1/8" = 1'-0"



**SPECIFICATIONS:**

**LETTERS: POPEYES**

FACES:..... .177" #7328 WHITE ACRYLIC FACES  
w/ 1ST SURFACE VINYL  
3630-44 ORANGE  
RETURNS:..... .040" X 3.0 ALUMINUM BLACK COIL  
BACKS:..... 1/8" WHITE ACM BACKS  
TRIM CAP:..... 1" JEWELITE BLACK TRIMCAP  
ILLUMINATION:.. WHITE LED'S

**SPECIFICATIONS:**

**LETTERS: LOUISIANA KITCHEN**

FACES:..... .177" #7328 WHITE ACRYLIC FACES  
w/ 1ST SURFACE VINYL  
3630-44 ORANGE  
RETURNS:..... .040" X 3.0 ALUMINUM BLACK COIL  
BACKS:..... 1/8" WHITE ACM BACKS  
TRIM CAP:..... 1" JEWELITE BLACK TRIMCAP  
ILLUMINATION:.. WHITE LED'S  
WIREWAY:..... .090" BRAKE FORMED ALUM.  
PTM BM OC-125 MOONLIGHT WHITE



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Adrian C.

REVISION DATE:

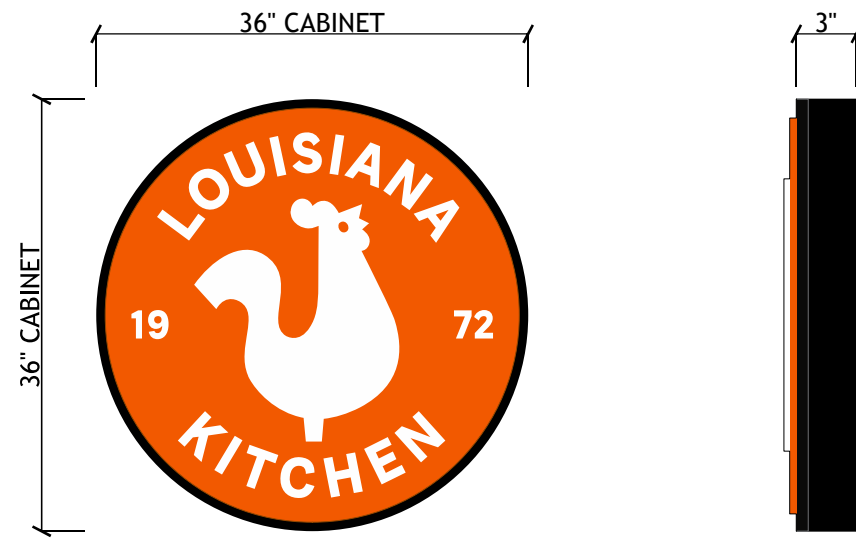
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**SPECIFICATIONS:**

1. RETURNS - 3" X .063" ALUMINUM PAINTED BLACK
2. FACES - .118" CLEAR IMPACTED MODIFIED ACRYLIC W/ 2ND SURFACE VINYL
- 3630-44 ORANGE, 3630-20 WHITE
3. TRIM CAP - 1" BLACK
4. BACKS - 1/8" ACM
5. LEDS- WHITE LED W/ 12V 60W POWER SUPPLY

**N3 N4** ILLUMINATED BUILDING SEAL (QTY 2) AREA: 7.07 SQ FT  
 FRONT VIEW & SIDE VIEW SCALE: 3/4" = 1'-0"

**NOTE: TIME CLOCK PROVIDED BY OTHERS.**



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DESIGNER:

Adrian C.

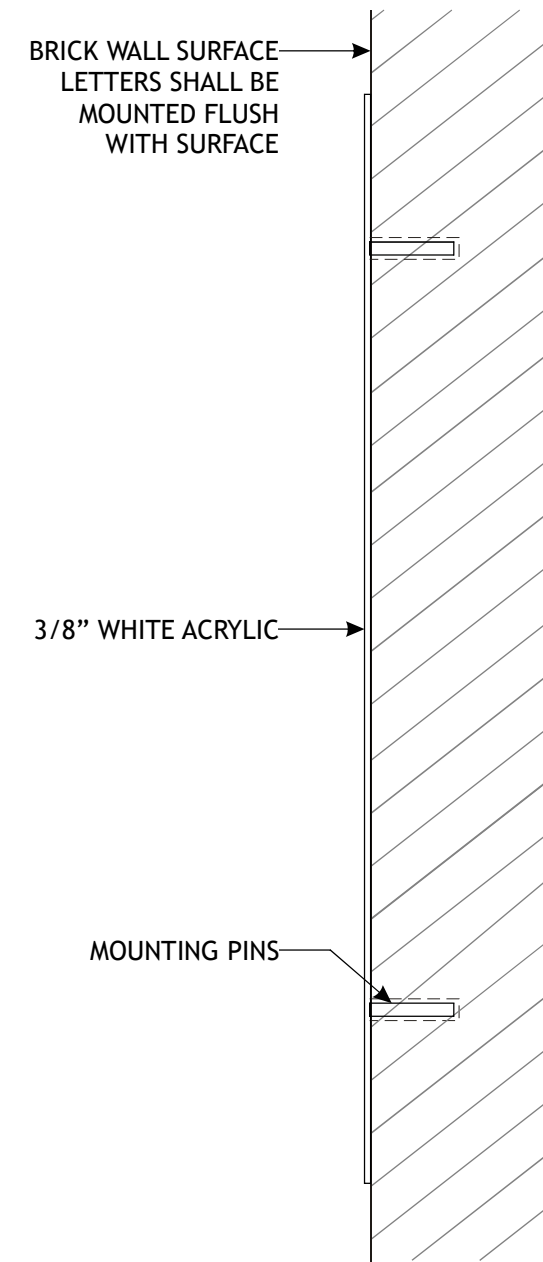
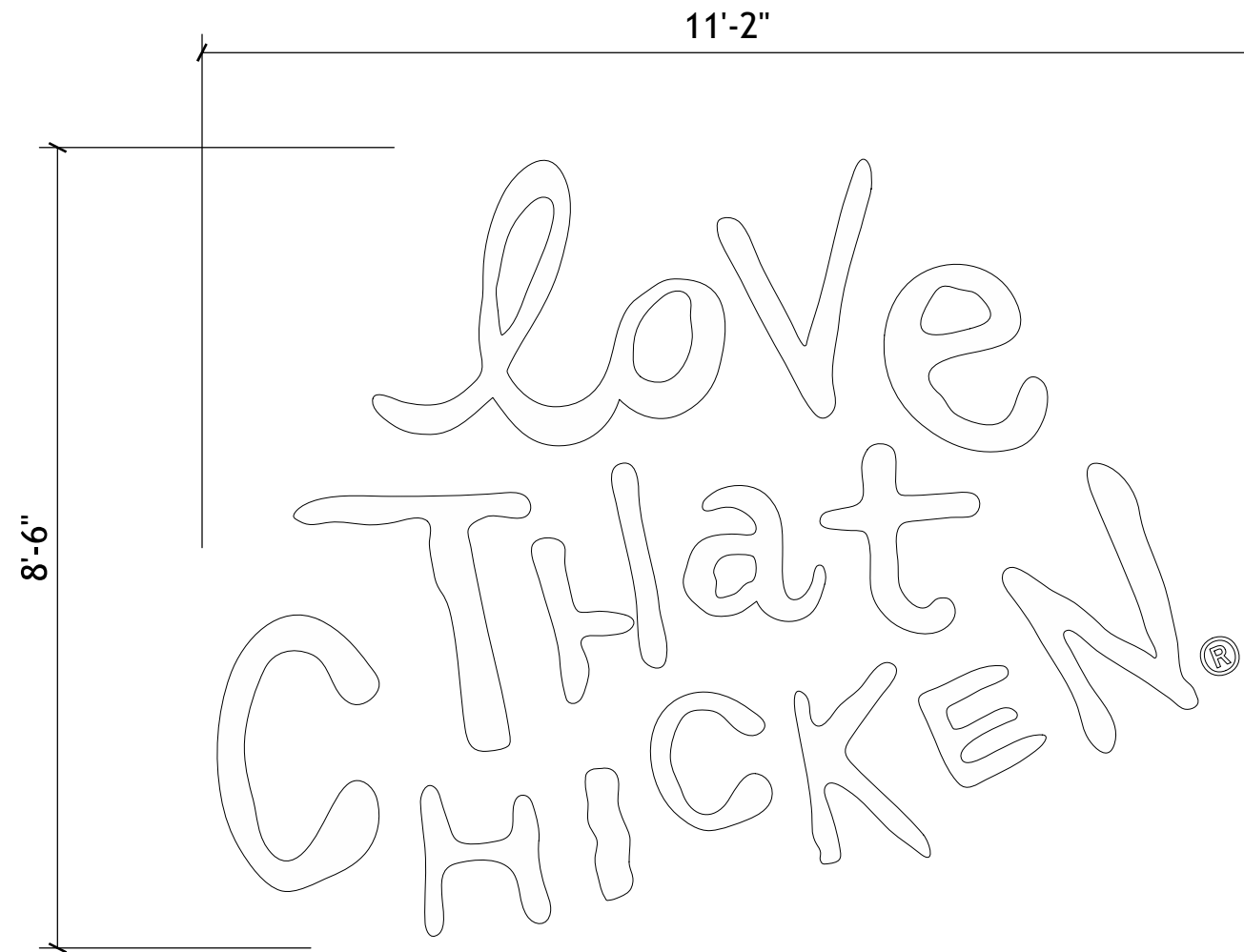
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DESIGNER:

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REVISION DATE:

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Jose Soria

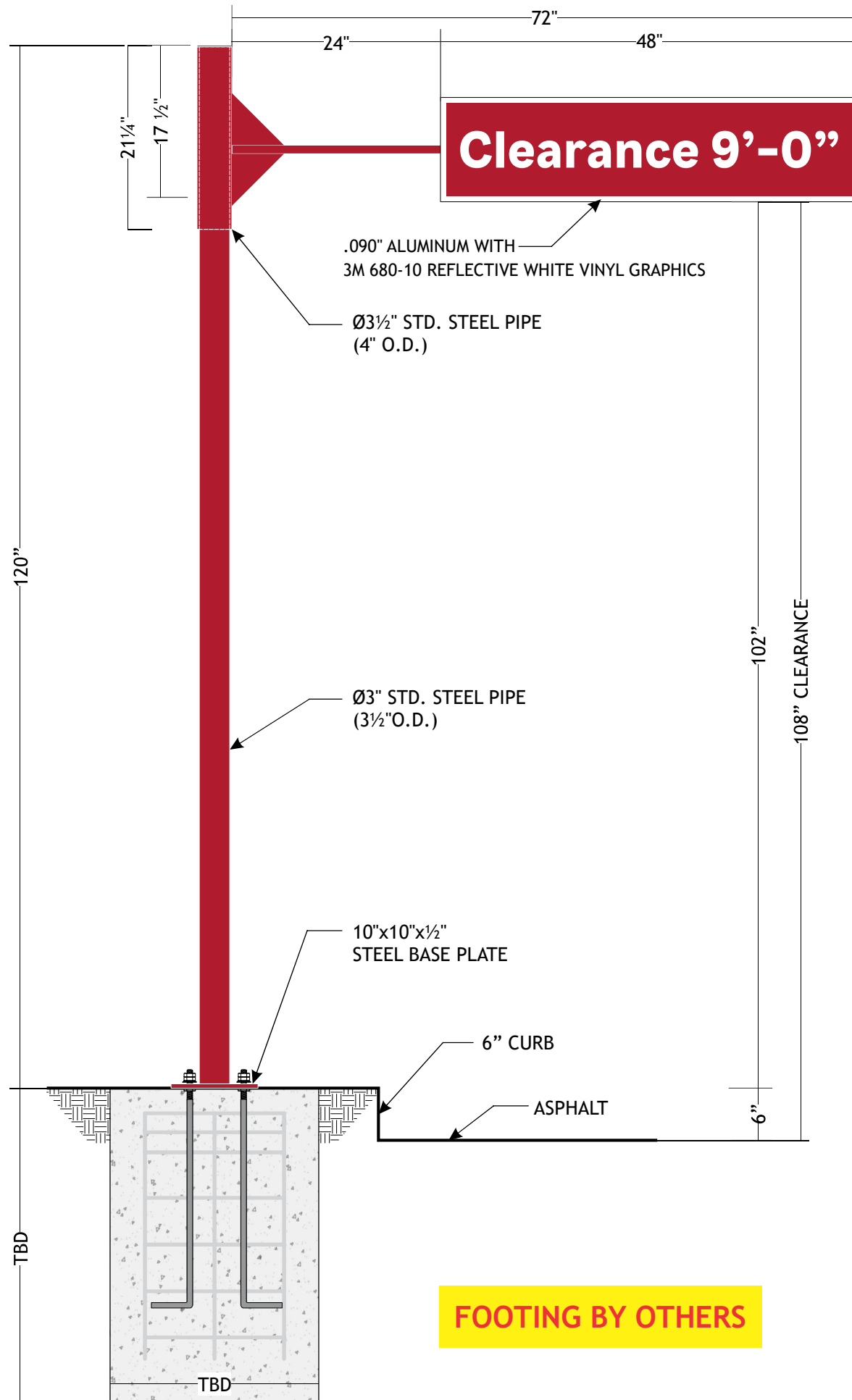
**N5**

**"LOVE THAT CHICKEN" NON-ILLUMINATED FCO LETTERS**

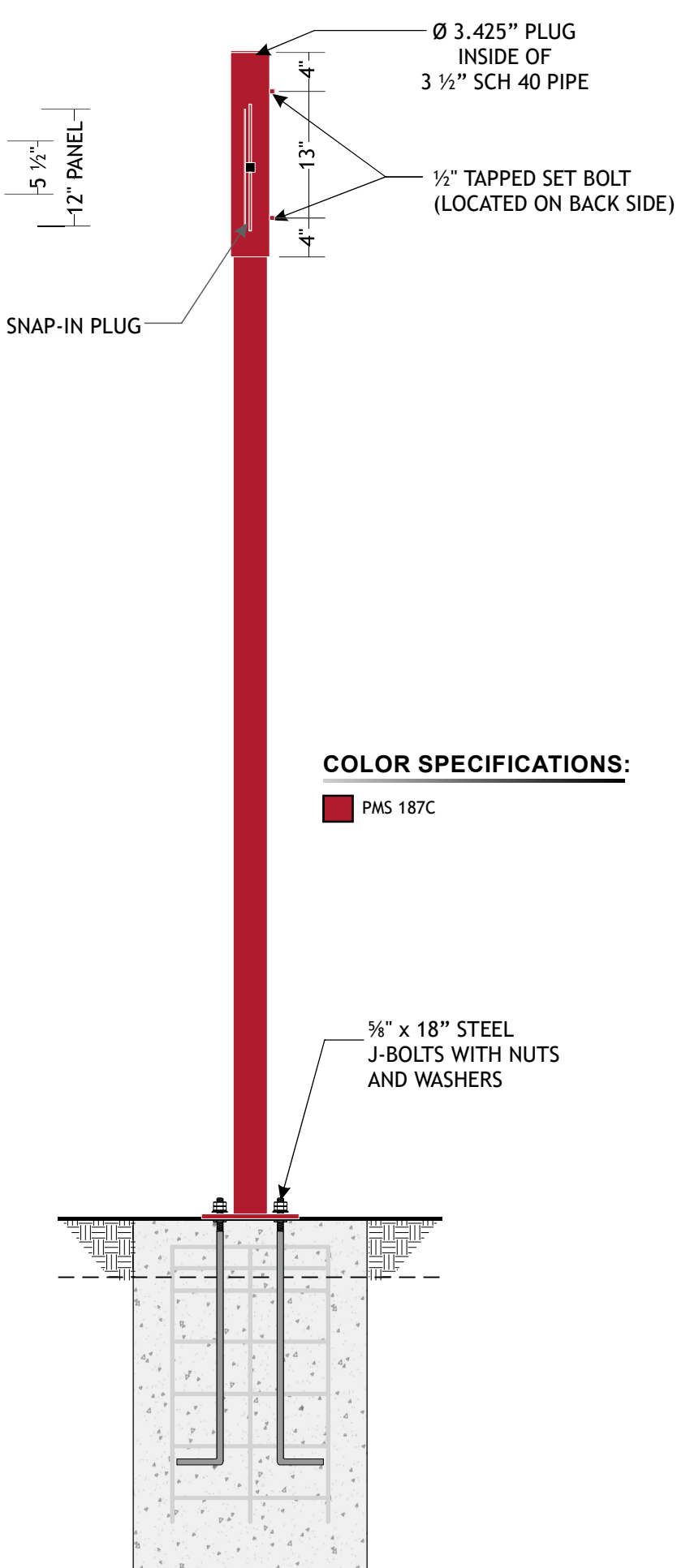
AREA: 94.92 SQ FT

Scale: 3/4" = 1'-0"

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**FOOTING BY OTHERS**



**COLOR SPECIFICATIONS:**

PMS 187C

**SPECIFICATIONS:**

1. PANEL .090" ALUMINUM WITH 3M 680-10 REFLECTIVE WHITE VINYL GRAPHICS
2. 1" TUBE STEEL HORIZONTAL ARM
3. 3 1/2" SCH 40 ROUND PIPE SLEEVE, WITH CAP PLATE
4. 3" SCH 40 ROUND PIPE MAIN SUPPORT
5. 1/2"x10"x10" STEEL BASE PLATE
6. 5/8"x18" STEEL J-BOLTS
7. PAINT - PMS 187C RED

**N13** CLEARANCE BAR  
FRONT VIEW

SCALE: 3/4" = 1'-0"

CLEARANCE BAR  
SIDE VIEW

SCALE: 3/4" = 1'-0"



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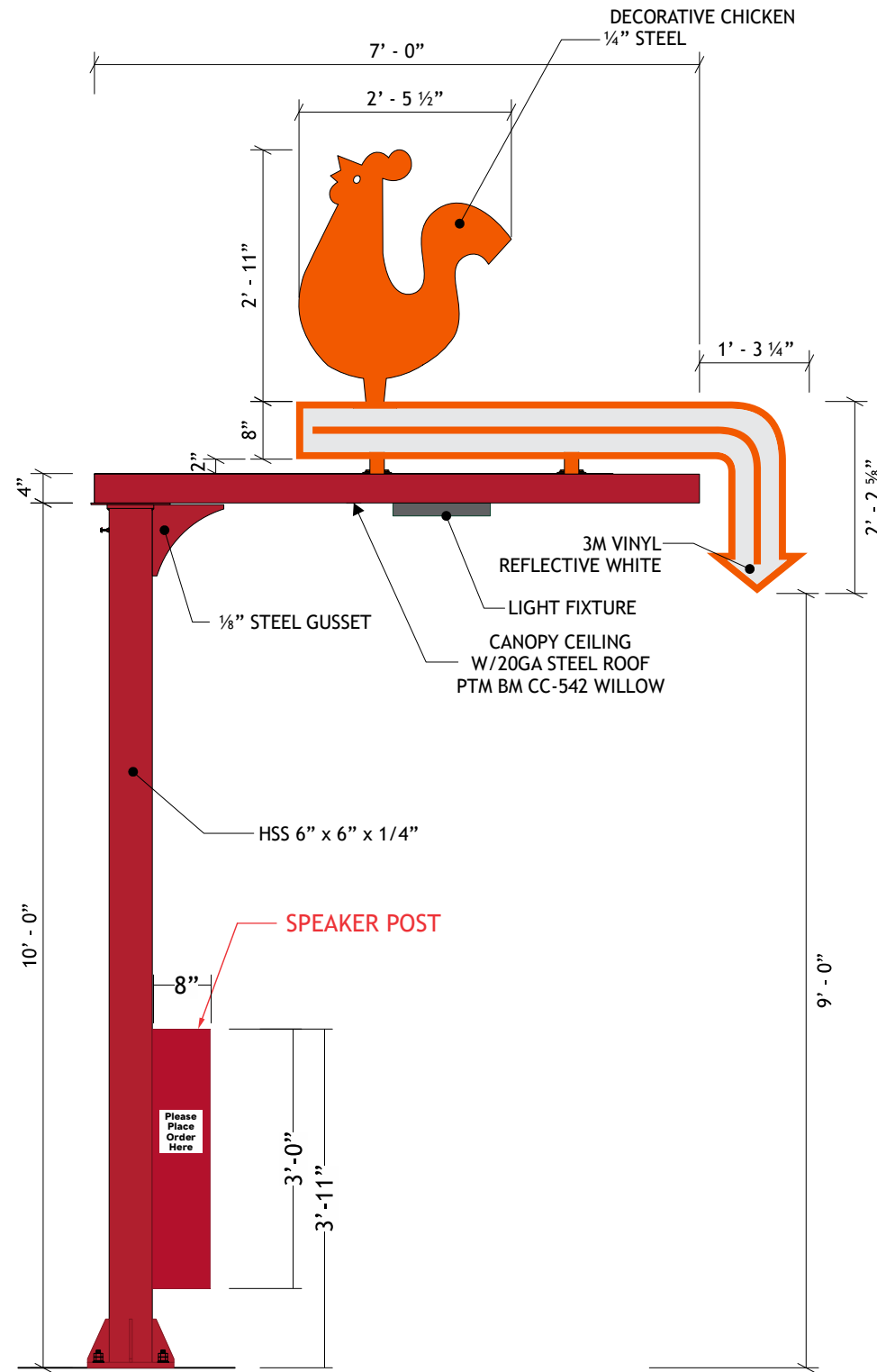
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REVISION BY:  
Jose Soria

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- COLOR**
- PMS 187C RED
  - BM CC-542 WILLOW

**FOOTING BY OTHERS**

**N14** NEW DRIVE-THRU CANOPY  
SIDE VIEW

SCALE: 1/2" = 1'-0"



**LOREN**  
LOREN INDUSTRIES

12226 Coast Drive  
Whittier, CA 90601  
Tel: (562) 946-7545  
Fax: (562) 949-5707  
St. Lic.: 455415

Los Angeles, CA



DRAWING/REVISION NO.:  
03-20-0010R4  
PROPOSAL

PAGE NO.:  
17 OF 19

CLIENT:  
POPEYES

ADDRESS  
12360 Route 47  
Huntley, IL 60142

Approval Signature

DATE:  
03/24/2020

PROJECT MANAGER  
Dave P.

DESIGNER:  
Adrian C.

REVISION DATE:  
05/05/2020

REVISION BY:  
Jose Soria

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Dave P.

DESIGNER:

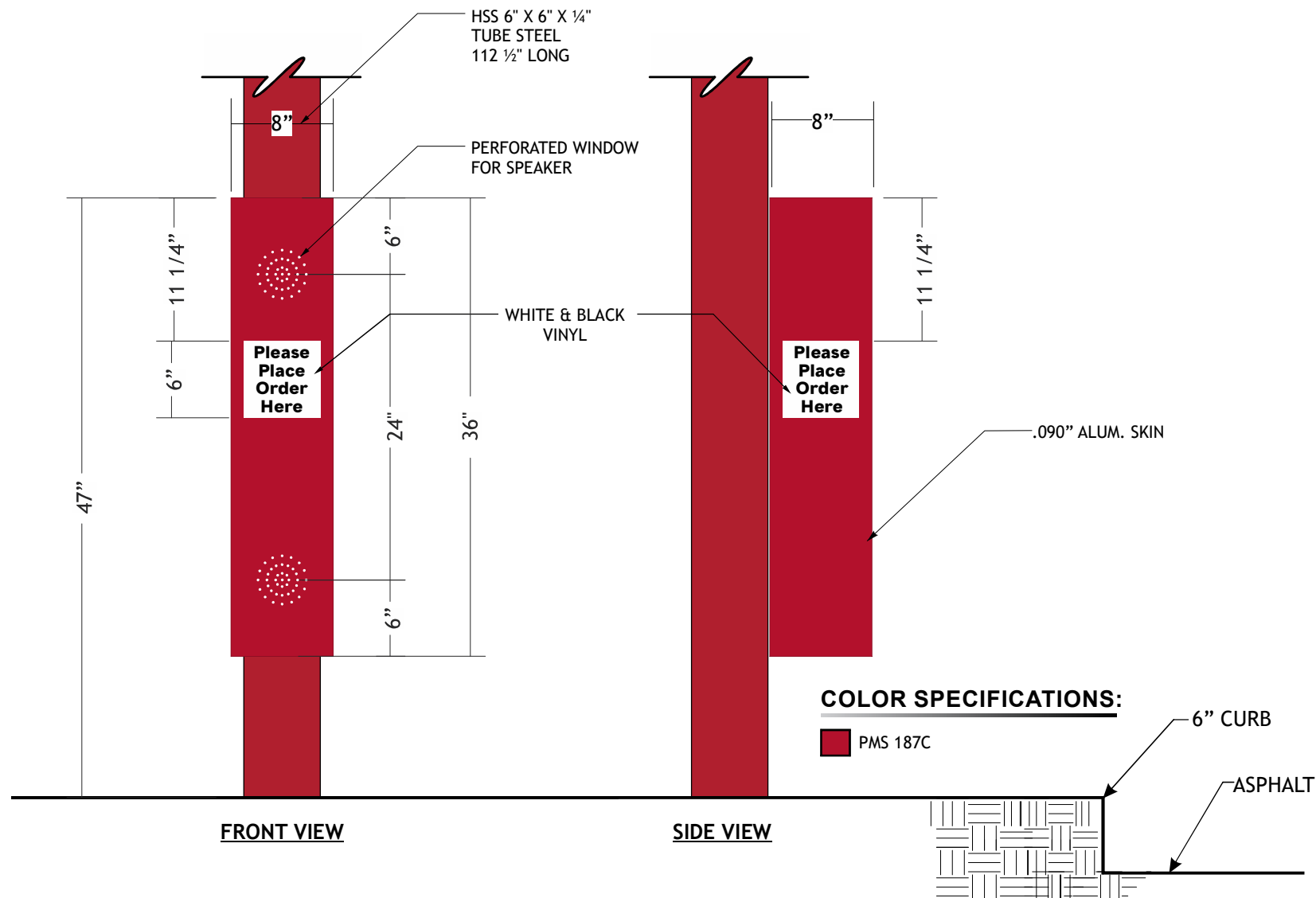
Adrian C.

REVISION DATE:

05/05/2020

REVISION BY:

Jose Soria

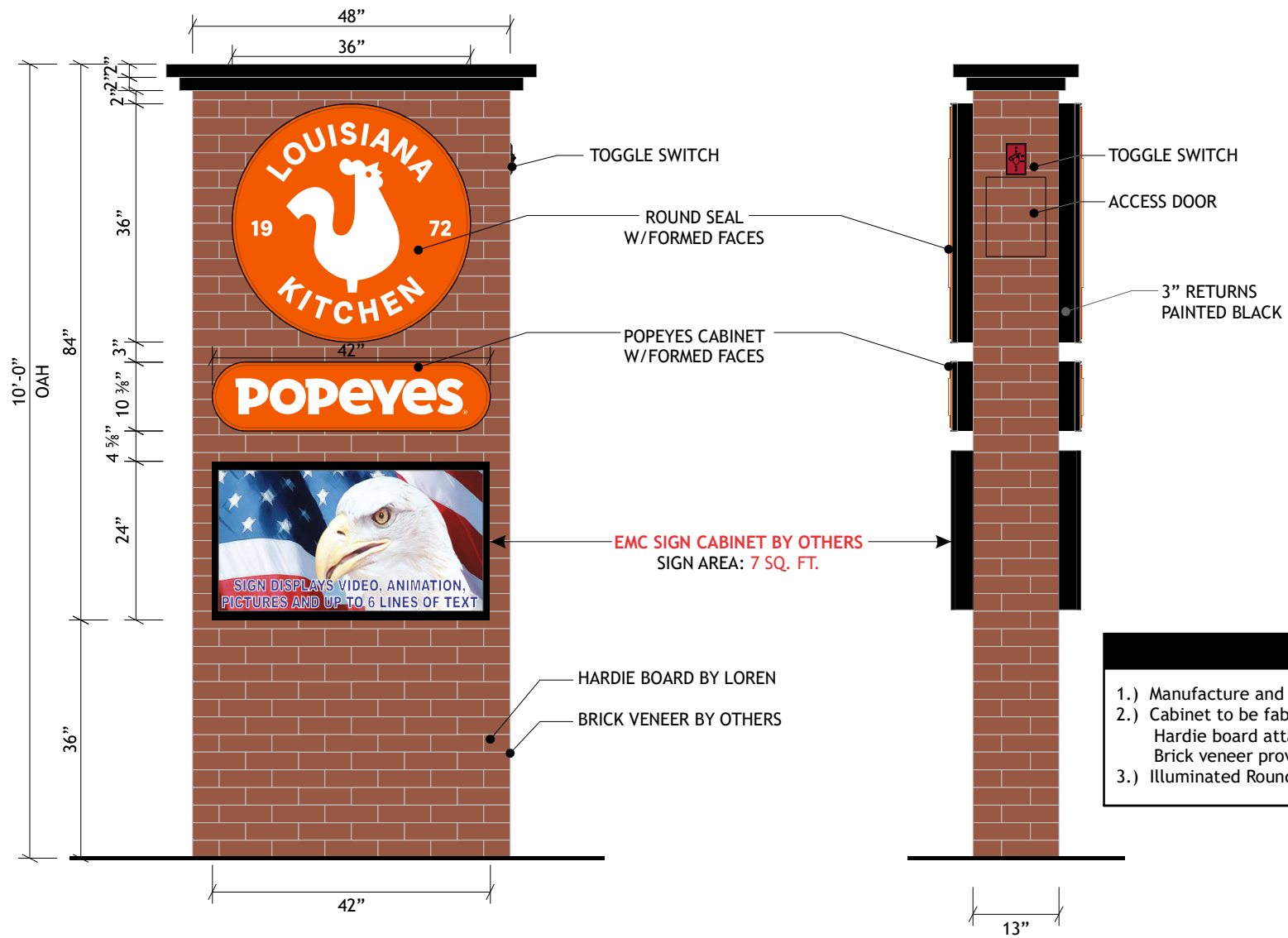


**N15**

**NON-ILLUMINATED SPEAKER POST**

SCALE: 1 1/2" = 1'-0"

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**COLOR SPECIFICATIONS:**

- PMS 1655C - 3M 3630-44 ORANGE
- BM 2120-20 BLACK IRON
- BRICK VENEER EB-1, ARCHITECTURAL URBAN SERIES, FLAGSTAFF

**SCOPE OF WORK**

- 1.) Manufacture and install type double faced monument as shown.
- 2.) Cabinet to be fabricated w/1 1/2" alum. angle & skinned w/.090" alum. Hardie board attached to 090" alum. (Loren) Brick veneer provided and installed (By others.)
- 3.) Illuminated Round seal & POPEYES cabinet to be mounted to monument.



NIGHT TIME VIEW

**N6 MONUMENT SIGN**  
SIGN AREA: 40 SQ. FT.

Scale: 1/2" = 1'-0"

**NOTE**  
BRICK VENEER TO MATCH BUILDING, PROVIDED AND INSTALLED BY OTHERS.



**LOREN INDUSTRIES**

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Dave P.

DESIGNER:  
Adrian C.

REVISION DATE:  
05/05/2020

REVISION BY:  
Jose Soria

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**AN ORDINANCE APPROVING A  
FINAL PLANNED UNIT DEVELOPMENT INCLUDING NECESSARY RELIEF  
AND SPECIAL USE PERMIT FOR A POPEYES LOUISIANA KITCHEN RESTAURANT  
WITH A DRIVE-THROUGH ON LOT 3, HUNTLEY CROSSINGS – PHASE 2, PLAT 1**

**HZ Props RE, Ltd (petitioner) and  
Ruby-02-HNTLYCMRCL, LLC (owner)**

**Lot 3, Huntley Crossings – Phase 2, Plat 1 (PIN 02-04-102-003)**

**Ordinance (O) 2020-05.xx**

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, HZ Props RE, Ltd., petitioner, and Ruby-02-HNTLYCMRCL, LLC, owner, have requested approval of (i) a Final Planned Unit Development, including any necessary relief and (ii) a Special Use Permit for a ±2,454 square foot Popeyes Louisiana Kitchen restaurant with a drive-through on the 1.14-acre, Lot 3, Huntley Crossings – Phase 2, Plat 1, located on the east side of Route 47 and north of Regency Parkway; and

WHEREAS, the site is zoned B-3 (PUD) Shopping Center Business – Planned Unit Development and subject to the Rubloff Development Phase II and III Annexation Agreement, Preliminary/Final Plat of Subdivision and Preliminary Planned Unit Development for Huntley Crossings – Phase 2 (VOH (O) 2006-11.103, 104, and 105; and the Second Amendment to the Rubloff Development Phases II and III Annexation Agreement VOH (O) 2017-03.16; and

WHEREAS, the Final Planned Unit Development review for the site determined the following relief is required:

1. The Sign Regulations allow one wall sign per tenant or one per street frontage. The subject site has street frontage only on Route 47, therefore, allowing one (1) wall sign by right. Relief is required to allow four additional wall signs and an additional 188.16 square feet of wall signage.
2. The ground sign includes an electronic message board, which is prohibited by the Village’s Sign Regulations; therefore, requiring relief; and

WHEREAS, the Plan Commission conducted a public hearing for the request on Monday, May 11, 2020, and after having considered testimony and standards for Special Use Permits the Plan Commission unanimously recommended approval of the request by a vote of 7 to 0, subject to the following conditions:

1. All public improvements and site development must occur in full compliance with the submitted plans (see list of exhibits) and all other applicable Village Municipal Services (Engineering, Public Works, Planning and Building) site design standards, practices and permit requirements.
2. The petitioner will comply with all final engineering revisions to be approved by the Village Engineer and Development Services Department.
3. The Village of Huntley will require adherence to Illinois drainage law and best management practices for stormwater management. The petitioner, its agents and assignees are responsible for not increasing the rate of stormwater runoff and will be required, to the extent practicable, to minimize any increase in runoff volume through “retention” and design of multi stage outlet structures.
4. The petitioner shall obtain final approval of the Landscape Plan from the Development Services Department.
5. All permanent and seasonal plantings must be replaced immediately upon decline.

6. In accordance with the Village’s Commercial Design Guidelines, screens, dormers or other features are required to conceal rooftop mechanical equipment on all sides of the structure if the Development Services Department determines that the parapet walls, as proposed, do not fully screen said equipment.
7. The petitioner is required to meet all development requirements of the Huntley Fire Protection District.
8. No building plans or permits are approved as part of this submittal.
9. No sign permits are approved as part of this submittal.
10. The electronic message board sign shall contain static messages only and shall not have movement or the appearance or optical illusion of movement, of any part of the sign structure, design, or pictorial segment of the sign, including the movement or appearance of movement of any illumination or the flashing, scintillating or varying of light intensity other than that provided through an automatic dimming system to control overall illumination intensity. Each message on the sign shall be displayed for a minimum of 10 seconds. The change of messages must be accomplished immediately.

*Conditions added by the Plan Commission:*

11. The petitioner shall work with Development Services staff to increase the drive-through drive aisle width at the east entrance in order to provide escape access for cars entering the drive through. *The petitioner has revised the site plan to address this condition.*
12. Trash pickups must be scheduled during off-peak hours.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

SECTION I: The request from HZ Props RE, Ltd., petitioner, and Ruby-02-HNTLYCMRCL, LLC, owner, for (i) a Final Planned Unit Development, including any necessary relief and (ii) a Special Use Permit for a ±2,454 square foot Popeyes Louisiana Kitchen restaurant with a drive-through on, Lot 3 of Huntley Crossings – Phase 2, Plat 1 is hereby approved, subject to the conditions referenced above.

SECTION II: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

SECTION III: All ordinances and parts of ordinances in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Hoeft	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Piwko	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____

PASSED and APPROVED this 28th day of May 2020.

APPROVED:

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk



Agenda Item:           **Consideration – Approving a Business Development Agreement Term Sheet for Woodstock Hotel, Inc. for a Hampton Inn at Huntley Crossings Phase 1**

Petitioner:           **Henry Patel, Contract Purchaser**

Department:       **Village Manager’s Office**

---

**Introduction**

The contract purchaser is seeking to purchase 11 acres at Huntley Crossings Phase I, the former Home Depot site, for a Hampton Inn hotel. Mr. Patel previously appeared before the Village Board for a concept review of a Holiday Inn Express at Regency Square. Mr. Patel is now proposing a Hampton Inn with approximately 95 rooms, an indoor pool and banquet room. The hotel would be built on approximately two acres near the extension of the north-south access road that serves Huntley Crossings Phase 1. In January, the Village Board approved a resolution authorizing staff to enter negotiations for a business development agreement with Mr. Patel. At the time, a different developer was also seeking to negotiate a business development agreement for a hotel on another site. The other developer has indicated that he is not moving forward at this time, and the contract purchaser is still interested in moving forward at Huntley Crossings Phase 1.

**Staff Analysis**

The site is zoned “B-3 PUD” and a hotel is a permitted use. The term sheet represents the petitioner’s request for the following incentives:

- 15-year rebate of 85% of hotel/motel tax revenue, capped at a maximum of \$2,500,000 (based on increasing the rate from 5% to 7%)
- 15-year abatement of 85% of Village’s share of property tax, capped at a maximum of \$150,000

The contract purchaser has expressed interest in starting construction later this year, with an opening in 2021.

**Strategic Plan Priority**

The 2016-2020 Strategic Plan identifies “*Promote New Business Development, Retention, and Expansion*” as a priority, and “secure a commitment for the construction of a hotel” as an objective.

**Financial Impact**

The estimated project cost is \$11.5 million. Hotel tax revenue based on a rate of 7% is projected to generate \$50,000 in the first year of occupancy and increase annually as occupancy rates increase to a projected level of \$195,000 by year nine. Per the proposed term sheet, the Village would receive 15% of this revenue. The estimated property tax for the Village for the first full year of assessment is approximately \$6,000. Per the proposed term sheet, the Village would receive 15% of this revenue.

**Legal Analysis**

The non-binding term sheet outlines the parameters of the formal agreement. If the term sheet is approved, staff will move forward with preparing a Business Development Agreement for Village Board approval at a future date.

**Action Requested**

A motion of the Village Board to Approve a Business Development Agreement Term Sheet for Woodstock Hotel, Inc. for a Hampton Inn at Huntley Crossings Phase 1.

**Exhibit**

1. Draft Term Sheet

**BUSINESS DEVELOPMENT AGREEMENT TERM SHEET**  
**MAY 28, 2020**  
**BETWEEN THE VILLAGE OF HUNTLEY (“VILLAGE”) AND**  
**WOODSTOCK HOTEL, INC. (“WOODSTOCK HOTEL, INC.”)**

SUBJECT: Woodstock Hotel, Inc. development of a Hampton Inn at Huntley Crossings Phase 1

A. **WOODSTOCK HOTEL, INC. CONSTRUCTION COSTS.** The cost to construct a limited-service Hampton Inn Hotel is estimated to be approximately \$11.5 million. The final Costs shall be based on the actual Costs incurred by Woodstock Hotel, Inc. and will be determined by the parties upon Woodstock Hotel, Inc. providing the Village its customary project cost documentation in form reasonably acceptable to the Village.

B. **TERM OF INCENTIVE.** The term of the Incentive (the “Term”) shall be the earlier of: (i) fifteen (15) years from the commencement of the Term; or (ii) the date the Maximum Incentive Amount has been received by Woodstock Hotel, Inc.

The Term shall commence on the date the Hotel opens.

C. **INCENTIVE AMOUNT PAYMENT TO WOODSTOCK HOTEL, INC.** The Incentive Amount shall be paid as follows:

1. In years one (1) through fifteen (15) of the Term, the Village shall abate 85% of the Village’s share of Real Estate taxes attributable to the equalized assessed valuation of the property, up to a maximum of \$150,000.
2. The Village shall rebate to Woodstock Hotel, Inc. during the Term an amount equal to 85% of the Village's Hotel tax with payments made quarterly, up to a maximum of \$2,500,000.
3. Waiver of building permit fees, with the exception of costs for professional services incurred by the Village as part of the review and approval process.
4. Notwithstanding anything to the contrary herein, the maximum amount to be paid and/or abated to Woodstock Hotel, Inc. by the Village under paragraphs 1 and 2 above is \$2,650,000 (the “Maximum Village Incentive Amount”).

**D. SPECIAL CONDITIONS.**

1. Woodstock Hotel, Inc. shall submit final plans for final planned unit development no later than June 30, 2020. Subject to causes beyond Woodstock Hotel, Inc.'s reasonable control, such as acts of God, unusually inclement weather, material shortages, and labor strikes, Woodstock Hotel, Inc. shall begin the development within thirty (30) days after receiving the building permit and open the Hotel no later than 12/31/2021, subject to a six (6) month extension at the discretion of the Village Board.
2. At a minimum, Woodstock Hotel, Inc. shall maintain a Hampton Inn Hotel (or other hotel flag as approved by the Village) during the Term.
3. This Agreement is non-transferable, and is for the benefit only of Woodstock Hotel, Inc. for the project at Huntley Crossings Phase 1.
4. Termination Clause: During the term of this Agreement if the Hotel discontinues operations for a period of more than three (3) months, except the Hotel may be closed for longer periods of time to the extent such longer period of time is needed to remodel the Hotel or rebuild it in the event of a natural disaster or other cause or casualty beyond Woodstock Hotel, Inc.'s control, the Village at its sole discretion may terminate the Agreement.

**E. PREVAILING WAGE.**

To the extent required by law, the Woodstock Hotel, Inc. agrees to pay, and to contractually obligate and cause any and all general contractors and subcontractors to pay, the prevailing rate of wages as established by the Village pursuant to the Illinois Prevailing Wage Act (820 ILCS 130/0.01 et seq. ) when constructing the Project.

- F. NON-BINDING TERM SHEET: BUSINESS DEVELOPMENT AGREEMENT.** This term sheet is a preliminary, non-binding indication of interest only, and is not intended to be, nor shall it be construed as, a binding agreement, an offer or a counter-offer. The parties have not set forth herein, nor agreed to, all essential terms of the contemplated transaction. All aspects of this term sheet and the contemplated transaction are subject to the approval of the Village of Huntley and Woodstock Hotel, Inc. An agreement will not exist unless and until the parties have duly executed and delivered the Business Development Agreement containing terms that are mutually acceptable to the parties in their sole and absolute discretion. Neither a change of position by a party, nor any performance or other action taken by a party in anticipation of such a Business Development Agreement shall impose any obligation or liability or constitute evidence of an intent to be bound. The parties agree that one or more terms in any final Business Development Agreement, if reached, may be materially different from the terms of this letter, and agree that this term sheet will not be used to interpret their intent as expressed in any final agreement. The parties each agree to disclaim the other party's duty (if any) to negotiate in good faith. Either party may terminate negotiations at any time and for any reason or no reason without liability.



**APPROVED:**

**WOODSTOCK HOTEL, INC.**

**VILLAGE OF HUNTLEY**

By: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

DRAFT

**Agenda Item:** Consideration –A Resolution Amending the Local Public Agency Agreement for Federal Participation and Appropriating an Additional \$39,749.00 for the Reed Road Multi-Use Path Construction Project

**Department:** Public Works & Engineering Department – Administration and Engineering Division

**Introduction**

On November 16, 2017, the Village Board authorized submittal of an Illinois Transportation Enhancement Program (ITEP) grant application for the Reed Road Multi-Use Path (MUP) between Vine Street and IL Route 47. Subsequently, the Village has been awarded an ITEP grant in the amount of \$192,000.00, representing 80% of the costs for Phase II and Phase III engineering and estimated construction cost of the MUP. The remaining project costs are to be matched by the Village. The Phase I Engineering, funded entirely by the Village, and Phase II Engineering has been completed. A breakdown of the original estimated project costs is summarized in the following table:

	<b>Federal Amount</b>	<b>Village Amount</b>	<b>Total Amount</b>
<b>Phase I Engineering</b>	0.00	\$15,000	\$15,000
<b>Phase II Design Engineering</b>	\$16,000	\$4,000	\$20,000
<b>Phase III Construction Engineering</b>	\$15,994.96	\$3,998.74	\$19,993.70
<b>Construction Cost Estimate</b>	\$160,000	\$40,000	\$200,000
<b>Total Project Costs</b>	<b>\$191,994.96</b>	<b>\$62,998.74</b>	<b>\$254,993.70</b>

On January 23, 2020 the Village authorized the Local Public Agency (LPA) Agreement for Federal Participation appropriating \$44,000.00 and also approved a Construction Engineering Services Agreement for Federal Participation to Christopher B. Burke Engineering, Ltd in an Amount Not To Exceed \$19,993.70 for the Reed Road Multi-Use Path project.

The project was on the April 24, 2020 IDOT Bid Letting with a summary of the Bids as follows:

**Bid Tabulation Summary:**

<b>COMPANY</b>	<b>BID AMOUNT</b>
<i>Engineer's Estimate (2017)</i>	<i>\$200,000.00</i>
MARTAM CONSTRUCTION, INC.	\$239,749.00
COPENHAVER CONSTRUCTION, INC.	\$245,077.02
LANDMARK CONTRACTORS, INC.	\$261,214.80
ALLIANCE CONTRACTORS, INC.	\$271,065.50
ALAMP CONCRETE CONTRACTORS, INC.	\$296,001.70

**Staff Analysis**

The low Bid came in at \$39,749.00 over the 2017 Engineer's Estimate. Therefore, to proceed with the project, an amendment to the LPA Agreement appropriating the additional funds must be approved. A breakdown of the current project costs is summarized in the following table:

	<b>Federal Amount</b>	<b>Village Amount</b>	<b>Total Amount</b>
<b>Phase I Engineering</b>	0.00	\$15,000	\$15,000
<b>Phase II Design Engineering</b>	\$16,000	\$4,000	\$20,000
<b>Phase III Construction Engineering</b>	\$15,994.96	\$3,998.74	\$19,993.70
<b>Construction Cost Bid</b>	\$160,000	\$79,749.00	\$239,749.00
<b>Total Project Costs</b>	<b>\$191,994.96</b>	<b>\$102,747.74</b>	<b>\$294,742.70</b>

With an approved LPA Agreement amendment, staff will inform the IDOT ITEP Coordinator to proceed with the award of the project to the low bidder and request additional funds through ITEP. However, ITEP funds are limited and the additional amount is not guaranteed. If additional funding is not available, the Village would cover the full overage of the construction costs greater than the ITEP funding agreement. Also, if approved, the process to receive additional funding may not be completed until well after the start and completion of construction so it would likely be in the form of a reimbursement.

#### **Strategic Plan Priority**

The 2016-2020 Strategic Plan identifies *Preserve and Enhance Quality of Life for Village Residents* as a strategic priority and “identify additional locations and funding sources for multi-use paths” as an Objective.

#### **Financial Impact**

The FY20 Budget includes funding for the Reed Road Multi-Use Path construction and construction engineering services in the amount of \$60,000 in the Capital Projects and Improvement Fund, 400-00-00-8000. \$15,994.96 (80%) will be reimbursed by ITEP for Phase III construction engineering. The additional \$39,749.00 can be absorbed by the fund balance if necessary.

#### **Legal Analysis**

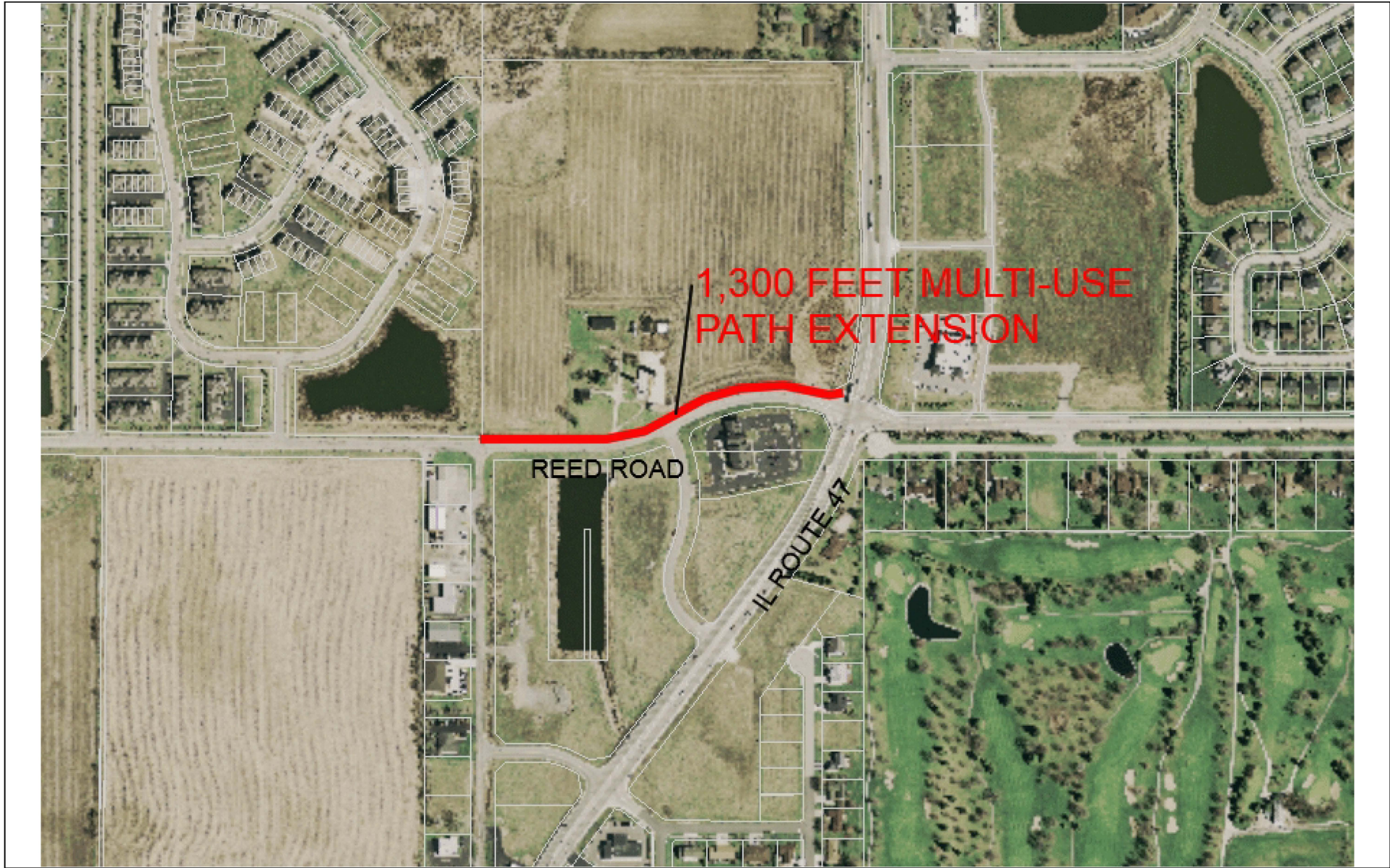
Not required.

#### **Action Requested**

A motion by the Village Board for a Resolution Amending the Local Public Agency Agreement for Federal Participation and Appropriating an Additional \$39,749.00 for the Reed Road Multi-Use Path Construction Project.

#### **Exhibits:**

1. Project Location Exhibit
2. CBBEL Letter of Recommendation
3. Draft Resolution



Village of Huntley GIS  
Reed Road Multi-Use Path

DISCLAIMER: The Village of Huntley Does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 500'



VILLAGE OF HUNTLEY  
10987 Main Street  
Huntley, IL 60142  
(847)669-9600

Print Date: 5/5/2016



# MEMORANDUM

May 7, 2020

TO: Timothy Farrell  
FROM: Nicholas Morel  
CC: Greg Sanders, CBBEL  
SUBJECT: Village of Huntley  
Reed Road, 17-00045-00-BT  
Contract 61G43, C91-257-199  
(CBBEL Project No. 07-0103.00076A)

Christopher B. Burke Engineering, Ltd (CBBEL) reached out to and obtained the project's low bidder line item unit pricing to evaluate the low bid costs against the engineer's estimate. The unit bid pricing was provided confidentiality to CBBEL by the Contractor, so in the event the project is rebid, the Contractor's unit prices would not be available to competing contractors. The low bid from the IDOT letting came in approximately 20% higher than the Engineer's Estimate.

In general, the unit prices came in higher than historical unit prices we would expect, but given the small scope of the project, the higher unit prices are justified. For example, the HMA prices were approximately 50% higher than what CBBEL would see for a typical street program. With the total project quantity less than 300 tons these unit prices are justified due to the loss of productivity a larger project with more tonnage would experience. The bulk of the project consists of the block retaining wall and the fence on top of the wall. Both of these unit prices came in less than the Engineer's Estimate.

As provided on IDOT's website the following contractors and their respective overall bid amounts are as follows:

Company Name	Bid Amount
Martam Construction Inc.	\$239,749.00
Copenhaver Construction Inc.	\$245,077.02
Landmark Contractors, Inc.	\$261,214.80
Alliance Contractors, Inc.	\$271,065.50
ALamp Concrete Contractors, Inc.	\$296,001.70



**CHRISTOPHER B. BURKE** ENGINEERING, LTD.

9575 W Higgins Road, Suite 600 Rosemont, Illinois 60018-4920 Tel (847) 823-0500 Fax (847) 823-0520

# MEMORANDUM

Moving forward, the Village has three options outlined below.

1. Inform IDOT ITEP Coordinator the Village's desire to proceed with the award the project to the low bidder and request additional funds through ITEP. It should be noted that ITEP funds are limited and are not guaranteed. If additional funding is not available, the Village would cover the full overage of the construction costs greater than the ITEP funding agreement. Please note the process to receive additional funding may not be completed until well after the start of construction.
2. Inform IDOT the Village's desire to proceed with the award the project to the low bidder and the Village will cover the full overage of the construction costs greater than the ITEP funding agreement.
3. Inform IDOT the Village would like the project re-bid as part of a future IDOT letting.

After review of the low bidder pricing and the total costs by other submitted bids, CBBEL feels the low bidder provided a competitive bid for this project. We recommend the Village pursue the first option.

GJS/NJM

N HUNTLEY\070103\070103.00076A\ADMIN\1.05062020.docx



**CHRISTOPHER B. BURKE** ENGINEERING, LTD.

9575 W Higgins Road, Suite 600 Rosemont, Illinois 60018-4920 Tel (847) 823-0500 Fax (847) 823-0520

**RESOLUTION AMENDING THE LOCAL PUBLIC AGENCY AGREEMENT  
FOR FEDERAL PARTICIPATION AND APPROPRIATING AN ADDITIONAL \$39,749.00  
FOR THE REED ROAD MULTI-USE PATH CONSTRUCTION PROJECT**

**Resolution (R)2020-05. \_\_**

**Illinois Department of Transportation**

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, the Village of Huntley was awarded \$176,000 in Illinois Transportation Enhancement Program (ITEP) federal funding through the McHenry County Council of Mayors for the construction engineering and construction of said Reed Road Multi-Use Path project; and

WHEREAS, the Village of Huntley has approved a Local Public Agency Agreement for Federal Participation from the Illinois Department of Transportation appropriating \$44,000 for the construction and construction engineering of the Reed Road Multi-Use Path Project; and

WHEREAS, to proceed with the project, an amendment to the LPA Agreement appropriating additional funding of \$39,749 must be approved due to the bids coming in higher than the approved funding amount; and

WHEREAS, the Village of Huntley has determined that it is in the best interest to amend the Local Public Agency Agreement for Federal Participation with the Illinois Department of Transportation to appropriate an additional \$39,749.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

SECTION I: The Village of Huntley approves an Amendment to the Local Public Agency Agreement for Federal Participation from the Illinois Department of Transportation for the construction of the Reed Road Multi-Use Path Project.

SECTION II: The Village President is authorized to execute said Amendment to the Local Public Agency Agreement with the Illinois Department of Transportation in an additional amount of \$39,743 or as much of such sum as may be needed to match federal funds in the completion of the aforementioned project.

SECTION III: This resolution shall be in full force and effect from and after its passage and approval as provided by law.

SECTION IV: All resolutions and parts of resolutions in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Hoeft	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Piwko	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____

PASSED and APPROVED this 28<sup>th</sup> day of May 2020.

APPROVED:

ATTEST:

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Village Clerk

**Agenda Item:**            **Consideration – A Resolution Authorizing the Bid Award to Visu-Sewer, Inc. for the Municipal Partnering Initiative (MPI) Sewer Televising and Lining Program**

**Department:**            **Public Works and Engineering Department – Administration and Engineering Division**

---

**Introduction**

Sewer lining allows the Village to repair sewers more cost effectively with minimal disruption to surrounding neighborhoods and businesses. Sewer lining targets tree root intrusion and minor pipe imperfections that allow inflow and infiltration (I&I) of groundwater and stormwater that can enter the collection systems where they are forced to transport and treat more flow than designed to handle.

On May 7, 2020, the Village received bids from four contractors for the 2020 Municipal Partnering Initiative (MPI) Sewer Televising and Lining Program. The MPI is a municipality-based buying initiative where agencies join forces to procure a wide range of public services in an effort to tap economies of scale. The Village of Huntley was the lead MPI agency for this project and prepared the necessary contract bid documents. The four participating agencies included the Village of Huntley, Village of Cary, Village of Algonquin, and the City of Woodstock. The municipalities reserved the right to renew this contract for up to two additional one-year periods for 2021 and 2022.

The Year 1 (2020) bid results using the quantities from all four participating municipalities are summarized as follows:

<i>Engineers Estimate</i>	<i>\$398,200.00</i>
Visu-Sewer, Inc.	\$314,347.50
Insituform Technologies USA, LLC	\$321,450.00
Benchmark Construction CO, INC.	\$360,700.00
Hoerr Construction, Inc.	\$445,750.00

Visu-Sewer, Inc. was the lowest responsible bidder in the amount of \$314,347.50 (Bid Tab enclosed). Using only the Village of Huntley planned quantities, Visu-Sewer remained the lowest responsible bidder in the amount of \$72,441.25 (Bid Tab enclosed).

The 2020 Sewer Televising & Lining Program consists of televising and lining approximately 1,865 lineal feet of sanitary sewers along with lining seven manholes in the targeted areas as follows:

- Donald Drive (Sewer Lining)
- Huntley-Dundee Road (Sewer Lining)
- North Street (Sewer Lining)
- Woodstock Street (Sewer Lining & Manhole Lining)

**Staff Analysis**

The bids have been reviewed by Public Works and Engineering Department Staff. All is in order to award the bid to Visu-Sewer, Inc. for the 2020 Sewer Televising & Lining Program.



**Financial Impact**

The FY20 Budget includes \$75,000.00 in the Wastewater Capital Improvement and Equipment Fund, 525-00-00-8005 for the 2020 Sewer Televising & Lining Program.

**Legal Analysis**

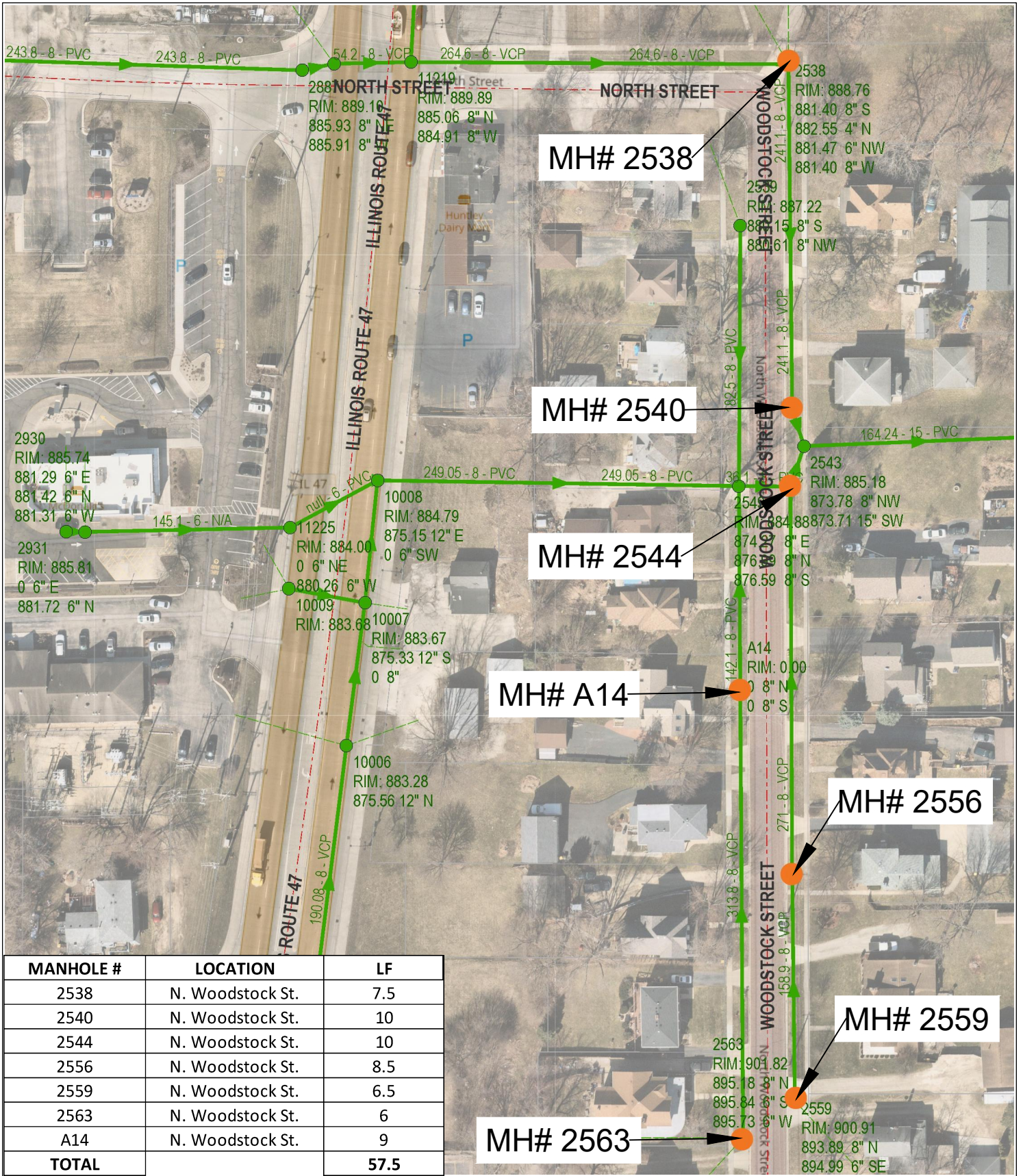
None required.

**Action Requested**

A motion by the Village Board to approve a Resolution Authorizing a Bid Award for the 2020 Sewer Televising & Lining Program to Visu-Sewer, Inc. in the amount of \$72,441.25.

**Exhibits**

1. Project Location Exhibits
2. Bid Tabulation Summary – MPI
3. Bid Tabulation Summary – Village of Huntley
4. Draft Resolution



MANHOLE #	LOCATION	LF
2538	N. Woodstock St.	7.5
2540	N. Woodstock St.	10
2544	N. Woodstock St.	10
2556	N. Woodstock St.	8.5
2559	N. Woodstock St.	6.5
2563	N. Woodstock St.	6
A14	N. Woodstock St.	9
<b>TOTAL</b>		<b>57.5</b>

**Village of Huntley GIS**  
2020 MANHOLE LINING LOCATIONS

DISCLAIMER: The Village of Huntley Does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.

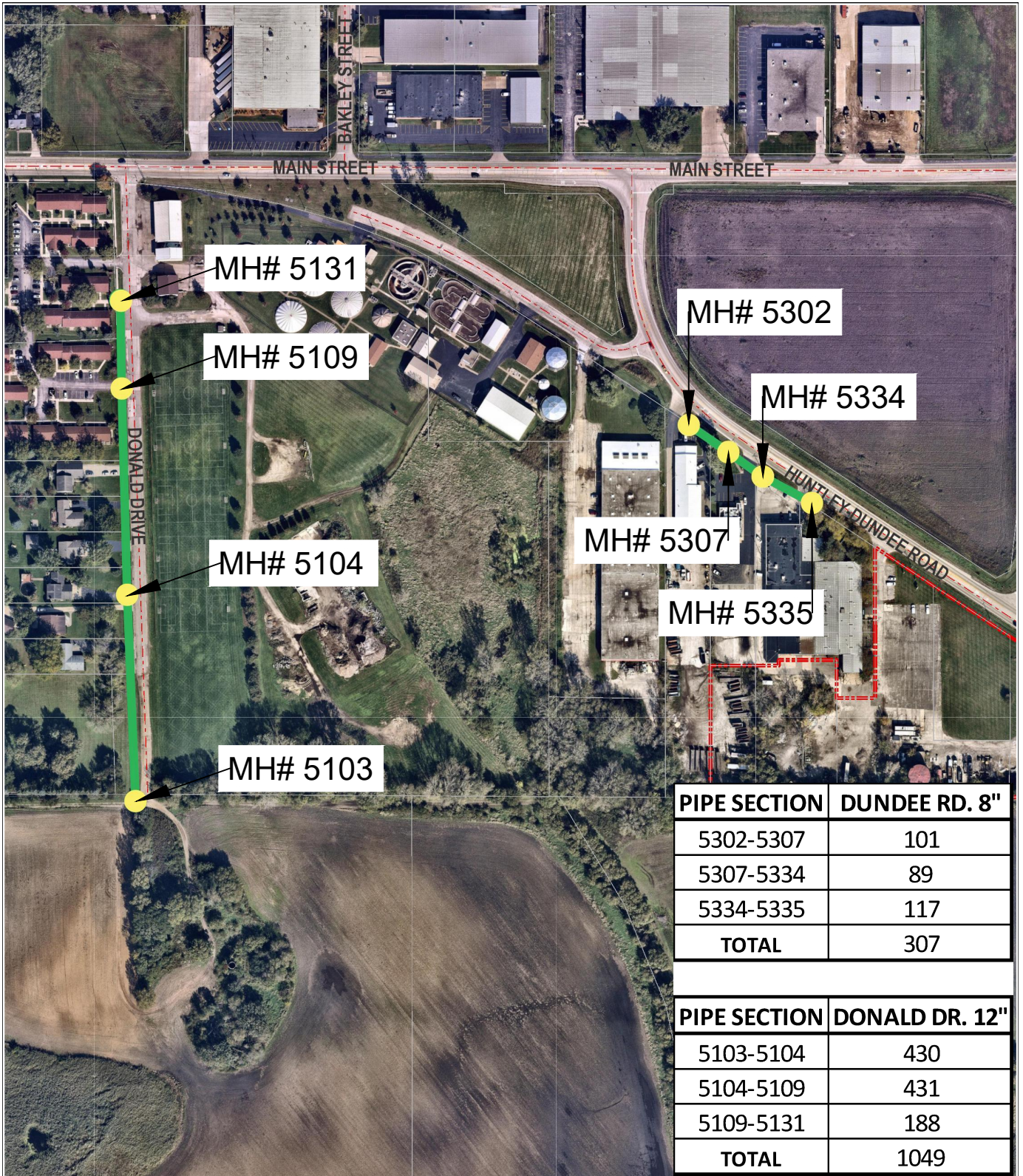


**VILLAGE OF HUNTLEY**  
10987 Main Street  
Huntley, IL 60142  
(847)669-9600

SCALE: 1" = 100'

Print Date: 5/18/2020





**Village of Huntley GIS**

**VILLAGE OF HUNTLEY 2020 SEWER LINING EXHIBIT  
REVISED 4/17/2020**

DISCLAIMER: The Village of Huntley Does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



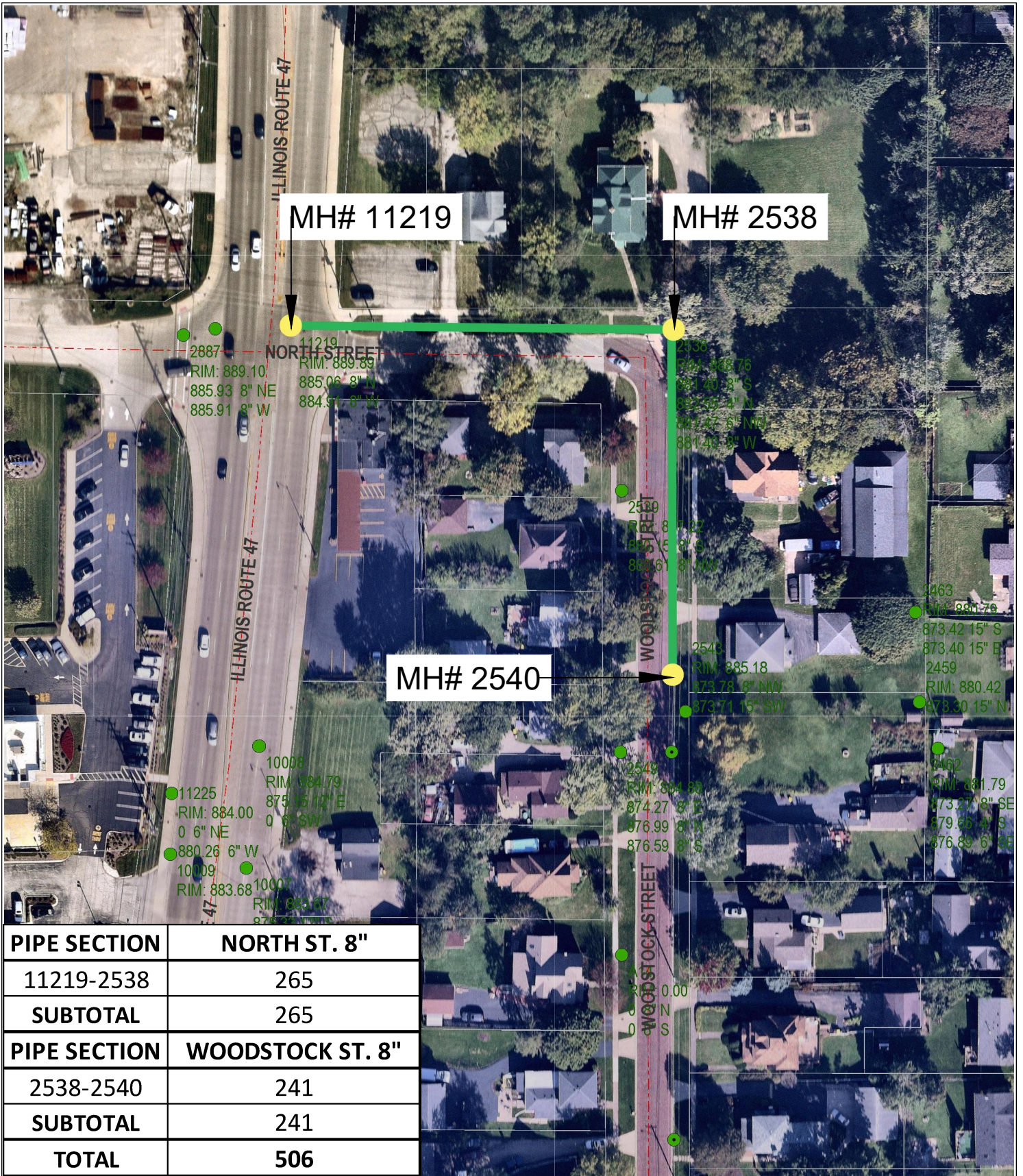
**VILLAGE OF HUNTLEY**

10987 Main Street  
Huntley, IL 60142  
(847)669-9600

SCALE: 1" = 300'

Print Date: 4/17/2020





PIPE SECTION	NORTH ST. 8"
11219-2538	265
<b>SUBTOTAL</b>	<b>265</b>
PIPE SECTION	WOODSTOCK ST. 8"
2538-2540	241
<b>SUBTOTAL</b>	<b>241</b>
<b>TOTAL</b>	<b>506</b>

**Village of Huntley GIS**

**2020 SEWER LINING LOCATIONS # 2**

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**VILLAGE OF HUNTLEY**

10987 Main Street  
Huntley, IL 60142  
(847)669-9600

SCALE: 1" = 100'

Print Date: 5/18/2020



TABULATION OF BIDS (YEAR 1) Huntley, Algonquin, Cary, Woodstock Project Name: Sewer Televising & Lining Program - 2020 (MPI)						NAME OF BIDDER:		INSITUFORM TECHNOLOGIES USA, LLC		BENCHMARK CONSTRUCTION CO, INC.		HOERR CONSTRUCTION, INC.	
Item No.	Items	Quantity	Units	ENGINEERS UNIT PRICE	ESTIMATE TOTAL	VISU-SEWER, INC		INSITUFORM TECHNOLOGIES USA, LLC		BENCHMARK CONSTRUCTION CO, INC.		HOERR CONSTRUCTION, INC.	
						Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	CURED-IN-PLACE PIPE, SANITARY 8"	2000	LF	\$30.50	\$61,000.00	\$27.25	\$54,500.00	\$26.00	\$52,000.00	\$34.00	\$68,000.00	\$34.00	\$68,000.00
2	CURED-IN-PLACE PIPE, SANITARY 8" (EASEMENT)	200	LF	\$32.50	\$6,500.00	\$29.25	\$5,850.00	\$30.00	\$6,000.00	\$34.00	\$6,800.00	\$55.00	\$11,000.00
3	CURED-IN-PLACE PIPE, SANITARY 10"	200	LF	\$35.25	\$7,050.00	\$32.00	\$6,400.00	\$35.00	\$7,000.00	\$34.00	\$6,800.00	\$56.00	\$11,200.00
4	CURED-IN-PLACE PIPE, SANITARY 10" (EASEMENT)	200	LF	\$36.75	\$7,350.00	\$33.50	\$6,700.00	\$36.00	\$7,200.00	\$34.00	\$6,800.00	\$60.00	\$12,000.00
5	CURED-IN-PLACE PIPE, SANITARY 12"	3600	LF	\$52.00	\$187,200.00	\$36.85	\$132,660.00	\$30.00	\$108,000.00	\$43.00	\$154,800.00	\$48.00	\$172,800.00
6	CURED-IN-PLACE PIPE, STORM 12"	400	LF	\$40.00	\$16,000.00	\$38.00	\$15,200.00	\$28.00	\$11,200.00	\$45.00	\$18,000.00	\$50.00	\$20,000.00
7	CURED-IN-PLACE PIPE, SANITARY 12" (EASEMENT)	200	LF	\$54.00	\$10,800.00	\$38.50	\$7,700.00	\$38.00	\$7,600.00	\$50.00	\$10,000.00	\$63.00	\$12,600.00
8	CURED-IN-PLACE PIPE, SANITARY 15"	750	LF	\$66.00	\$49,500.00	\$50.75	\$38,062.50	\$40.00	\$30,000.00	\$54.00	\$40,500.00	\$66.00	\$49,500.00
9	CURED-IN-PLACE PIPE, SANITARY 15" (EASEMENT)	200	LF	\$69.00	\$13,800.00	\$53.75	\$10,750.00	\$60.00	\$12,000.00	\$54.00	\$10,800.00	\$102.00	\$20,400.00
10	REINSTATEMENT OF SERVICE LATERALS	50	EACH	\$25.00	\$1,250.00	\$75.00	\$3,750.00	\$155.00	\$7,750.00	\$140.00	\$7,000.00	\$125.00	\$6,250.00
11	PROTUDING TAP REMOVAL	10	EACH	\$115.00	\$1,150.00	\$125.00	\$1,250.00	\$250.00	\$2,500.00	\$450.00	\$4,500.00	\$400.00	\$4,000.00
12	LINING EXISTING SANITARY MANHOLE	200	LF	\$164.00	\$32,800.00	\$134.00	\$26,800.00	\$310.00	\$62,000.00	\$110.00	\$22,000.00	\$270.00	\$54,000.00
13	TELEVISED INSPECTION SEWERS (PROVISIONAL)	1500	LF	\$2.00	\$3,000.00	\$2.75	\$4,125.00	\$4.00	\$6,000.00	\$3.00	\$4,500.00	\$2.00	\$3,000.00
14	HEAVY CLEANING (8"-15" PIPE)	200	LF	\$4.00	\$800.00	\$3.00	\$600.00	\$11.00	\$2,200.00	\$1.00	\$200.00	\$5.00	\$1,000.00
Award To		Total Bid	As read		\$398,200.00	\$314,347.50		\$321,450.00		\$360,700.00		\$445,750.00	
			As corrected		\$398,200.00	\$314,347.50		\$321,450.00		\$360,700.00		\$445,750.00	

**TABULATION OF BIDS**

Village of Huntley

Project Name: Sewer Televising & Lining Program - 2020 (MPI)



NAME OF BIDDER:

VISU-SEWER, INC

INSITUFORM  
TECHNOLOGIES USA,  
LLC

BENCHMARK  
CONSTRUCTION CO,  
INC.

HOERR  
CONSTRUCTION, INC.

Item No.	Items	Quantity	Units	ENGINEERS UNIT PRICE	ESTIMATE TOTAL	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	CURED-IN-PLACE PIPE, SANITARY 8"	815	LF	\$30.50	\$24,857.50	\$27.25	\$22,208.75	\$26.00	\$21,190.00	\$34.00	\$27,710.00	\$34.00	\$27,710.00
2	CURED-IN-PLACE PIPE, SANITARY 8" (EASEMENT)	0	LF	\$32.50	\$0.00	\$29.25	\$0.00	\$30.00	\$0.00	\$34.00	\$0.00	\$55.00	\$0.00
3	CURED-IN-PLACE PIPE, SANITARY 10"	0	LF	\$35.25	\$0.00	\$32.00	\$0.00	\$35.00	\$0.00	\$34.00	\$0.00	\$56.00	\$0.00
4	CURED-IN-PLACE PIPE, SANITARY 10" (EASEMENT)	0	LF	\$36.75	\$0.00	\$33.50	\$0.00	\$36.00	\$0.00	\$34.00	\$0.00	\$60.00	\$0.00
5	CURED-IN-PLACE PIPE, SANITARY 12"	1050	LF	\$52.00	\$54,600.00	\$36.85	\$38,692.50	\$30.00	\$31,500.00	\$43.00	\$45,150.00	\$48.00	\$50,400.00
6	CURED-IN-PLACE PIPE, STORM 12"	0	LF	\$40.00	\$0.00	\$38.00	\$0.00	\$28.00	\$0.00	\$45.00	\$0.00	\$50.00	\$0.00
7	CURED-IN-PLACE PIPE, SANITARY 12" (EASEMENT)	0	LF	\$54.00	\$0.00	\$38.50	\$0.00	\$38.00	\$0.00	\$50.00	\$0.00	\$63.00	\$0.00
8	CURED-IN-PLACE PIPE, SANITARY 15"	0	LF	\$66.00	\$0.00	\$50.75	\$0.00	\$40.00	\$0.00	\$54.00	\$0.00	\$66.00	\$0.00
9	CURED-IN-PLACE PIPE, SANITARY 15" (EASEMENT)	0	LF	\$69.00	\$0.00	\$53.75	\$0.00	\$60.00	\$0.00	\$54.00	\$0.00	\$102.00	\$0.00
10	REINSTATEMENT OF SERVICE LATERALS	20	EACH	\$25.00	\$500.00	\$75.00	\$1,500.00	\$155.00	\$3,100.00	\$140.00	\$2,800.00	\$125.00	\$2,500.00
11	PROTUDING TAP REMOVAL	5	EACH	\$115.00	\$575.00	\$125.00	\$625.00	\$250.00	\$1,250.00	\$450.00	\$2,250.00	\$400.00	\$2,000.00
12	LINING EXISTING SANITARY MANHOLE	60	LF	\$164.00	\$9,840.00	\$134.00	\$8,040.00	\$310.00	\$18,600.00	\$110.00	\$6,600.00	\$270.00	\$16,200.00
13	TELEVISED INSPECTION SEWERS (PROVISIONAL)	500	LF	\$2.00	\$1,000.00	\$2.75	\$1,375.00	\$4.00	\$2,000.00	\$3.00	\$1,500.00	\$2.00	\$1,000.00
14	HEAVY CLEANING (8"-15" PIPE)	0	LF	\$4.00	\$0.00	\$3.00	\$0.00	\$11.00	\$0.00	\$1.00	\$0.00	\$5.00	\$0.00
	<b>TOTAL</b>				<b>\$91,372.50</b>		<b>\$72,441.25</b>		<b>\$77,640.00</b>		<b>\$86,010.00</b>		<b>\$99,810.00</b>

**RESOLUTION AUTHORIZING A BID AWARD TO VISU-SEWER, INC.  
FOR THE 2020 MUNICIPAL PARTNERING INITIATIVE (MPI)  
SEWER TELEVISIONING AND LINING PROGRAM**

**Resolution (R)2020-05.xx**

Visu-Sewer, Inc.

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, the FY20 Annual Budget includes \$75,000 for the Sewer Televisioning and Lining Program; and

WHEREAS, on May 7, 2020, sealed bids were opened and read aloud for the 2020 Municipal Partnering Initiative (MPI) Sewer Televisioning and Lining Program; and

WHEREAS, the lowest responsible bidder for Year 1 (2020) was Visu-Sewer, Inc. at \$314,347.50 using the quantities from all four participating MPI agencies and \$72,441.25 for the Village of Huntley work; and

WHEREAS, the bid documents allows for Year 2 and Year 3 Bid extensions for 2021 and 2022; and

WHEREAS, the Village of Huntley has determined that it is in the best interest to authorize the bid award to Visu-Sewer, Inc. for the Village of Huntley 2020 Sewer Televisioning and Lining Program.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

SECTION I: The Village of Huntley approves the bid award to Visu-Sewer, Inc. in an amount of \$72,441.25 for the 2020 Sewer Televisioning and Lining Program.

SECTION II: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

SECTION III: All Resolutions and parts of resolutions in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Hoeft	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Piwko	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____

PASSED and APPROVED this 28<sup>th</sup> day of May, 2020.

APPROVED:

ATTEST:

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Village Clerk

Agenda Item:                    **Consideration – A Resolution Authorizing a Fireworks Display Agreement with the Huntley Park District**

Department:                **Village Manager’s Office**

---

**Introduction**

As gatherings are subject to regulations by the State and Governor as it relates to Covid-19, the annual Independence Day Fireworks Display held in Deicke Park and Warrington Park on July 4, 2020 has been moved to Saturday, September 5, 2020 (rain date September 6<sup>th</sup>) if restrictions are eased in order to allow public gatherings.

**Staff Analysis**

***Parking and Traffic***

As outlined in the agreement, the Village is responsible to attempt to obtain permission from the owner of the old North school parcel for off-site parking. If the lot is available, Village Staff will set up the parking lanes on the old North school site in a manner comparable to the parking program used for Huntley Fall Fest. If the North school parcel is not available, parking will be set up as planned for the 2019 Huntley Fall Fest on site. With the possible assistance of CPA Volunteers, Police Explorers and Staff, the Village will coordinate safe and efficient parking in the designated parking areas.

The Police Department will conduct traffic control before and after the event and, to accommodate additional parking, the east side of Kreutzer Road from Princeton Drive to Main Street will be available for overflow and is an optimal viewing area for the public.

***Event Set Up / Clean Up***

Village Staff will assist Park District staff with the installation of snow fencing and/or barriers, around the required, closed area designated as the area where the display will be conducted.

The Village will work with the Park District to ensure that sufficient port-o-lets and trash receptacles are placed throughout Deicke Park and Warrington Park.

As it is done each year, Mad Bomber will obtain the appropriate approvals from the Huntley Fire Protection District for the display. Mad Bomber will also name the Huntley Park District and the Village of Huntley as an additional insured on the Certificate of Liability Insurance obtained for the event.

As done each year, the Village will be responsible for clean up after the event.

**Financial Impact**

Expenses for the Independence Day Fireworks Display come from line item 100-10-00-6352 (Special Events).



**Legal Analysis**

The Village Attorney and the Park District Attorney have reviewed the agreement and it will also go before the Park District Board for approval.

**Action Requested**

A motion of the Village Board to Approve a Resolution Authorizing the Fireworks Display Agreement with the Huntley Park District for 2020 on September 5<sup>th</sup> (Rain date: September 6<sup>th</sup>).

**Exhibits**

1. Fireworks Display Agreement
2. Draft Resolution

## FIREWORKS DISPLAY AGREEMENT

THIS AGREEMENT made this 28<sup>th</sup> day of May 2020, by and between the VILLAGE OF HUNTLEY, an Illinois municipal corporation (hereinafter referred to as “Village”) and the HUNTLEY PARK DISTRICT, an Illinois Park District (hereinafter referred to as “District”).

### W I T N E S S E T H

WHEREAS, the District, under the authority conferred on it by the statutes of the State of Illinois, currently owns, controls and maintains a park facility commonly known as Deicke Park and Warrington Park, Huntley, Illinois; and

WHEREAS, Village has proposed the use of Deicke Park and Warrington Park as the site of the Independence Day Fireworks Show sponsored by Village; and

WHEREAS, the parties to this agreement acknowledge that the proposed Independence Day Fireworks Show is a benefit to the residents of the Village and the District and is consistent with statutory powers of both the Village and the District; and

WHEREAS, the Constitution of the State of Illinois, Article VII, Section 10, provides that units of local government and special districts may agree among themselves in any manner not prohibited by law or ordinance; and

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1 et. seq. authorizes units of local governmental and special district to exercise jointly with any other unit of local government or special district any power, privilege or authority which may be exercised by a unit of local government, individually, and to enter into contracts for the performance of governmental services, activities and undertakings.

NOW, THEREFORE, IT IS HEREBY AGREED BY AND BETWEEN THE VILLAGE OF HUNTLEY AND THE HUNTLEY PARK DISTRICT as follows:

1. Village shall be permitted to use Deicke Park and Warrington Park for a Fireworks Show. The date of the event shall be September 5, 2020 with a show time of approximately 8:00 pm. The rain date for the event shall be September 6, 2020, with a show time of approximately 8:00 pm. The display shall be done by Mad Bomber and Mad Bomber shall be permitted access to Deicke Park and Warrington Park to set up the display on the date thereof.
2. Village shall attempt to obtain permission from the owner of the old North school parcel for off-site parking. ~~If Village fails to do so, District may, in its sole discretion, prohibit use of Deicke Park and Warrington Park for the event.~~ If the North school parcel is not available, parking will be set up on site as was done for the 2019 Huntley Fall Fest. Village shall be responsible for setting up all parking, including parking lanes on the old North school site (if available) in a manner comparable to the parking program employed by District for the Huntley Fall Fest.

3. Village shall provide sufficient volunteer services to coordinate safe and efficient parking in the designated parking areas.
4. Village shall provide employees or volunteers to assist District staff with the installation of snow fencing, or comparable barriers, around the required, closed area designated as the area where the display will be conducted.
5. Village shall work with the District to ensure that sufficient Port-o-Lets and trash receptacles are placed throughout Deicke Park and Warrington Park.
6. Village shall obtain approval from the Huntley Fire Protection District for Mad Bomber display and, if Village fails to do so, District may, in its sole discretion, prohibit use of Deicke Park and Warrington Park for the event.
7. Village shall require the Mad Bomber to name District as an additional insured on the Certificate of Liability Insurance obtained for the event.
8. Village, through the Village Police Department, shall conduct traffic control before and after the event and, to accommodate additional parking, Village shall allow parking on the east side of Kreutzer Road from Princeton Drive to Main Street.
9. The Village shall indemnify and hold harmless the Park District, its elected and appointed board members, agents, employees and volunteers, of and from any actions, claims, demands, or causes of action arising from the acts or omissions of the Village or its agents arising out of this agreement.
10. Village will be responsible for clean up after the event and shall, to the extent not covered by any applicable policy of insurance, shall be responsible for any damage caused to District property as a result of the use of the property.
11. All notices, demands, elections and other communications required or permitted to be given or made by any party to this Agreement or pursuant to any statute shall be in writing and shall be given by personal service, by United States mail or United States express mail or other established express delivery service (such as Federal Express), postage or delivery charge prepaid, return receipt requested, addressed to the appropriate party at its principal office in Huntley, Illinois.
12. If any term or provision of this Agreement or its application to any person or entity or to any circumstances shall to any extent be invalid or unenforceable, the remainder of this Agreement and the application of such term or provision to any other person or entity or in any other circumstance shall not be affected thereby, and each term and provision of this Agreement shall be valid and shall be enforced to the extent permitted by law.
13. This Agreement shall be construed and enforced in accordance with, and governed by, the laws of the State of Illinois.

14. This Agreement, together with any exhibits attached hereto (all of which are incorporated by reference herein), contains the entire understanding and agreement between the parties and supersedes any prior understanding or written or oral agreement between them with respect to the subject matter of this Agreement. There are no representations, agreements, arrangements or understandings, oral or written, between or among the parties hereto relating to the subject matter of this Agreement that are not fully expressed herein. No oral modification, amendment or change shall be allowed with respect to this Agreement, and any modifications, amendments or changes hereto must be in writing and signed by the Corporate Authorities of the Village and the District respectively.
  
15. This Agreement may be signed in two or more counterparts, each of which taken together shall constitute one and the same instrument.

IN WITNESSES WHEREOF, this Agreement has been approved by the Village Board of Trustees of the Village of Huntley and by the Board of Trustees of the Huntley Park District.

VILLAGE OF HUNTLEY

HUNTLEY PARK DISTRICT

By: \_\_\_\_\_  
 P R E S I D E N T

By: \_\_\_\_\_  
 P R E S I D E N T

Dated: \_\_\_\_\_, 2020

Dated: \_\_\_\_\_, 2020



**A RESOLUTION AUTHORIZING A FIREWORKS DISPLAY  
AGREEMENT WITH THE HUNTLEY PARK DISTRICT**

**Resolution (R)2020-05.\*\***

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, the Village of Huntley has reviewed the Fireworks Display Agreement with the Huntley Park District; and

WHEREAS, the Village has determined that it is in the best interest to enter into an Agreement with the Huntley Park District to hold a 2020 Fireworks Show in Deicke Park and Warrington Park on September 5, 2020 (rain date September 6, 2020).

NOW, THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village of Huntley as follows:

SECTION I: That the Village President is authorized to execute the proposed Agreement with the Huntley Park District, a copy of which is attached hereto.

SECTION II: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

SECTION III: All resolutions and parts of resolutions in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Hoefl	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Piwko	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____

PASSED and APPROVED this 28<sup>th</sup> day of May, 2020.

APPROVED:

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

Agenda Item:           **Consideration – A Resolution Waiving the Formal Bidding Process and Authorizing a Fireworks Display Agreement with Mad Bomber Fireworks Productions for the period 2020-2023 in an amount not-to-exceed \$25,000**

Department:           **Village Manager’s Office**

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**Introduction**

The Village has contracted with Mad Bomber for the annual fireworks displays from 1997 through 2001 and again from 2004 through 2019. The annual fireworks display is typically held at Deicke Park and Warrington Park on July 4<sup>th</sup>.

In 2016, a Request for Proposals (RFP) was published for the Independence Day Fireworks Show and Mad Bomber was the only company that submitted a proposal.

**Staff Analysis**

For the past four (4) years, Mad Bomber presented a 25-30 minute show at the cost of \$20,000. Mad Bomber has submitted a proposal for \$25,000 with the option of extending the contract for three (3) additional years at the same amount.

This year, due to COVID-19 and Governor Pritzker’s Executive Order and Restore Illinois plan, the 2020 Fireworks Display has been rescheduled to September 5, 2020 (rain date September 6, 2020).

**Financial Impact**

The contract amount of \$25,000 is included in FY2020 Budget Line Item 100-1000-6352 (Special Events).

**Legal Analysis**

The Agreement has been reviewed and all is in order for consideration.

**Action Requested**

A motion of the Village Board to approve a Resolution Waiving the Formal Bidding Process and Authorizing a Fireworks Display Agreement with Mad Bomber Fireworks Productions for the period 2020-2023 in an amount not-to-exceed \$25,000.

**Exhibits**

1. Draft Agreement with Mad Bomber
2. Draft Resolution

# MAD BOMBER

## FIREWORKS PRODUCTIONS

**411 Windermere Way \* Lake in the Hills, IL 60156 \* (847) 669-8060**  
**Email: bigpyro@sbcglobal.net**

Village of Huntley  
10987 Main Street  
Huntley, IL 60142

April 14th, 2020

Honorable Mayor, and members of the Village Board,

It is my pleasure to present to you our proposed display of fireworks for the Village of Huntley's 4<sup>th</sup> of July Celebration 2020.

Please find the enclosed proposal which includes a Grand Opening Barrage, Main Body portion of the display as well as a Mid-time Finale teaser and Special Flights. The Grand Finale Spectacular is again packed with the loudest aerial product that can be heard throughout McHenry County! The total cost for this display is \$25,000.00, which includes ten million dollars of liability insurance and transportation fees.

Should you wish to extend this display contract for three years we would guarantee that the display would consist of comparable product each of the three additional years for the cost of \$25,000.00 each year. In the final year of this multi-year contract we would include ten percent additional pyrotechnic product. This additional product would be spread throughout the display with an emphasis on the grand finale.

Mad Bomber Fireworks was incorporated in 1991 and we have been bringing the joy of spectacular fireworks displays to community events, 4<sup>th</sup> of July celebrations, weddings, homecomings, corporate and private parties ever since. We are a professional display company that takes extreme pride in our productions. We strive for excellence and guarantee that your display will not disappoint you or your audience.

My past reputation in the Village of Huntley is one that I am personally proud of. Through the years I have personally choreographed and executed the displays for your village. I took extreme measures to ensure that year after year your displays worked flawlessly. Because of these efforts I was able to thrill you and your audience and leave everyone with a great fireworks experience.

I hope that after reviewing our proposed display you will again consider selecting Mad Bomber Fireworks to bring our style of pyrotechnic thunder back to the Village of Huntley.

Sincerely,



Mark L. Loewe

# MAD BOMBER

## FIREWORKS PRODUCTIONS

411 Windermere Way \* Lake in the Hills, IL 60156-5803 \* (847) 669-8060  
bigpyro@sbcglobal.net

THIS SPECIALLY PREPARED PROPOSAL IS FOR THE

## Village of Huntley

### 4<sup>th</sup> of July Spectacular

~~Saturday July 4<sup>th</sup>, 2020~~

Alternate date of September 5, 2020 (rain date September 6, 2020)

Only the finest selection of assorted types of display fireworks have been submitted in this proposal, with an emphasis on multi-break, special effect and MADE IN AMERICA display shells!

Includes the latest color pattern effect shells from China, Japan, and the USA

### **TOTAL COST FOR THIS PROPOSAL:**

\$25,000.00

### INCLUDES THE FOLLOWING:

#### **Ten Million Dollars Liability Insurance**

Crew of experienced, trained pyrotechnic operators to deliver, set-up, and execute the entire display production

Clean up of the firing area immediately following the display

Crew operators covered under Workman's Compensation

D.O.T. Certified drivers with One Million Dollars road liability

Choreographed Display Production

Rain dated at NO extra charge



**MAD BOMBER**  
**FIREWORKS PRODUCTIONS**  
**AGREEMENT**

This contract entered into this 14th day of April, 2020 by and between Mad Bomber Fireworks Productions of Kingsbury, Indiana hereinafter referred to as the seller, and Village of Huntley hereinafter referred to as the buyer, of Huntley, McHenry County, State of Illinois.

Witness Seller agrees to provide and Buyer agrees to purchase a certain Fireworks Displays in accordance with the program agreed upon. Buyer will pay Seller total sum of \$25000.00 for said display. Upon acceptance of this agreement Buyer will pay Seller a sum of \$ **waived** as an Earnest Money Deposit with the balance due and payable within 30 days after the display date agreed upon.

Both Seller and Buyer mutually agree to the following terms, conditions, and stipulations:

1. Seller will present said fireworks displays on the evenings of the ~~4th Day of July, 2020~~.  
    Alternate date: September 5, 2020 (rain date 9/6/2020)
2. The Fee for cancellation of the Fireworks Displays is 30 % of the purchase price if Buyer chooses to not select another Display date.
3. Buyer will provide a sufficient area for the Displays, including a minimum spectator set back of 350 feet at all points from the discharge area. Buyer will provide protection of the display area by roping-off or other suitable means. Buyer will provide adequate police protection to prevent spectators from entering the display area.
4. Seller reserves the right to terminate the Displays in the event of inclement weather or that persons enter the secured Danger Zone and Security is unable to secure the Danger Zone.
5. Seller agrees to provide Qualified Technicians to take charge of and present the Display.
6. Seller agrees to provide Liability Insurance in the amount of ten million dollars for the benefit of both the Buyer and Seller.
7. Mad Bomber Fireworks Productions retains the right to substitute product of equal or greater value in the event of shortage or unavailability of any particular item on the proposal.
8. Buyer is responsible for obtaining any and all permits and any associated fees.
9. Buyer further agrees to purchase fireworks shows in the years of 2021, 2022, and 2023 with a minimum price of, \$25000.00 which is the price of the display of this year's display. Exact dates to be mutually agreed upon by both Seller and Buyer at least sixty days in advance of show.
10. Seller agrees to provide the same fireworks show for the same price as this year's display for the duration of this contract extension.
11. Seller will provide 10% more fireworks based upon the price of the display in the final year <sup>(2023)</sup> ~~(2019)~~ of this extension at no extra charge.
12. Should the seller, (Mad Bomber Fireworks Productions) cease operations or change ownership, the buyer will have the option to cancel this contract.

Both Seller and Buyer hereto do mutually and severally guarantee terms, conditions, and payments of this contract, these articles to be binding upon the parties, themselves, their heirs, executors, administrators, successors and assigns.

Mad Bomber Fireworks Productions

By \_\_\_\_\_



BUYER

By \_\_\_\_\_

(is duly authorized agent, who represents that he/she has full authority to bind the Buyer)

Date 14th Day of April, 2020

Date \_\_\_\_\_

**AUTHORIZING A SERVICE PROPOSAL  
FOR THE  
VILLAGE OF HUNTLEY**

**Resolution (R)2020-05.\*\***

**Mad Bomber Fireworks Productions**

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, the Village has determined that it is in the best interest to enter into an Agreement with Mad Bomber Fireworks Productions to perform the annual Independence Day Fireworks Celebration for the Village for the period 2020- 2023; and

WHEREAS, as gatherings are subject to regulations by the State and Governor as it relates to Covid-19, the annual Independence Day Fireworks Display held annually and originally scheduled for July 4, 2020 has been rescheduled to September 5, 2020 (rain date September 6<sup>th</sup>) if restrictions are eased in order to allow public gatherings.

NOW, THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village of Huntley as follows:

SECTION I: That the said President and Village Clerk are authorized to execute the proposed Agreement, in the amount not-to-exceed \$25,000.00 per year, with Mad Bomber Fireworks Productions, a copy of which is attached hereto.

SECTION II: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

SECTION III: All resolutions and parts of resolutions in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Hoeft	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Piwko	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____

PASSED and APPROVED this 28<sup>th</sup> day of May 2020.

APPROVED:

ATTEST :

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Village Clerk

Agenda Item:           **Discussion – An Ordinance Amending Section 110.14 of the Liquor Code, Drinking in Public Places to allow a Designated Outdoor Refreshment Area (DORA) during certain Village-Sponsored Special Events in the Downtown Area**

Department:           **Village Manager’s Office**

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**Introduction**

At the March 12, 2020 Village Board Meeting, Staff was given direction to proceed to the Liquor Commission to amend Section 110.14 of the Liquor Code, Drinking in Public Places thus allowing guests to consume alcohol purchased at downtown businesses located within the Designated Outdoor Refreshment Area (DORA) as well as alcohol purchased elsewhere during certain Village-sponsored events. The amendment would be on a trial basis for the 2020 event season.

Section 110.14 of the Liquor Code, Drinking in Public Places currently states, “No person shall openly drink or furnish to others any alcoholic liquor to drink upon any street, sidewalk, or public place within the Village unless otherwise permitted under this code.”

**Staff Analysis**

The amendment to the Liquor Code would allow the public to consume alcoholic beverages that they either brought in (BYOB) as well as allow alcoholic beverages that they purchased at a business within the DORA boundary during the following events only:

- Concerts in the Square on July 7, July 14, July 21, July 28, August 4, August 11, and August 18 from 6:00 p.m. to 9:00 p.m. (or the rescheduled dates, if necessary)
- 1<sup>st</sup> Friday Nights on July 3, August 7, September 4, and October 2 from 7:00 p.m. to 10:00 p.m. (or the rescheduled dates, if necessary)

DORA Boundaries (see Exhibit):

- Main Street from the eastern edge of Huntley Eye Care to the southeast corner of Main and Church Street.
- The southeast corner of Main and Church Street to the northeast corner of Church and Coral Street
- The Northeast Corner of Coral Street at Church to the northwest corner of Coral Street and Woodstock Street
- The Northwest corner of Woodstock Street at Coral Street to the northwest corner of Main Street and Woodstock Street
- The northwest corner Main at Woodstock Street to the northeast corner of Main Street at Dwyer Street.

Participating Business Conditions:

- Any business that holds a liquor license within the DORA boundary that wishes to participate will need to register with the Village.

- The registration will require the business to: a) sign and agree to the conditions of the program; b) name the Village as an additional insured on their insurance certificates (both liquor liability and general liability); c) check IDs of everyone wanting to remove alcohol from their business; and d) apply the required DORA wristband (purchased from the Village) to each person removing and/or consuming alcohol from the participating business.

**Financial Impact**

While there is no financial impact to the Village, the program may enhance the participating businesses during the approved events.

**Legal Analysis**

An amendment to the Village Code, Title XI Business Regulations; Section 110.14 Drinking in Public Places is required to allow for the Designated Outdoor Refreshment Area during the noted Village sponsored special events.

**Action Requested**

Staff is requesting a motion of the Village Board approving an Ordinance Amending Section 110.14 of the Liquor Code, Drinking in Public Places to allow consumption of alcoholic beverages in the Designated Outdoor Refreshment Area (DORA) during certain Village-Sponsored Special Events.

**Exhibit:**

1. DORA boundary map
2. Draft Ordinance





Proposed DORA Area

DISCLAIMER: The Village of Huntley Does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 100'

VILLAGE OF HUNTLEY

10987 Main Street  
 Huntley, IL 60142  
 (847)669-9600

Print Date: 1/16/2020

**AN ORDINANCE AMENDING SECTION 110.14 OF THE LIQUOR CODE  
ALLOWING CONSUMPTION OF ALCOHOLIC BEVERAGES  
IN A DESIGNATED OUTDOOR REFRESHMENT AREA (DORA)  
DURING CERTAIN VILLAGE-SPONSORED EVENTS**

**Ordinance (O)2020-05.\*\***

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, the Village of Huntley regulates the sale and consumption of alcoholic beverages in the Village through its Liquor Control Ordinance; and

WHEREAS, the Liquor Code is hereby amended to allow the consumption of alcoholic beverages that are brought in (BYOB) as well as alcohol that has been purchased at a business within the Designated Outdoor Refreshment Area (DORA) boundary during certain Village-sponsored events; and

WHEREAS, public consumption of alcoholic beverages may only be consumed in the DORA boundary (map attached); and

WHEREAS, public consumption of alcoholic beverages may only occur during the following dates and times: 1) Concerts in the Square on July 7, July 14, July 21, July 28, August 4, and August 18 from 6:00 p.m. to 9:00 p.m. (or rescheduled dates, if necessary; and 2) 1<sup>st</sup> Friday Night Events on July 3, August 7, September 4, and October 2 from 7:00 p.m. to 10:00 p.m. (or rescheduled dates, if necessary); and

WHEREAS, businesses that wish to participate must register with the Village.

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

SECTION I: The amendment to Section 110.14 allowing consumption of alcoholic beverages in the Designated Outdoor Refreshment Area (DORA) during certain Village sponsored events is approved.

SECTION II: All other provisions of the Village of Huntley Liquor Control Ordinance not otherwise in conflict herewith shall remain in full force and effect.

SECTION III: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

SECTION IV: All ordinances and parts of ordinances in conflict herewith are hereby repealed.

	Aye	Nay	Absent	Abstain
Trustee Goldman	_____	_____	_____	_____
Trustee Hoeft	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Piwko	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____

PASSED and APPROVED this 28<sup>th</sup> day of May, 2020.

APPROVED:

ATTEST :

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Village Clerk

DRAFT



Agenda Item:           **Consideration - An Ordinance Amending the Fiscal Year-End December 31, 2020 Budget and Approving the Carryover of Fiscal Year-End December 31, 2019 Expenses into the Fiscal Year-End December 31, 2020 Budget**

Department:           **Finance**

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**Introduction**

Five items that had been budgeted for in FY19 were not completed or received by December 31, 2019. The unexpended budgeted dollars within the FY19 budget are now being requested to be carried in to FY20.

**Staff Analysis**

With the FY19 audit being finalized, the remaining budget dollars from FY19 can now be carried forward in to FY20 for projects that were not completed or items not received by December 31, 2019. Listed below are the amounts being requested for budget carry-over dollars from FY19 into FY20. Work continues to be done on the EOC room over in the basement of the Police Department and the New World/Executime projects are multi-year projects. The More Brewing Company Incentive Agreement, approved by the Board in 2019, was approved for final payment in February of 2020. The one revenue tied to the Reed Road extension project will be received once this project has been completed. This project was re-budgeted in FY20 as it was not started in FY19 due to delays at the State. Any budgeted dollars not expensed in FY19 are being requested to be moved in to FY20 to align with the expenditures. Only those budgeted dollars not expensed will be moved forward in to the FY20 budget year.

<b>Fund</b>	<b>Account Number</b>	<b>Amount</b>	
<b>Capital Projects Fund</b>			
IDOT Reimbursement Revenue	400-00-00-4450	\$32,000	IDOT Reimbursement
Building & Facility Improvements	400-00-00-8003	\$33,218	EOC Completion
Economic Development Incentive	400-00-00-8200	\$75,000	More Brewing Co. Agreement
<b>Equipment Replacement Fund</b>			
General Government-Equipment	480-00-00-8120	\$21,165	New World Project - Final Phase
IT - Hardware	480-00-00-8210	\$19,463	Executime Project
<b>Water Capital &amp; Equipment Fund</b>			
IT - Hardware	515-00-00-8210	\$21,295	New World Project - Final Phase
<b>Wastewater Capital and Equipment Fund</b>			
IT - Hardware	525-00-00-8210	\$2,743	New World Project - Final Phase

**Financial Impact**

The FY20 budget will be increased by this dollar amount in these funds. However, all items were approved and incorporated into the FY19 budget and actual expenditure projections. Therefore, total projected fund balance for FY20 has not changed due to the amendment.



**Legal Analysis**

Generally Accepted Accounting Principles (GAAP) dictate when an expense can be recognized based on delivery date or completion date. Sikich, the Village's audit firm, has reviewed this amendment.

**Action Requested**

A motion of the Village Board for an Ordinance Amending the Fiscal Year-End December 31, 2020 Budget and Approving the Carryover of Fiscal Year-End December 31, 2019 Expenses into the Fiscal Year-End December 31, 2020 Budget.

**Exhibits**

1. Draft Ordinance

**AN ORDINANCE AMENDING THE FISCAL YEAR-END DECEMBER 31, 2020 BUDGET  
AND APPROVING THE CARRYOVER OF FISCAL YEAR-END DECEMBER 31, 2019  
EXPENSES  
INTO FISCAL YEAR-END DECEMBER 31, 2020 BUDGET**

**Ordinance (O)2020-05.xx**

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, on December 5, 2019, the Village Board of the Village of Huntley, Illinois, adopted Ordinance No. 2019-12.70, approving the budget of the Village of Huntley for the fiscal year beginning January 1, 2019 and ending December 31, 2019; and

WHEREAS, the Village has identified the need to carry over certain items from the FY19 Budget to the FY20 Budget; and

WHEREAS, the Village Board has determined that it is in the best interest of the Village and its residents to amend the FY20 Budget pursuant to this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

SECTION I: That, the Village of Huntley, which utilizes the Budget Process as contemplated by Article 8, Division 2 of the Illinois Municipal Code including but not limited to 65 ILCS 5/8-2-9.1 through 65 ILCS 5/8-2-9.10, adopts an amendment to its FY20 Budget, as shown below:

Fund	Account Number	Amount	
<b>Capital Projects Fund</b>			
IDOT Reimbursement Revenue	400-00-00-4450	\$32,000	IDOT Reimbursement
Building & Facility Improvements	400-00-00-8003	\$33,218	EOC Completion
Economic Development Incentive	400-00-00-8200	\$75,000	More Brewing Co. Agreement
<b>Equipment Replacement Fund</b>			
General Government-Equipment	480-00-00-8120	\$21,165	New World Project - Final Phase
IT - Hardware	480-00-00-8210	\$19,463	Executime Project
<b>Water Capital &amp; Equipment Fund</b>			
IT - Hardware	515-00-00-8210	\$21,295	New World Project - Final Phase
<b>Wastewater Capital and Equipment Fund</b>			
IT - Hardware	525-00-00-8210	\$2,743	New World Project - Final Phase

SECTION II: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

SECTION III: All ordinances and parts of ordinances in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Hoeft	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Piwko	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____

PASSED and APPROVED this 28<sup>th</sup> day of May, 2020.

APPROVED:

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

DRAFT

**Agenda Item:**            **Consideration – A Resolution Temporarily Permitting Consumption of Alcoholic Beverages in Designated Outdoor Public Spaces, Subject to Certain Limitations**

**Department:**            **Village Manager’s Office**

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**Introduction**

It is anticipated that the State’s Re-Opening Plan in response to the Covid-19 pandemic will authorize restaurants to re-open outdoor dining facilities subject to restrictions and limitations as early as May 29, 2020. However, restaurants will not be permitted to re-open indoor dining facilities until a later phase of the plan. Per Village Board discussion on May 14<sup>th</sup>, staff has worked with Special Counsel to draft a resolution that will allow for the consumption of alcoholic beverages on a temporary basis in designated outdoor public spaces, subject to certain limitations. This accommodation is being made to provide additional areas for consumption of takeout food and alcohol (the Town Square). It would also allow the municipal parking lot behind Parkside Pub and Village Inn, as well as the municipal lot behind the BBQ King to be utilized for food and alcohol service.

**Staff Analysis**

In order to allow for alcohol consumption on public property, it is necessary to temporarily suspend enforcement of Section 110.14 of the Liquor Code in certain designated outdoor public spaces within the Village’s downtown. These spaces have been identified as the Town Square (Designated Public Space A), the Main Street municipal lot (Designated Public Space B), and the First Street municipal lot (Designated Public Space C).

Key elements of the resolution to temporarily permit consumption of alcoholic beverages in designated outdoor public spaces include:

- (a) Open containers of alcohol may not be carried into or out of the Designated Public Space A.
- (b) Alcohol may be served by BASSET trained employees in Designated Public Space B or C.
- (c) Possession of open containers and consumption of alcoholic beverages within the Designated Public Space A shall be permitted only between the hours of 11:00 p.m. (noon) and 9:00 p.m. and between the hours of 11:00 a.m. and 10:00 p.m. in Designated Public Spaces B and C.

Signage will be placed at the Square regarding hours of use associated with consumption of alcohol, age requirements, limitation of six per party, and a time limit of 60 minutes. No smoking or vaping will be allowed.

This allows for takeout food and alcohol orders to be purchased and consumed within the Square. Approximately 11 picnic tables (on loan to the Village from the Huntley Park District) are proposed to be placed within the Square (see attached exhibit).

Service of alcohol would only take place in the municipal lots behind the restaurants that are adjacent to these locations. Since the restaurants will still be operating at limited capacity, it is unlikely that any parking issues would be created if a small number of parking spaces were to be utilized for outdoor seating.



An ordinance establishing a temporary outdoor dining program is included as a separate ordinance for Village Board consideration. The approval of this resolution will serve as Village approval for those restaurants utilizing Designated Public Spaces B and C subject to approval of an outdoor dining permit as outlined in the ordinance for the temporary outdoor dining program.

**Financial Impact**

None.

**Legal Analysis**

The draft resolution was prepared by Special Counsel.

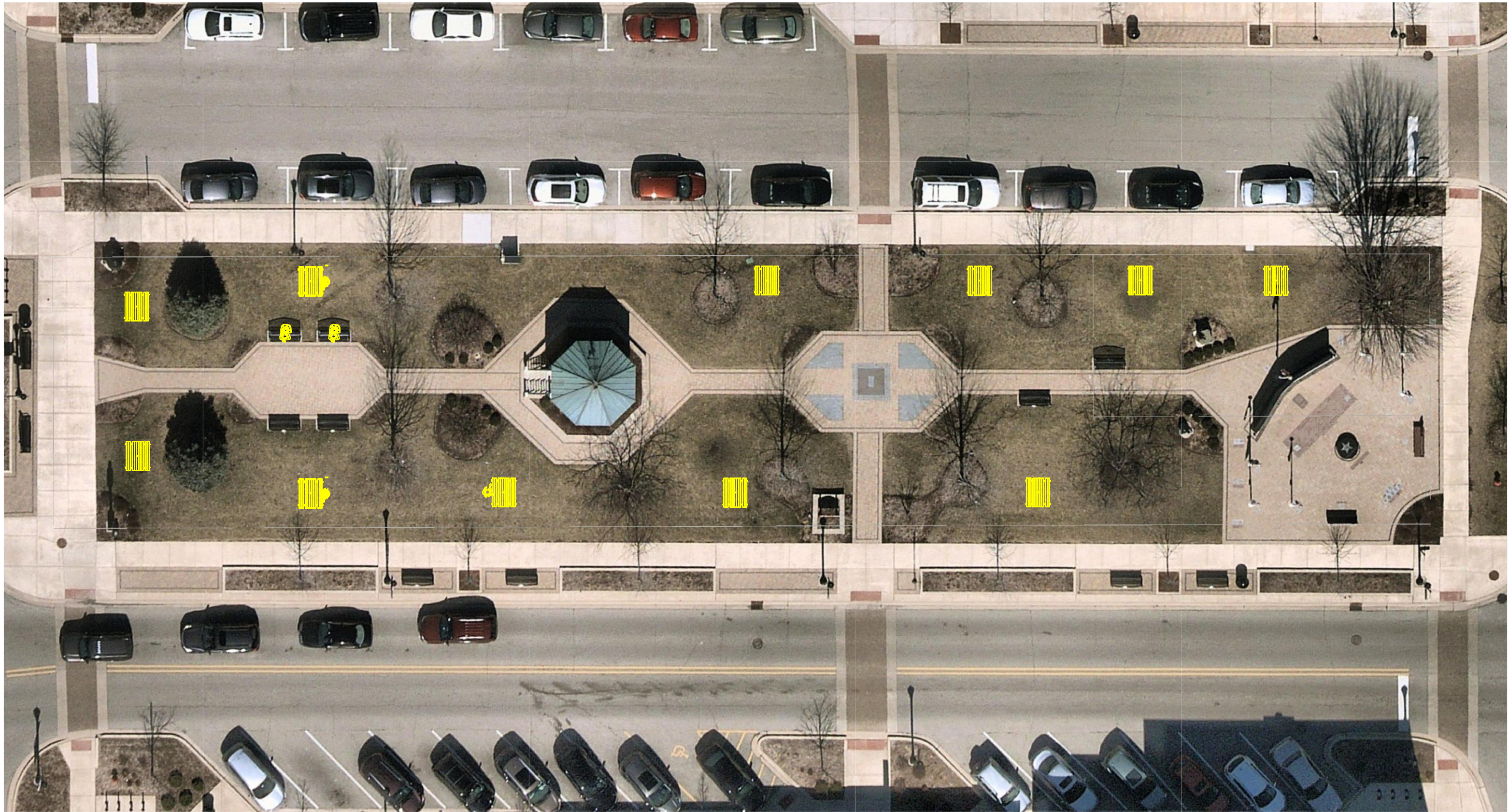
**Action Requested**

A motion of the Village Board for a Resolution Temporarily Permitting Consumption of Alcoholic Beverages in Designated Outdoor Public Spaces, Subject to Certain Limitations.

**Exhibit**

1. Picnic Table Exhibit
2. Designated Public Spaces B & C
3. Draft Resolution





**Village of Huntley GIS**  
DESIGNATED PUBLIC SPACE "A"



SCALE: 1" = 20'

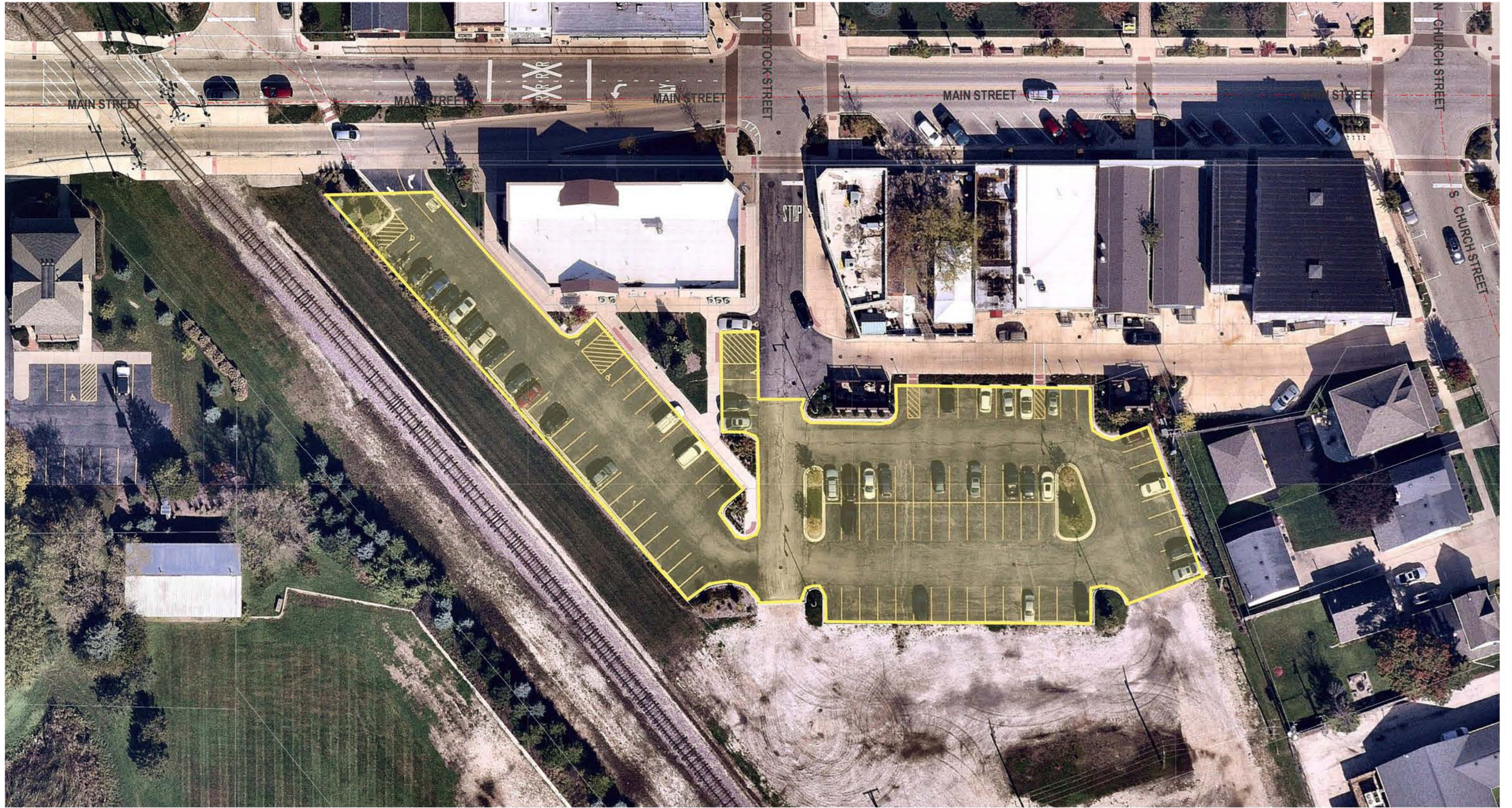


**VILLAGE OF HUNTLEY**  
10987 Main Street  
Huntley, IL 60142  
(847)669-9600

Print Date: 5/22/2020

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Village of Huntley GIS  
DESIGNATED PUBLIC SPACE "B"



SCALE: 1" = 50'

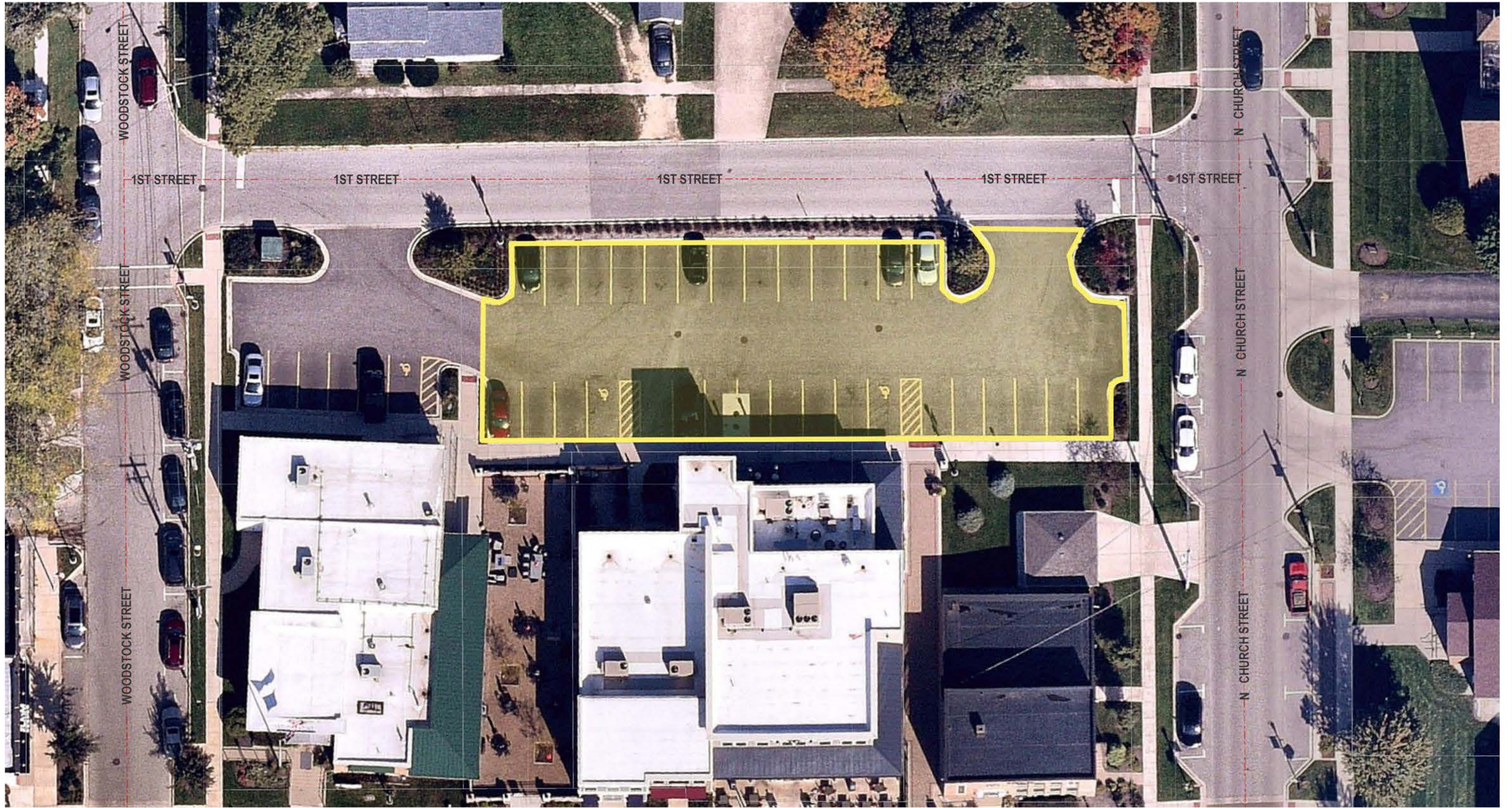


VILLAGE OF HUNTLEY  
10987 Main Street  
Huntley, IL 60142  
(847)669-9600

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Print Date: 5/26/2020





Village of Huntley GIS  
DESIGNATED PUBLIC SPACE "C"



SCALE: 1" = 30'



VILLAGE OF HUNTLEY  
10987 Main Street  
Huntley, IL 60142  
(847)669-9600

Print Date: 5/26/2020

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**A RESOLUTION TEMPORARILY PERMITTING CONSUMPTION  
OF ALCOHOLIC BEVERAGES IN DESIGNATED  
OUTDOOR PUBLIC SPACES, SUBJECT TO CERTAIN LIMITATIONS**

**Resolution (R)2020-05.46**

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, Illinois Governor J.B. Pritzker has issued a proclamation of disaster within all counties in Illinois as a result of the ongoing COVID-19 pandemic; and

WHEREAS, Governor Pritzker has further issued “Restore Illinois: A Public Health Approach to Safely Reopen Our State” and various executive orders (including anticipated future executive orders) (collectively, the “*Re-Opening Plan*”), which Re-Opening Plan is anticipated to authorize the phased re-opening of restaurants and other businesses subject to various restrictions; and

WHEREAS, since March 16, 2020, Governor Pritzker has, by executive order, prohibited restaurants and other businesses from offering dine-in service of food and beverages for on-premises consumption, and such businesses have been limited to offering delivery, drive-through, and carry-out services; and

WHEREAS, it is anticipated that the Re-Opening Plan will authorize restaurants to re-open outdoor dining facilities subject to restrictions and limitations as early as May 29, 2020, but restaurants will not be permitted to re-open indoor dining facilities until a later phase of the Re-Opening Plan; and

WHEREAS, it is further anticipated that during the phased re-opening, restaurants will be required to make various modifications to their physical layouts and operations to promote social distancing and protect public health, and such modifications are likely to significantly reduce the restaurants’ regular seating capacities; and

WHEREAS, due to the COVID-19 pandemic and the limitations of the Re-Opening Plan, many restaurants within the Village are currently offering carry-out food and beverages, including carry-out sales of alcoholic beverages in sealed containers for off-premises consumption; and

WHEREAS, the Village of Huntley regulates the sale and consumption of alcoholic beverages in the Village through its Liquor Control Ordinance, as set forth in Title XI, Chapter 110 of the Huntley Village Code (the “*Liquor Code*”), and Section 110.14 of the Liquor Code generally prohibits the consumption of alcoholic beverages upon streets, sidewalks, and other public places within the Village; and

WHEREAS, the President and Board of Trustees of the Village of Huntley (the “*Village Board*”) have determined that it is appropriate to temporarily suspend enforcement of Section

110.14 of the Liquor Code in certain designated outdoor public spaces within the Village's downtown, as specifically depicted on Exhibit A hereto, (the "**Designated Public Spaces**") for a limited time during the implementation of the Re-Opening Plan and subject to the terms and limitations set forth in this Resolution (the "**Temporary Suspension**"); and

WHEREAS, the Village Board has determined that the Temporary Suspension is desirable and in the best interests of the Village and its residents in order to support the Huntley business community during the COVID-19 pandemic and enhance restaurants' ability to offer successful carry-out service options while dine-in services are closed or operating with significantly reduced capacities in accordance with the Re-Opening Plan; and

NOW THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

SECTION I. The foregoing recitals are hereby incorporated into this Resolution as the findings of the President and Board of Trustees.

SECTION II: Subject to the terms of this Resolution, the Village Board authorizes and directs that the Village and its officers and employees temporarily suspend enforcement of Section 110.14 of the Liquor Code with respect to possession of open containers of alcohol and public consumption of alcohol by individuals 21 years of age and older within the Designated Public Spaces as depicted in Exhibit A to this Resolution, subject to the following terms and conditions:

- (a) Open containers of alcohol may not be carried into or out of the Designated Public Space A.
- (b) Alcohol may be served by BASSET trained employees in Designated Public Space B or C.
- (c) Possession of open containers and consumption of alcoholic beverages within the Designated Public Space A shall be permitted only between the hours of 12:00 p.m. (noon) and 9:00 p.m. and between the hours of 11:00 a.m. and 10:00 p.m. in Designated Public Spaces B and C.
- (d) Persons using the Designated Public Spaces must comply with all other applicable laws, orders, rules, and regulations, including but not limited to laws relating to public intoxication, noise, and litter, as well as social distancing requirements and other public health regulations and orders relating to the COVID-19 pandemic, as may be modified or amended from time to time.

SECTION III: The Village Manager and the Chief of Police are hereby authorized to oversee and implement the Temporary Suspension in accordance with this Resolution, including by: (a) installing such signage, barriers, pavement markings, or other devices in and around the Designated Public Spaces as they may deem appropriate to facilitate compliance with this Resolution and applicable social distancing and public health regulations; and (b) monitoring the

use of the Designated Public Spaces and the effectiveness and impact of the Temporary Suspension.

SECTION IV: The Temporary Suspension shall be in effect beginning upon the effective date of this Resolution and continuing for an initial period of 90 days, unless the Village Board shall either terminate the Temporary Suspension or extend its duration by further resolution or ordinance.

SECTION V: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

	Aye	Nay	Absent	Abstain
Trustee Goldman	_____	_____	_____	_____
Trustee Hoeft	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Piwko	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____

PASSED and APPROVED this 28<sup>th</sup> day of May 2020.

APPROVED:

ATTEST :

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Village Clerk

**EXHIBIT A**

**Depiction of the Designated Public Spaces**



**Agenda Item:**            **Consideration – An Ordinance Establishing a Temporary Outdoor Dining Program to Facilitate Phased Re-Opening of Restaurant Businesses During the Covid-19 Pandemic**

**Department:**            **Village Manager’s Office**

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**Introduction**

It is anticipated that the State’s Re-Opening Plan in response to the Covid-19 pandemic will authorize restaurants to re-open outdoor dining facilities subject to restrictions and limitations as early as May 29, 2020. However, restaurants will not be permitted to re-open indoor dining facilities until a later phase of the plan. Per Village Board discussion on May 14<sup>th</sup>, staff has worked with Special Counsel to draft an ordinance establishing a temporary outdoor dining program. The program would be available for any restaurant/bar in the Village. Since outdoor dining will be allowed by the State as part of Phase 3 of the Re-Opening Plan, outdoor dining areas may be on public or private properties subject to the approval of the property owner.

**Staff Analysis**

The re-opening guidelines for restaurants and bars require increased spacing between tables in outdoor service areas to accommodate social distancing. In order to increase the amount of seating capacity available outdoors, a temporary outdoor dining program is proposed. A no-cost permit would be required to authorize a restaurant to establish a new or expanded outdoor dining area. A temporary outdoor dining permit would be issued to a restaurant for property owned, leased, or otherwise authorized to occupy for the term of the permit. Staff has reached out to local restaurants to determine interest in expanding outdoor dining areas and several restaurants have expressed interest in doing so.

The permit application would require a site plan to identify the location and layout of all outdoor dining facilities, waiting areas, barriers, and emergency access routes as applicable. Part of the review process would be to ensure that sufficient parking is available and that safe access routes are maintained. Each permit shall identify the hours of operation for the outdoor dining facilities. Permits shall expire no later than November 30, 2020. The permit also allows for the modification of the applicant’s liquor license for 2020, if applicable, to temporarily modify the boundaries of the licensed premises to include the new or expanded outdoor dining facilities. The only public areas potentially available for use are the municipal lots behind Parkside Pub and Village Inn and behind BBQ King.

**Financial Impact**

None.

**Legal Analysis**

The draft ordinance was prepared by Special Counsel.

**Action Requested**

A motion of the Village Board for an Ordinance Establishing a Temporary Outdoor Dining Program to Facilitate Phased Re-Opening of Restaurant Businesses During the Covid-19 Pandemic.

**Exhibit**

1. State Guidelines for Restaurants and Bars – Outdoor Dining
2. Draft Ordinance

# RESTAURANTS & BARS FOR OUTDOOR DINING GUIDELINES



Illinois  
Department of Commerce  
& Economic Opportunity  
JB Pritzker, Governor

## RESTORE ILLINOIS

A Public Health Approach To Safely Reopen Our State

### PART OF PHASE 3 OF RESTORE ILLINOIS PLAN

APPLICABLE TO EACH REGION UPON TRANSITION TO PHASE III | ISSUED ON MAY 24, 2020

The Recovery Phase of the Restore Illinois public health approach to reopening the Illinois economy includes returning people to work, businesses reopening and group gatherings of 10 or fewer. We must all continue to social distance, frequently wash our hands and cover our faces to maintain progress in overcoming COVID-19.

#### This document is applicable to businesses that meet the following criteria:

- Full-service restaurants, limited-service restaurants, snack and nonalcoholic beverage bars, taverns, and other food services and drinking places licensed to serve food, beverages and liquor for consumption by the relevant local jurisdiction and State Liquor Control Board, if applicable, that can follow all minimum guidelines outlined in this document
- In Phase III, services for Restaurants and Bars should be limited to:
  - i. i.Outdoor dining and/or drinking only<sup>1</sup>; and
  - ii. Parties of 6 persons or fewer.
- For the purposes of these guidelines, a dining or drinking area is considered an outdoor dining or drinking area if the area meets any of the following criteria:
  - i. Located on the rooftop of a building or within establishment with retractable roof (should remain open during hours of operation of outdoor dining and/or drinking); or
  - ii. Outdoor space connected to or located on the site of a restaurant, grocery store, health or fitness center, hotel, golf club, or other social club with a food establishment license; or
  - iii. Indoor space where 50% or more of a wall can be removed via the opening of windows, doors, or panels provided that dining tables are within 8-ft from such opening; or
  - iv. Any other outdoor dining and drinking areas authorized by local governments provided that food and drinks are prepared by licensed food or liquor establishments and that proper social distancing of 6-ft between designated customer tables and/or other seating areas is observed and parties are of 6 persons or fewer.
- For the purposes of these guidelines, businesses may be subject to additional regulations on outdoor dining by units of local government and local health departments

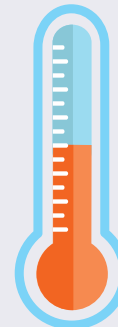
<sup>1</sup> This guidance is subject to State and local liquor control, food safety, and other applicable laws and regulations.

Uniform guidelines across businesses, industries and nonprofits within the State of Illinois:

## GENERAL HEALTH

### i. Minimum guidelines

1. Employees should wear face coverings over their nose and mouth when within 6-ft. of others (cloth masks preferred). Exceptions may be made where accommodations are appropriate – see [IDHR's guidance](#).
2. Arrange seating to provide a minimum of 6-ft between tables. Use of plexiglass between tables is a best practice.
3. Employer should provide hand washing capability or sanitizer to employees and customers
4. Bar and restaurant employees should wash hands for 20 seconds every 30 minutes, and:
  - a. Upon arrival to work
  - b. Prior to and during food preparation
  - c. When switching between tasks
  - d. Before donning gloves to work with food or clean equipment and utensils
  - e. After using the restroom
  - f. After handling soiled dishes and utensils
  - g. When visibly soiled
  - h. After coughing, sneezing, using a tissue, touching face,
  - i. After eating or drinking
  - j. After smoking or vaping
  - k. After handling cell phone
5. An adequate supply of soap, disinfectant, hand sanitizer, and paper towels must be available
6. Gloves should be worn by staff preparing food per pre-COVID food handling protocols, such as handling Ready to Eat (RTE) foods



## HR AND TRAVEL POLICIES

### i. Minimum guidelines

1. All employees should complete health and safety training related to COVID-19 when initially returning to work. Resources to design a training are posted on the DCEO Restore Illinois guidelines website
2. Employers should continue to limit all non-essential business travel
  - a. If employee must travel, employee should follow CDC considerations to protect themselves and others during trip
3. Employees should not report to, or be allowed to remain at, work if sick or symptomatic (with cough, shortness of breath or difficulty breathing, fever of 100.4 degrees or above, chills, muscle pain, headache, sore throat, new loss of taste or smell, or other [CDC-identified symptoms](#)), and sick or symptomatic employees should be encouraged to seek a COVID-19 test at a state or local government testing center, healthcare center or other testing locations



### ii. Encouraged best practices

1. Provide reasonable accommodation for COVID-19-vulnerable employees, including but not limited to work from home (if feasible), reduced contact with others, use of barriers to ensure minimum distance between others whenever feasible or other accommodations that reduce chances of exposure

## HEALTH MONITORING

### i. Minimum guidelines

1. Employers should make temperature checks available for employees and encourage their use. Employers should post information about the symptoms of COVID-19 in order to allow employees to self-assess whether they have any symptoms and should consider going home.
2. All employers should have a wellness screening program. Resources outlining screening program best practices are posted on the DCEO Restore Illinois guidelines website
  - a. Employer should conduct in-person screening of employees upon entry into workplace and mid-shift screening to verify no presence of COVID-19 symptoms
3. If employee does contract COVID-19, they should remain isolated at home for a minimum of 10 days after symptom onset and can be released after feverless and feeling well (without fever-reducing medication) for at least 72 hours OR has 2 negative COVID-19 tests in a row, with testing done at least 24 hours apart
4. If an employee is identified as being COVID-19 positive by testing, CDC cleaning and disinfecting should be performed as soon after the confirmation of a positive test as practical
5. Where appropriate, notify employees who have been exposed
6. Any employee who has had close contact<sup>2</sup> with co-worker or any other person who is diagnosed with COVID-19 is required to quarantine for 14 days after the last/most recent contact with the infectious individual and should be encouraged to seek a COVID-19 test at a state or local government testing center, healthcare center or other testing locations. All other employees should be on alert for symptoms of fever, cough, or shortness of breath and taking temperature if symptoms develop



<sup>2</sup> Close contacts include household contacts, intimate contacts, or contacts within 6-ft. for 15 minutes or longer unless wearing N95 mask during period of contact.



## Guidelines specific to outdoor dining and drinking establishments:

**PHYSICAL WORKSPACE****i. Minimum guidelines**

1. Employer should display signage at entry with face covering requirements, social distancing guidelines, and cleaning protocols, in multiple languages as needed
2. Employer should configure space to allow for at least 6-ft. of distance between tables or other designated customer service areas
3. Employees should maintain social distance to the extent possible while performing services
4. Employer should close all open congregate areas (e.g., waiting areas)
5. Employers should close all self-service food areas (e.g., buffets, salad bars, coffee station)
6. Employers should eliminate table presets (e.g., table tents, menus, salt and pepper shakers, lemons, straws, shared condiments, etc.)
7. Employers should use single packet condiments, if possible, OR serve condiments in containers – such as a washable bowl or paper cup – that can be sanitized or disposed of after use (no shared condiments permitted)
8. Employers should use disposable silverware, if possible, OR use rolled silverware or silverware place in sleeves (employers should utilize gloves while rolling/placing in sleeves)
9. Employers should use disposable or touchless menus, if practical, or use menus that can be sanitized between each use
  - a. If practical, QR Digital menu or app-based ordering should be used
10. Employers should eliminate refilling customer beverages altogether and should use a new glass cleaned using proper dishwashing procedures
11. Close all self-service beverage stations
12. Water fountains in employee breakrooms, except for touchless water bottle refill stations, should be made unavailable for use (e.g. turned off, covered, area blocked)
  - a. If no touchless fountain is available, water may be served in sealed, single-use water bottles
13. Customers should handle their leftover food to be taken to-go
14. Ensure that the area for take-out customers allows for at least 6-ft of separation from seated customers
15. Customers should not be seated if inclement weather is forecasted
16. In case of inclement weather or emergency while customers are outdoor dining, food should be packaged to-go and customers encouraged to leave

**ii. Encouraged best practices**

1. Deliver items to table on service trays to minimize hand contact
2. Display visual markers 6-ft. apart at customer queue points
3. Display signage at exits of restrooms to promote use of paper towel to open door for exit
4. Display signage to promote distancing within shared restrooms
5. Eliminate seating at bars within restaurant to the extent possible
6. If practical, install impermeable barriers (e.g., plexiglass) from street and/or sidewalk traffic
7. If practical, install impermeable barriers between tables
8. If practical, install impermeable barriers in close contact areas (e.g., host stand, cashier)
9. If practical, implement touchless transactions
10. If practical, allow one-way traffic flow in and out of restaurant to the outdoor seating area to limit any congregation
11. Where building management practices allow, increase air turnover rates in occupied spaces and increase outside make-up air to the maximum extent practical

## DISINFECTING/CLEANING PROCEDURES

### i. Minimum guidelines

1. Cleaning and disinfecting of premises should be conducted in compliance with [CDC protocols](#) on a routine basis
2. Clean and disinfect common areas (e.g., restrooms, cafeterias) and surfaces which are touched by multiple people (e.g., entry/exit doorknobs, stair railings) frequently; every half hour recommended for high-traffic areas
3. Sanitization of multi-use items (e.g., menus, if reuse, special cards, pens, check presenters, etc.) should be completed after each use
4. Disinfect tables and chairs between parties and again at closing time (see [EPA approved list of disinfectants](#))
5. Discard any single-use or paper articles (e.g., paper menus) after each use



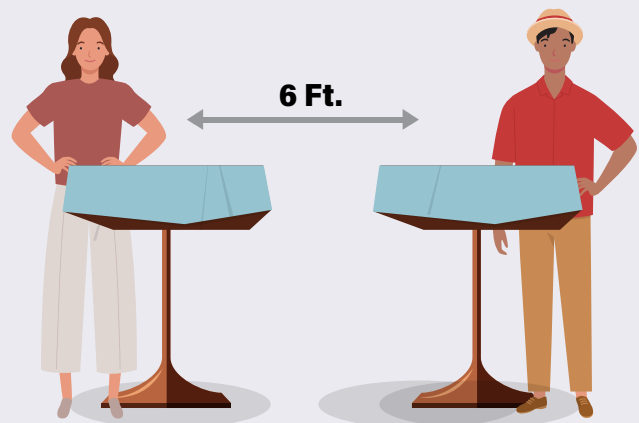
### ii. Encouraged best practices

1. Provide hand sanitizer in outdoor seating area for customers. If hand sanitizer is placed in restrooms, assure handwashing is still encouraged
2. Create and implement an enhanced cleaning/sanitizing schedule for all food contact surfaces, and cleaning/disinfecting of non-food contact surfaces; if practical, have designated staff member that responsible for cleaning

## STAFFING AND ATTENDANCE

### i. Minimum guidelines

1. Outdoor area capacity shall be determined by arranging seating to provide a minimum of six feet between tables or other designated customer service areas.
2. Employee should social distance from customers while not performing services
3. Employer should limit the occupancy of common areas/ break rooms to allow for social distancing of 6-ft or greater by removing/decommissioning furniture or staggering break times; this guideline is not intended to diminish employees break time requirements
4. Live music is permitted but employees and performers should follow social distancing guidelines, keeping the maximum distance possible from each other and from customers. Performers should wear face coverings where possible and the use of barriers between singers and customers and employees during the performance is strongly encouraged.



### ii. Encouraged best practices

1. If practical, alter hours of operation to adequately spread out customer traffic and allow for additional cleaning time
2. Stagger shift start and end times to minimize congregation of employees during changeovers
3. If practical, group employees in clusters and schedule groups on same shifts to reduce cross-team exposure

## EXTERNAL INTERACTIONS

### i. Minimum guidelines

1. Before allowing external supplier or non-customer visitor (excluding third-party visitors providing carry-out services only) to enter, or while requiring them to wait in a designated area, employer should ask whether external supplier or visitor is currently exhibiting COVID-19 symptoms
  - a. If practical, employer should take external supplier or non-customer visitor temperature using thermometer (infrared / thermal cameras preferred, touchless thermometers permitted)
2. Employer should keep log of all external suppliers who enter premises
3. Suppliers and other non-customer visitors should wear face coverings over their nose and mouth when entering premises (exceptions can be made for people with medical conditions or disabilities that prevent them from safely wearing a face-covering)

### ii. Encouraged best practices

1. Limit contact between external suppliers and employees
2. Restrict suppliers from entering premises and if practical, have deliveries dropped at door



## CUSTOMER BEHAVIORS

### i. Minimum guidelines

3. 6-person party limit
4. Implement a reservation or call ahead model, if practical. All outdoor dining areas must be staffed to ensure social distancing will be maintained prior to guests being seated
5. Customers should wait for services off premises, either outdoors and maintaining social distance of 6-ft with use of recommended face coverings or in their vehicles. Customers should be seated immediately upon entry
6. Customers should wear face coverings over their nose and mouth while on premises, except while eating and drinking at table (exceptions can be made for people with medical conditions or disabilities that prevent them from safely wearing a face covering)



### ii. Encouraged best practices

1. Before allowing entrance, employers ask whether customer is currently exhibiting COVID-19 symptoms
  - a. If practical, employer should take customer temperature using thermometer (infrared / thermal cameras preferred, touchless thermometers permitted)

**If you have questions or need additional support:  
Please call our hotline at 1-800-252-2923  
or e-mail us at [ceo.support@illinois.gov](mailto:ceo.support@illinois.gov)  
or return to [www2.illinois.gov/businessstoolkit](http://www2.illinois.gov/businessstoolkit)**

### Additional Resources:

- FDA: [Food Safety and COVID-19](#)
- FDA: [Best Practices for Retail Food Stores, Restaurants, and Food Pick-Up/Delivery During COVID-19](#)
- FDA: [Use of Respirators, Facemasks, and Cloth Face Coverings in the Food and Agriculture Sector During Coronavirus Disease \(COVID-19\) Pandemic](#)
- FDA: [Employee Health and Personal Hygiene Handbook](#)
- CDC: [Interim Guidance for Implementing Safety Practices for Critical Infrastructure Workers Who May Have Had Exposure to a Person with Suspected or Confirmed COVID-19](#)
- CDC: [What Grocery and Food Retail Workers Need to Know about COVID-19](#)
- CDC: [COVID-19 Resources for Businesses and Employers](#)
- CDC: [Restaurants and Bars Reopening Decision Tree](#)
- CDC: [COVID-19 Printed Resources](#)
- IDPH: [COVID-19 Resources for Businesses and Organizations](#)
- IDPH: [Guidance for Maintaining Water Systems During Reduced Use and Returning Water Systems to Regular Use after Extended Periods of Reduced Use](#)
- IDPH: [Retail Food Page and Food Codes](#)
- Illinois Department of Human Services: [FAQ for Businesses Concerning Use of Face-Coverings During COVID-19](#)
- EPA: [List of EPA-registered Disinfectants](#)
- AFDO: [Planning for Reopening Food Service Establishments As COVID-19 Impacts Best Practices and Protocol](#)
- OSHA: [Guidance of Preparing Workplaces for COVID-19](#)
- National Restaurant Association: [COVID-19 Reopening Guidance: A Guide for the Restaurant Industry](#)



**AN ORDINANCE ESTABLISHING A TEMPORARY OUTDOOR  
DINING PROGRAM TO FACILITATE PHASED RE-OPENING  
OF RESTAURANT BUSINESSES DURING THE COVID-19 PANDEMIC**

**Ordinance (O)2020-05.39**

WHEREAS, the Village of Huntley is a home rule municipality organized and existing under the laws of the State of Illinois; and

WHEREAS, Illinois Governor J.B. Pritzker has issued a proclamation of disaster within all counties in Illinois as a result of the ongoing COVID-19 pandemic; and

WHEREAS, Governor Pritzker has further issued “Restore Illinois: A Public Health Approach to Safely Reopen Our State” and various executive orders (including anticipated future executive orders) (collectively, the “**Re-Opening Plan**”), which Re-Opening Plan is anticipated to authorize the phased re-opening of restaurants and other businesses subject to various restrictions; and

WHEREAS, it is anticipated that the Re-Opening Plan will authorize restaurants and other businesses that offer dine-in food and beverage services (collectively “**Restaurants**”) to re-open outdoor dining facilities subject to various restrictions and limitations as early as May 29, 2020, but Restaurants will not be permitted to re-open indoor dining facilities until a later phase of the Re-Opening Plan; and

WHEREAS, it is further anticipated that during the phased re-opening, Restaurants will be required to increase spacing between tables in dining service areas, reduce their regular seating capacities to promote social distancing, and make other modifications to their physical layouts and operations; and

WHEREAS, the President and Board of Trustees of the Village of Huntley (the “**Village Board**”), in anticipation of the phased re-opening of Restaurants, desires to create a flexible and expedited mechanism for allowing and assisting Huntley Restaurants to operate outdoor dining facilities safely and effectively and within the limitations of the Re-Opening Plan; and

WHEREAS, in furtherance of the foregoing, the Village Board has determined that it is appropriate to establish a Temporary Outdoor Dining Program subject to and in accordance with this Ordinance (the “**Program**”) and to temporarily suspend the strict enforcement of the Village’s Zoning Code and other Village codes and ordinances as applied to outdoor dining facilities that are authorized pursuant to the Program; and

WHEREAS, the Village Board has determined that establishing and implementing the Program as set forth in this Ordinance is in the best interests of the Village and its residents in order to facilitate the re-opening of Huntley restaurants during the COVID-19 pandemic in accordance with the Re-Opening Plan;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

SECTION I: The foregoing recitals are incorporated into this Ordinance as if fully set forth in this section.

SECTION II: The Program is hereby established within the Village of Huntley as set forth herein. The Program is intended to have a short-term duration as provided in Section V of this Ordinance. The Village Manager is authorized to oversee and implement the Program in accordance with this Ordinance.

A. The Village Board hereby authorizes the Village Manager to approve and issue permits to Restaurants for temporary outdoor dining facilities (“*Temporary Outdoor Dining Permits*” or a “*Permit*”) during the term of the Program. The purpose of a Temporary Outdoor Dining Permit shall be to authorize a Restaurant to establish, on a temporary basis only, new or expanded outdoor dining facilities that have not been previously approved by the Village. These Permits are intended to serve as a temporary, flexible, expedited mechanism for the Village to review and approve outdoor dining facilities that are necessary to allow Restaurants to re-open during the COVID-19 pandemic and operate safely and effectively in accordance with the Re-Opening Plan. Temporary Outdoor Dining Permits shall be subject to the following terms and conditions:

- i. Applications for Temporary Outdoor Dining Permits shall be made to the Village in a form to be prescribed by the Village Manager. The Village Manager shall issue a Permit only if the applicant has submitted a complete application, including all information required by this Ordinance, that demonstrates compliance with all Program requirements.
- ii. A Temporary Outdoor Dining Permit may only be issued for property that the Restaurant applicant owns, leases, or is otherwise authorized to occupy during the term of the Permit. The Village Manager may issue separate, but coordinated, Permits to multiple applicants to allow such applicants to share property or facilities or otherwise combine resources in a manner that preserves the public health, safety, and welfare.
- iii. Each Permit applicant must provide a site plan, which shall be incorporated into the Permit, that specifies the location and layout of all outdoor dining facilities, outdoor waiting or queueing areas, barriers, and emergency access routes. The Permit may authorize outdoor dining facilities to be located in a manner that does not strictly comply with the Village’s Zoning Code or other applicable Village codes and ordinances, provided that public health, safety, and welfare are adequately protected. Except for such deviations as may be authorized by the Permit, the site plan shall demonstrate compliance with all Legal Requirements, as defined below.
- iv. A Permit may authorize specified areas of the applicant’s property that are ordinarily devoted to other uses (including yards, off-street parking, walkways, or driveways) to be converted into outdoor dining facilities; provided, however, that: (a) sufficient off-street parking must be provided in light of the Restaurant’s modified seating capacity pursuant to the Re-

Opening Plan, and (b) safe and adequate vehicular, pedestrian, and emergency access routes are maintained.

- v. Appropriate physical barriers shall be provided to separate the outdoor dining facilities from other portions of the property, including by appropriately enclosing any areas where alcoholic beverages will be served for on-premises consumption and adequately protecting diners from roadways, driveways, and parking areas that are open to motor vehicles. Adequate means of ingress and egress in accordance with applicable fire and life safety regulations shall be provided.
- vi. Each Permit shall specify the hours of operation for the outdoor dining facilities; provided, however, that outdoor dining facilities shall not be operated earlier than 7:00 a.m. nor later than 10:00 p.m.
- vii. Except for deviations from the Village's Zoning Code or other ordinances that are authorized by a Permit in accordance with this Ordinance, the applicant and its Restaurant operations shall be subject to and must comply with all applicable laws, ordinances, rules, and regulations (including but not limited to public health regulations and orders or regulations relating to implementation of the Re-Opening Plan, as may be modified or amended from time to time) and shall secure and comply with all other permits or approvals required by the Village or any other agency having jurisdiction (collectively, the "*Legal Requirements*").
- viii. The Village Manager may condition issuance of any Temporary Outdoor Dining Permit on such additional conditions as the Village Manager determines are necessary and appropriate to protect the public health, safety, and welfare in accordance with the Re-Opening Plan; minimize noise and other impacts that may adversely affect neighboring properties; and/or provide for safe and efficient operation of adjacent public and private rights-of-way, parking areas, and access facilities. The Village Manager is further authorized to modify the conditions of any Temporary Outdoor Dining Permit after its issuance for the purpose of ensuring ongoing compliance with the Legal Requirements.
- ix. No Permit may be issued unless the applicant shall file with the application a certificate of insurance from an insurance company authorized to do business in this State and in a form acceptable to the Village, certifying that the applicant has in force and effect all insurance required by Village ordinance or State statutes with respect to the Restaurant operations on the property to be used for outdoor dining facilities.
- x. No Permit may be issued unless the applicant shall agree to: (a) waive any and all claims against the Village relating to the Program, the Permit, or operation of the applicant's outdoor dining facilities; and (b) indemnify and hold harmless the Village and its elected and appointed officials, officers, boards, commissioners, attorneys, employees, and agents from any and all

claims resulting from or arising out of, or alleged to result from or arise out of, issuance of the Permit or the establishment and operation of the outdoor dining facilities authorized thereby. Every applicant must consent to and sign a written waiver, indemnification, and hold harmless agreement consistent with this paragraph and in a form satisfactory to the Village prior to issuance of the requested Permit.

- xi. A Temporary Outdoor Dining Permit shall be issued at no cost.
  - xii. Each Permit shall be issued for a limited period of time to be specified in the Permit; provided, however, that the Village Manager shall not issue, renew, or extend any Permit beyond November 30, 2020.
  - xiii. Applicants shall have no vested rights in the continuation of the Program or any Permit issued pursuant thereto, and the Program may be modified or terminated at any time by further ordinance of the Village Board.
  - xiv. The Village Manager shall have the right to terminate immediately any Permit issued under this Ordinance for violation of the terms of this Ordinance or the conditions of the Permit.
  - xv. In implementing the Program and issuing Temporary Outdoor Dining Permits, the Village Manager shall seek to effect uniformity of treatment among various applicants to the greatest extent practicable under the circumstances presented. Any person aggrieved by a decision of the Village Manager regarding issuance, denial, or termination of a Permit may petition the Village Board for review of the Village Manager's decision. The Village Board (with or without such petition) reserves the right to affirm or reverse any decision by the Village Manager made pursuant to the Program or any Permit. The decision of the Village Board shall be a final decision.
- B. In connection with the issuance of a Temporary Outdoor Dining Permit pursuant to this Ordinance, the Village Board hereby authorizes the Village President to approve modifications to the applicant's previously-authorized Huntley liquor license for license year 2020 in order to: (i) temporarily modify the boundaries of the licensed premises to include the new or expanded outdoor dining facilities during the term of the Temporary Outdoor Dining Permit; and (ii) authorize relief from the strict restrictions and requirements of the applicant's liquor license as necessary and appropriate to permit operation of the new or expanded outdoor dining facilities during the term of the Temporary Outdoor Dining Permit.

**SECTION III:** Subject to the terms of this Ordinance, the Village Board authorizes and directs that the Village and its officers and employees temporarily suspend enforcement of strict compliance with the Village Zoning Code and other Village codes and ordinances with respect to Restaurant outdoor dining facilities that are established and operated in conformity with the Program and a valid Permit.



SECTION IV: This Ordinance shall be given effect during its term as provided in Section V notwithstanding any other Village ordinances or parts of ordinances that may be in conflict herewith; however, this Ordinance shall not be construed to repeal or amend any such conflicting ordinances.

SECTION V: This Ordinance shall be in full force and effect from and after its adoption and continuing for a limited term not to exceed 186 days. This Ordinance shall expire and be automatically repealed on November 30, 2020 unless extended or sooner repealed by further ordinance of the Village Board. The Program, and any Temporary Outdoor Dining Permits issued pursuant to the Program, shall automatically terminate upon the expiration of the term of this Ordinance.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Hoeft	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Piwko	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____

PASSED and APPROVED this 28th day of May 2020.

APPROVED:

ATTEST:

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Village Clerk

Agenda Item:           **Declaration of Local State of Emergency**

Department:           **Village President's Office**

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**Introduction**

Pursuant to the authority vested in the office of Village President by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance (O)2020-03.19 of the Village of Huntley, Village President Sass declared a local state of emergency on March 17, 2020 after finding that the standards as set forth in Ordinance (O)2020-03.19 had been satisfied. Per the ordinance, the state of emergency shall expire not later than the adjournment of the first regular meeting of the corporate authorities after the state of emergency is declared. The declaration was extended on April 9, 2020, again on April 23, 2020, and again on May 14th. As a result, the current declaration expires as of May 28<sup>th</sup>.

**Staff Analysis**

Given the ongoing COVID-19 virus pandemic, the proclamation of disaster issued by Illinois Governor J.B. Pritzker regarding the COVID-19 pandemic, and the resulting threat to the health, safety and general welfare of our residents, the Declaration of Local State of Emergency is hereby extended and shall continue until such time as provided in Ordinance (O)2020-03.19. It is possible that the declaration may be extended again depending upon circumstances.

**Financial Impact**

None.

**Legal Analysis**

Not required.

**Action Requested**

No action is required.

**Exhibit**

1. Declaration of Local State of Emergency

## Declaration of Local State of Emergency



State of Illinois  
Counties of McHenry and Kane  
Village of Huntley

Pursuant to the authority vested in the office of Village President by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance (O)2020-03.19 of the Village of Huntley, I, Charles H. Sass, the Village President of the Village of Huntley do hereby find that the standards for declaring a local state of emergency as set forth in Ordinance (O)2020-03.19 have been satisfied.

**This finding is based on the ongoing COVID-19 virus pandemic, the proclamation of disaster issued by Illinois Governor J.B. Pritzker regarding the COVID-19 pandemic, and the resulting threat to the health, safety and general welfare of our residents.**

Based on such findings, I hereby declare that a Local State of Emergency, initially declared as of March 17, 2020, extended on April 9, 2020, April 23, 2020, May 14, 2020 and still existing on this date of May 28, 2020 shall continue until such time as provided in Ordinance (O)2020-03.19.

During the existence of the Local State of Emergency, the Village President shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance (O)2020-03.19.

This Declaration of Local State of Emergency shall be filed with the Village Clerk as soon as practicable.

I, Charles H. Sass, whose name is signed to this instrument, being first duly sworn, hereby affirm that I signed and executed this instrument as the Declaration of Local State of Emergency, that I signed this Declaration willingly, that I executed it as my free and voluntary act for the purposes therein expressed, and that the matters set forth in this Declaration are true to the best of my knowledge and belief.

Village President:

\_\_\_\_\_  
Charles H. Sass, Village President

### NOTARY ACKNOWLEDGMENT

On this 28<sup>th</sup> day of May, 2020, the above-named Charles H. Sass personally appeared before me and acknowledged the foregoing to be his free act and deed.

My Commission Expires: February 5, 2021

(Seal)

\_\_\_\_\_  
Notary Public

Print: Rita M McMahan

Delivered this 14<sup>th</sup> day of May, 2020 via email to:

Rita McMahan, Village Clerk  
Trustee Ronda Goldman  
Trustee Timothy Hoefl  
Trustee Niko Kanakaris  
Trustee Harry Leopold

Trustee John Piwko  
Trustee JR Westberg  
Interim Village Manager Lisa Armour  
Chief of Police Robert Porter